



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
November 5, 2018

The inaugural meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, November 5, 2018. The meeting was called to order at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Theresa Cronin
Ward III	Trustee Marilyn North
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Ashley Lachance (7:02 p.m.)
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO (depart 7:27 p.m.)
 Rhonda Smith, Assistant Secretary-Treasurer
 Joanne Johnston, Human Resources Manager
 Louise Duncan, Director of Student Services
 Trevor Ryan, Transportation Supervisor
 Claude Plante, Facilities Supervisor
 Arli Cruikshank, Executive Assistant

Regrets: Ron Sugden, Assistant Superintendent

Board Elections

As per Section 29 (1) of the Public Schools Act, the inaugural meeting of the Board was held. Secretary-Treasurer/CFO Gerard Lesage presided over this section of the meeting.

Senior Election Official Rhonda Smith confirmed the election results as follows:

Ward	Trustee	Incumbent/New
1 – Miami/Altamont/Roseisle area	Donna Cox	Incumbent – Elected by Acclamation
2 – Roland/Homewood/Sperling area	Natalie Bargaen	Incumbent – Elected on October 24, 2018
3 – Town of Carman	Theresa Cronin Marilyn North	New – Elected by Acclamation New – Elected by Acclamation
4 – Graysville/Stephenfield area	Elaine L. Owen	Incumbent – Elected by Acclamation
5 – Elm Creek/Fannystelle area	John (Jack) Foote	Incumbent – Elected by Acclamation
6 – St. François Xavier area	David Cloutier	Incumbent – Elected by Acclamation
7 – Elie/St. Eustache area	Ashley Lachance	New – Elected by Acclamation
8 – St. Laurent/St. Ambroise/Oak Point area	Evi Bruce	Incumbent – Elected by Acclamation

Elected trustees submitted the Disclosure of Personal Interests to the Secretary-Treasurer/CFO.

Elected trustees completed the Oath of Office.

210/18 Cox/Owen: **THAT** Rhonda Smith and Arli Cruikshank be appointed scrutineers for elections at this inaugural meeting. -CARRIED-

Election of Board Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Chair of the Board.

Trustee Cloutier nominated Trustee Owen, Trustee Owen declined.

Trustee Bruce nominated Trustee Foote.

Trustee Owen nominated Trustee Cox.

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Chair of the Board.

Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Chair of the Board.

Secretary-Treasurer/CFO Gerard Lesage closed nominations for Chair of the Board.

Ballots were distributed and counted.

Trustee Cox was declared as duly elected Chair of the Board effective November 5, 2018 for the 2018-2019 school year.

Election of Vice Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Vice Chair of the Board.

Trustee Foote nominated Trustee Bargaen

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Vice Chair of the Board.

Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Vice Chair of the Board.

Secretary-Treasurer/CFO Gerard Lesage closed nominations for Vice Chair of the Board.

There being no further nominations, Trustee Bargaen was declared as duly elected Vice Chair of the Board effective November 5, 2018 for the 2018-2019 school year.

Election of Personnel Committee Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Chair of the Personnel Committee.

Trustee Foote nominated Trustee Owen.

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Chair of the Personnel Committee.

Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Chair of the Personnel Committee.

Secretary-Treasurer/CFO Gerard Lesage closed nominations for Chair of the Personnel Committee.

There being no further nominations, Trustee Owen was declared as duly elected Chair of the Personnel Committee effective November 5, 2018 for the 2018-2019 school year

Election of Public Relations/Educational Programming (PREP) Committee Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Chair of the PREP Committee.

Trustee Foote nominated Trustee Cronin.

Trustee Owen nominated Trustee Lachance.

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Chair of the PREP Committee.
Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Chair of the PREP Committee.
Secretary-Treasurer/CFO Gerard Lesage closed nominations for Chair of the PREP Committee.

Ballots were distributed and counted.

Trustee Lachance was declared as duly elected Chair of the PREP Committee effective November 5, 2018 for the 2018-2019 school year.

Election of Board Policy Committee Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Chair of the Board Policy Committee.

Trustee Owen nominated Trustee North

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Chair of the Board Policy Committee.
Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Chair of the Board Policy Committee.
Secretary-Treasurer/CFO Gerard Lesage closed nominations for Chair of the Board Policy Committee.

There being no further nominations, Trustee North was declared as duly elected Chair of the Board Policy Committee effective November 5, 2018 for the 2018-2019 school year

Election of Operations/Indemnity Committee Chair

Secretary-Treasurer/CFO Gerard Lesage called for first nominations for Chair of the Operations/Indemnity Committee.

Trustee Cox nominated Trustee Foote, Trustee Foote declined.
Trustee Foote nominated Trustee Bruce.

