



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

June 19, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 19, 2017. The meeting was called to order by Secretary-Treasurer/CFO Gerard Lesage at 6:55 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargen
Ward III	Trustee Colleen Claggett Woods
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance (7:29 p.m.)
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Trustee Jack Foote, Ward V
 Trustee Andy Huisman, Ward III
 Trustee Elaine Owen, Ward IV

In the absence of the Chair of the Board and the Vice Chair of the Board, the Secretary-Treasurer/CFO called for nomination for Chair of the Board *pro tem* for the June 19, 2017 Board meeting.

Trustee Bruce nominated Trustee Claggett Woods. Trustee Claggett Woods accepted.

Secretary-Treasurer/CFO Gerard Lesage invited second nominations
 Secretary-Treasurer/CFO Gerard Lesage invited third and final nominations
 Secretary-Treasurer/CFO Gerard Lesage closed nominations

145/17 Bargen/Cloutier: **THAT** Trustee Claggett Woods be elected as Chair of the Board *pro tem* for the June 19, 2017 Board meeting in the absence of the Chair of the Board and Vice Chair of the Board. -CARRIED-

Trustee Claggett Woods assumed the Chair of the meeting.

146/17 Bruce/Bargem: **THAT**, with the addition of Election of *pro tem* Chair of the meeting, and 2.04: Secretary-Treasurer/CFO report additions, the agenda for this meeting be approved as circulated. -CARRIED-

147/17 Bruce/Cloutier: **THAT** the minutes of the June 5, 2017 regular meeting be approved -CARRIED-

Presentation

Director of Student Services L. Duncan, Facility Maintenance/Capital Project Supervisor C. Plante, Information Technology Supervisor T. Oakes, Secretary-Treasurer G. Lesage and Elm Creek School Principal B. Yaworsky presented on the Elm Creek School grooming and life skills suite. The diverse student needs at Elm Creek School were presented. Floor plans of the school with the suite were presented. The grade 7 classroom will be moved to the current computer lab. The computer lab will be replaced by a mobile cart that carries 22 laptops and 23 Google Chromebooks. The student support team required for the student needs were presented. The equipment required to meet student needs was identified. The funding availability through Public Schools Finance Branch were presented. The effort of ensuring a barrier-free and accessible student environment was highlighted.

Reports of Committees

Highlights of the June 12, 2017 Personnel Committee meeting were provided by Trustee Cox

148/17 Cox/Bruce: **THAT** the minutes of the June 12, 2017 Personnel Committee meeting be approved as presented. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. An update on the recruitment of the Carman Collegiate Vice Principal was presented. The minutes of the June 7, 2017 Administrative Council meeting was attached. Administrative procedures for; Student Standards of Dress, Progressive Discipline, Challenge for Senior Years Course Credit, High School Apprenticeship Program, Credits for Employment, and Career Development Internship were presented.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the June 12 & 13, 2017 ELA K-8 Curriculum Cohort professional development session were presented. A review of instructional space for the Hutterian Colony School System Interactive Television program was presented. Highlights of the Accessibility Committee meeting including accessibility training options were presented.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached. By-law 63/17 being a by-law for the purpose of issuing long term debt was attached.

Transportation Supervisor Report: Route 209 in St. François Xavier was discussed.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Project updates were provided for the Elie bus garage, the École St. Eustache biomass boiler, the Miami envelope and roofing project, and the Carman Collegiate envelope and roofing project.

149/17 Cox/Bargen: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

150/17 Bruce/Bargen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

151/17 Bargaen/Cox: **THAT** By-law 63/17, being a By-law to approve the issuing of a long term debt for expenses related to the Carman Collegiate science classroom renovation, the Carman Elementary steam heating system & ventilation replacement, the Miami School wall and roof replacement project, and the St. Laurent School roof replacement and as attached in full upon completion be given a second reading. -CARRIED-

152/17 Bargaen/Cox: **THAT** By-law 63/17, being a By-law to approve the issuing of a long term debt for expenses related to the Carman Collegiate science classroom renovation, the Carman Elementary steam heating system & ventilation replacement, the Miami School wall and roof replacement project, and the St. Laurent School roof replacement and as attached in full upon completion be given a third and final reading. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

153/17 Bargaen/Bruce: **THAT** PRSD implement the *Quality School Reviews* program as presented by the Superintendent/CEO. -CARRIED-

Communication for Information

2017 M.S.B.A. AGM re: 2012 M.S.B.A. Policies to be Archived – Received as information
M.S.B.A. re: Communications and Response Deadlines – Received as information
M.S.B.A. Call for Nominations and Resolutions 2018 – Received as information
M.S.B.A. eBulletin – Received as information

5-minutes recess was called at 8:05 p.m.

154/17 Bargaen/Cloutier: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Transportation Matter – 1 item
- Facility Matter – 1 item
- Student Matters – 1 item
- Board Matters – 1 item
- Finance Matter – 1 item
- Questions arising from the Senior Administration Report – 1 item

155/17 Cox/Bargaen: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:43 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO