



Prairie Rose School Division

June 15, 2020, Board of Trustees Meeting Highlights

Mission: Prairie Rose is dedicated to developing lifelong learners for global citizenship

Board received the Personnel/Staffing Report. Board welcomes the following staff to PRSD:

- Winnie Huynh, Classroom Teacher, Elm Creek School
- Jordan Penner, Classroom Teacher, Carman Collegiate

Reports of Committees:

Operations/Indemnity Committee

Trustee Owen provided highlights of the June 2, 2020, Operations/Indemnity Committee meeting. Agenda items included updates from the technology, facilities, and transportation departments.

Personnel Committee

Trustee North provided highlights of the June 10, 2020, Personnel Committee meeting.

Senior Administration reported to the Board of Trustees on the following items:

Graduations

Following the presentation from PRSD high school principals at the June 1, 2020, Board meeting, the Board was provided with a written update from each school principal for their respective graduation plans.

2020-2021 School Year Planning and Preparations

Trustees were provided with an overview of the most recent provincial and divisional plans and preparations for August/September 2020. Board was advised that Manitoba Education guidelines have not been sent to school divisions as of June 15, 2020. Board was also advised of the alternate delivery models that PRSD and school leaders were beginning to explore in preparation for fall school opening that may not be considered as regular operations.

Literacy and Numeracy Leaders – Restructuring of FTE Resources

With both the Literacy and Numeracy Leaders accepting new positions for 2020-2021, PRSD has restructured and repurposed the 2.0 FTE that was given to these positions. The Board was provided an overview of how this time will be allocated and distributed to schools in 2020-2021.

Division Office Summer Hours

The Division Office will operate on summer hours effective July 2, 2020. The office will be open from 8:00 a.m. to 4:00 p.m., and closed for lunch from 12:00 p.m. to 1:00 p.m. The office will be closed on the following Fridays, under banked time conditions: July 3, 10, 17, 24, 31, and August 7, and 14.

Highlighted Motions:

THAT the Five Year Capital Plan be submitted to PSFB as presented to the Board.

THAT the Board approve the purchase of Chromebooks totaling \$65,000 in the 2019-2020 fiscal year.

THAT the Board approve the purchase of a 1 ton truck and a cargo van for a combined total of \$85,000 including applicable taxes in the 2019-2020 fiscal year.

THAT the May 2020 accounts showing total general expenditures of \$1,378,435.53 be approved as submitted.

THAT the 2020-2021 Board meeting schedule be approved as follows: Monday, August 31, 2020, Monday, September 14, 2020, Monday, September 28, 2020, Monday, October 13, 2020, Monday, October 26, 2020, Monday, November 9, 2020, Monday, November 23, 2020, Monday, December 7, 2020, Monday, December 14, 2020, Monday, January 11, 2021, Monday, January 25, 2021, Monday, February 8, 2021, Tuesday, February 22, 2021, Monday, March 8, 2021, Monday, March 22, 2021, Monday, April 12, 2021, Monday, April 26, 2021, Monday, May 10, 2021, Tuesday, May 25, 2021, Monday, June 7, 2021, and Monday, June 21, 2021.

THAT By-Law 79/20, being a By-Law to approve borrowing by way of overdraft to meet operating expenditures, and as attached hereto into in full, be given third and final reading.

THAT the job description for the Senior Executive Assistant position be received as information.

THAT the revised job description for the Human Resources Manager position be received as information.

THAT the employment contract for employee #2699 be ratified as per the recommendation of the Personnel committee.

THAT the employment contract for employee #3277 be ratified as per the recommendation of the Personnel committee.

Next Board Meeting

Date: Monday, June 29, 2020

Time: 7:00 p.m.

Location: Division Office Board Room, Carman, Manitoba