



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
January 14, 2019

The regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, January 14, 2019. Trustee Barga assumed the Chair and presided the meeting. The meeting was called to order by Vice Chair Barga at 6:57 p.m.

Present:

Ward I	Trustee Donna Cox (7:52 p.m.)
Ward II	Trustee Natalie Barga
Ward III	Trustee Marilyn North
Ward III	Trustee Theresa Cronin (via phone)
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Ashley Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
Gerard Lesage, Secretary-Treasurer/CFO (7:10 p.m.)
Ron Sugden, Assistant Superintendent
Rhonda Smith, Assistant Secretary-Treasurer
Joanne Johnston, Human Resources Manager
Louise Duncan, Director of Student Services
Claude Plante, Facilities Supervisor
Tyler Oakes, Information Technology Supervisor
Arli Cruikshank, Executive Assistant

Regrets: Trevor Ryan, Transportation Supervisor

001/19 Foote/Bruce: **THAT**, with the addition of attachment to 2.02.1: PRSD Fiber Project Update, the agenda for this meeting be approved as circulated. -CARRIED-

002/19 Lachance/Foote: **THAT** the minutes of the December 17, 2018 regular meeting be approved. -CARRIED-

Presentations

Midland Adult Education Centre – Administrator, Minnie Guilford

Midland Adult Education Centre (MAEC) Administrator Minnie Guilford provided an overview of the learning centre. MAEC offers high school diplomas, mature student diplomas, upgrading for university or college, and/or upgrading for employment skills. All courses at the centre are self-paced online courses. Recognition of prior learning, dual credits, special language, and apprenticeships are also supported. The funding model for MAEC was presented, funding proposals are submitted annually and received from Manitoba Education and Training. Budgeted expenses for 2017-2018 totaling \$273,230 was presented. A history of the centre was provided, the centre opened in 1999 with the first online course offered in 2005. The centre boasts partnerships that offer customer service courses, EAL classes, career link, and a Health Care Aide program. MAEC has served over 2,500

students in its lifetime. Future goals for MAEC include increased programming focused on employability, and increased consultation with stakeholders to identify needs.

PRSD Fiber Optic Project Update – I.T. Supervisor, Tyler Oakes

Information Technology Supervisor, Tyler Oakes, presented an update on the PRSD Fiber Optics project. Current progress includes the finalization of contracts, site inspections at St. Paul’s Collegiate, École St. Eustache, and St. François Xavier School, drilling from Lakeside colony to St. François Xavier at 75% completion, and plowing between St. Eustache and Elie. Further drilling is scheduled over the winter with expected connection to St. François Xavier, St. Paul’s Collegiate, École St. Eustache and Elm Creek School by September 2019. Carman Collegiate, Carman Elementary, and the PRSD Division office should be connected by October 2019 and Miami School and Roland School by July 2020. A summary of the HBNI and Valley Fiber proposals were attached for reference.

Reports of Committees

Trustee Bruce provided highlights of the December 17, 2018, Operations/Indemnity Committee meeting.

003/19 Bruce/Foote: **THAT** the minutes of the December 17, 2018, Operations/Indemnity Committee meeting be approved as presented. -CARRIED-

Administration

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. An update on funding received from Manitoba Education and Training to support an off-campus position in St. Laurent was provided. The Superintendent/CEO provided information regarding PRSD’s applications to the Skills Strategy Equipment Enhancement Fund for the 2018-2019 school year. The Assistant Superintendent attached reading comprehension assessments by school showing results over a three year period. The December 2018 enrolment report showing 2333 total student enrolment was attached. The December 2018 accounts were attached.

004/19 Owen/Bruce: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

005/19 North/Cox: **THAT** the December 2018 accounts showing total general expenditures of \$1,756,556.35 be approved as submitted. -CARRIED-

006/19 Owen/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

Communication for Information

- M.S.B.A. Recent Media Advocacy – Received as information
- M.S.B.A. Follow-up on Various Items – Received as information
- Arbitration Award Portage la Prairie S.D. – Length of School Day – Received as information
- Frontier S.D. and Birdtail Sioux First Nation Sign New Agreement – Received as information
- M.S.B.A. Executive Highlights – Received as information
- M.S.B.A. CPI Update – Received as information

A 10 minute recess was called at 7:58 p.m.

007/19 Owen/Bruce: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Student Matter – 1 item
- Board Matter – 2 items
- Facility Matter – 2 items
- Questions Arising from Senior Administration Reports – 1 item

008/19 Cox/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:41 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO