



Prairie Rose School Division

Developing lifelong learners for responsible global citizenship

AP #113 – Cell Phones and Personal Electronic Devices

General Administration

Procedure Manual

Policy Ref: 1, 10, 11, 12, 14, 16, 18

Individuals in possession of electronic devices in school, with permission from the principal, shall adhere to the following conditions:

1. Staff and volunteers, in possession of a personal electronic communications device, are prohibited from using the device at any time they are in class, supervising students in school, or participating in any school event, unless otherwise stated by the principal.
2. All communication devices possessed by a student may not be used when in school buildings during the regular school day or any school event, unless otherwise stated by the principal. Schools may, at their discretion, designate an area(s) in the school and the times of the day where use is permitted.
3. With the permission of the teacher and/or principal, cell phones or other personal electronic devices, may be used for educational purposes during instructional time.
4. During school outings, field trips, or extracurricular events, use of a personal electronic device is by permission of the supervisor.
5. Use of a personal electronic device or digital camera to record video, still shots, or sound may only be done with the permission of the supervising staff member and with the permission of any individual or group being recorded. Sharing, distribution, broadcasting, or posting to the internet must comply with PRSD administrative procedures, as well as the Freedom of Information and Protection of Privacy Act.
6. Using any form of information or communication technologies to bully or harass others, cheat, or facilitate the commission of a crime will not be tolerated and disciplinary measures will be taken, which may include referral to appropriate authority.
7. Any use of a personal electronic device during prohibited times, or in an inappropriate manner, may result in confiscation and further consequences, which may include referral to appropriate authority.

Prairie Rose School Division assumes no responsibility, in any cases, for the loss, destruction, or theft of any electronic device brought to school or to any school related activity.