Secretary-Treasurer/CFO Gerard Lesage invited second nominations for Chair of the Operations/Indemnity Committee.
Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations for Chair of the Operations/Indemnity Committee.
Secretary-Treasurer/CFO Gerard Lesage closed nominations for Chair of the Operations/Indemnity Committee.

There being no further nominations, Trustee Bruce was declared as duly elected Chair of the Operations/Indemnity Committee effective November 5, 2018 for the 2018-2019 school year

211/18 Cox/Owen: **THAT** ballots be destroyed.

-CARRIED-

Board Chair Cox assumed the Chair of the meeting.

The Board meeting schedule as per motion 121/18 was reviewed.

The Board Chair, Chairs of the four standing Committees, and the Superintendent/CEO met to determine trustee membership on the committees.

<u>Personnel</u>	<u>Public Relations / Educational Programming</u>	<u>Operations/Indemnity</u>	<u>Board Policy</u>
Trustee Owen (Chair)	Trustee Lachance (Chair)	Trustee Bruce (Chair)	Trustee North (Chair)
Trustee Foote	Trustee Cronin	Trustee Foote	Trustee Cronin
Trustee Bargaen	Trustee Cloutier	Trustee Bargaen	Trustee Cloutier

The committee meeting schedule for the 2018-2019 school year was presented.

212/18 Owen/Bruce: **THAT** as per Administrative Procedure #601: Authorized Signatures, the Board signing officers shall be one of Board Chair Cox, Vice-Chair Bargaen or Trustee Cronin, and the Secretary-Treasurer/CFO, or in the absence of the Secretary-Treasurer/CFO, one of the Assistant Secretary-Treasurer or the Superintendent/CEO.

-CARRIED-

The auditor appointment as per motion 061/18 was reviewed.

REGULAR MEETING

213/18 Foote/Bargaen: **THAT**, with the addition of 2.05.3: Amendment to By-Law 73/18, the agenda for this meeting be approved as circulated.

-CARRIED-

214/18 Bruce/Owen: **THAT** the minutes of the October 22, 2018 regular meeting be approved.

-CARRIED-

Petitions

215/18 Foote/Bargaen: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the daily saying of the Lord’s Prayer at Hutterian Colony School – Rose Valley Colony (BoyneView) for the remainder of the 2018-2019 school year.

-CARRIED-

216/18 Owen/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the daily saying of the Lord’s Prayer at Hutterian Colony School – Rosedale Colony for the remainder of the 2018-2019 school year.

-CARRIED-

Administration

The Personnel/Staffing report was attached. The Student Code of Conduct/Suspension Report was attached. The Superintendent/CEO school visitations, divisional and provincial meetings, conferences and workshops since the last report were listed. The Superintendent/CEO provided a summary of the SAFE WORK Student Work Experience Forum that took place on October 25, 2018. The Superintendent/CEO provided an overview of PRSD’s refocusing of Indigenous Academic Achievement Grant for PRSD and St. Laurent School. The Board was provided with an update on the release of grade 12 provincial examination results by the Minister of Education and Training.

217/18 Bargaen/Owen: **THAT** the Superintendent’s Staffing Report be received as presented.

-CARRIED-

218/18 Bargaen/Bruce: **THAT** the Report from Senior Administration be received as presented.

-CARRIED-

Business Arising from Previous Meetings

219/18 Owen/Bruce: **THAT** Trustee Bargaen, Trustee Lachance, Trustee Cloutier, Trustee North, and Trustee Cronin, attend the M.S.B.A. New Trustee Orientation and Returning Trustee Professional Development, Association

General Meeting, and Regional Meetings session on November 29 and 30, 2018 at the Victoria Inn in Winnipeg, MB. -CARRIED-

Discussion took place on Community Pre-Budget Consultation dates and locations. The dates were set as November 28, 2018 at Miami School, December 5, 2018 in St. François Xavier School, and December 12, 2018 at St. Laurent School.

220/18 Bargaen/Bruce: **THAT** By-Law 73/18, being a By-Law to approve borrowing upon the credit of the Division the sum of \$1,100,000 to fund the Fiber Optics project, be amended to read that the interest rate is based on the Access Credit Union Base Rate less 0.50%. -CARRIED-

New Business

The Region 2 Provincial Pre-Budget Survey was completed.

Communication for Information

Western S.D. – Response to Pre-Budget Consultation Letter – Received as information
Swan Valley S.D. – Nomination for MSBA President – Received as information
Manitoba Excellence in Education Awards – Received as information
Frontier S.D. – Assistant Superintendent Opportunity – Received as information
M.S.B.A. eBulletin – Received as information

221/18 Owen/Cronin: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Personnel Matter – 2 items
- Questions Arising from Senior Administration Reports – 1 item

222/18 Foote/Bargaen: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 9:51 p.m.

Donna Cox, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO