



PRSD, in accordance with the Public Schools Act, requires that each school principal develops a school bus loading and unloading plan to ensure student safety, minimize risk, and to provide adequate supervision.

The Public Schools Act Regulation 465/88R states: Loading and unloading 14(1) Subject to the approval of the school board, the principal of the school shall (a) prepare a plan for loading and unloading the school bus; (b) designate a loading and unloading zone on or adjacent to the school grounds; and (c) supervise or assign a responsible person to supervise the loading and unloading of the school bus.

To assure that all schools are in full compliance with this PSA Regulation 465/88R, principals shall:

- Submit the school's bus loading and unloading supervision plan to the Transportation Supervisor by September 30 of each year.
- Be present and available to monitor the bus supervision plan and to address safety concerns that may arise during the designated loading and unloading times.

On those occasions when the principal is absent from the school and/or is unavailable due to other administrative commitments, the principal shall designate this responsibility to his/her vice principal and/or acting principal.