



PRAIRIE ROSE SCHOOL DIVISION
Board Meeting Minutes
May 15, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, May 15, 2017. The meeting was called to order by Chair Huisman at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent/CEO
	Gerard Lesage, Secretary-Treasurer/CFO
	Louise Duncan, Director of Student Services
	Ron Sugden, Assistant Superintendent
	Claude Plante, Facility Maintenance/Capital Project Supervisor
	Arli Cruikshank, Executive Assistant

Regrets: Trustee Claude Lachance, Ward VII

108/17 Cox/Cloutier: **THAT**, with the additions of 1.03: Adoption of Special Minutes – May 10, 2017, 2.03.6: Carman Collegiate Selection Committee, 2.03.7: Miami School Selection Committee, 2.05.2: PRTA President’s Release Request, and 3.01.3: M.S.B.A. Appointment of Auditor, the agenda for this meeting be approved as circulated. -CARRIED-

109/17 Owen/Cloutier: **THAT** the minutes of the May 1, 2017 regular meeting be approved -CARRIED-

110/17 Bargaen/Claggett Woods: **THAT** the minutes of the May 10, 2017 special meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. The Board Priorities as identified at the April 27 and April 28, 2017 Board Planning session were presented for approval. The minutes of the May 3, 2017 Administrative Council meeting were attached. A PowerPoint presentation on Quality School Reviews was provided. The April 2017 enrolment showing total student enrolment of 2267 was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the May 4 and May 5, 2017 Administrative Council workshop was provided. Highlights of the Mamatowisiwin sessions, which focused on literacy, numeracy, and land-based learning, was provided. The Prairie Rose School Division/Prairie Rose Teacher’s Association Literacy Initiative Planning was presented.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached. The extension of banking services at Access Credit Union was presented. Trustee Travel Accident Insurance renewal was presented.

Transportation Supervisor Report: A walking to school program “Safe Walk” was presented.

111/17 Claggett Woods/Bargen: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

112/17 Bargen/Cox: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

113/17 Owen/Claggett Woods: **THAT** the Board Priorities for 2017-2020 be as follows; Literacy Improvement – Kindergarten to Grade 12, Numeracy Improvement – Kindergarten to Grade 12, Celebration of Academic, Athletic, School and Community Service, and Fine and Performing Arts Successes and Diversity, Promotion of Student and Staff Health and Well Being, and Building a Cohesive and Connected Divisional Culture. -CARRIED-

114/17 Foote/Bruce: **THAT** the proposal for the continuation of banking services for the period of June 1, 2017 till May 31, 2019 from Access Credit Union be approved. -CARRIED-

115/17 Claggett Woods/Bruce: **THAT** the MSBA Travel Accident Insurance plan be renewed for 2017/2018, with the same coverage as 2016/2017. -CARRIED-

116/17 Owen/Foote: **THAT** Trustee Claggett Woods, Trustee Owen, Trustee Foote be appointed as the trustee representatives for the Carman Collegiate Principal and the Miami School Principal Selection Committee as per Policy GCF. -CARRIED-

Reports of Committees

Highlights of the May 8, 2017 Policy Committee meeting were provided by Trustee Owen

117/17 Owen/Claggett Woods: **THAT** the minutes of the May 8, 2017 Policy Committee meeting be approved as presented. -CARRIED-

NOTICE OF MOTION was provided by Trustee Owen **THAT** the new Policy Manual, replacing the previous policy manual, be approved and put into effect July 1, 2017.

118/17 Owen/Claggett Woods: **THAT** the presented agenda format be implemented on a trial basis from June, 2017 till September, 2017. -CARRIED-

Highlights of the May 1, 2017 Operations/Finance Committee meeting were provided by Trustee Cloutier

119/17 Cloutier/Foote: **THAT** the minutes of the May 1, 2017 Operations/Finance Committee meeting be approved as amended. -CARRIED-

Highlights of the May 8, 2017 Personnel Committee meeting were provided by Trustee Cox.

120/17 Cox/Bargen: **THAT** the minutes of the May 8, 2017 Personnel Committee meeting be approved as presented. -CARRIED-

Communication for Action

Trustee representation at graduation ceremonies was discussed.

A letter from the Prairie Rose Teacher’s Association requesting President’s Release was attached.

121/17 Claggett Woods/Owen: **THAT** the request of the Prairie Rose Teachers’ Association, that the President of the Association for the 2017/2018 school year, Melissa Benner, be seconded from the Division on a .50 FTE basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of the secondment, to details of the release time being agreed upon between the Superintendent/CEO, the affected principal, and Melissa Benner, and that upon the return of the teacher to the Division, the teacher shall be reinstated in the same or comparable position at the school.

Business Arising (From Previous Delegation/Board Meetings)

Central School Purchasing Program was discussed.

122/17 Owen/Bargen: **THAT** motion 007/17 be amended by striking out K-8 and replacing it with K-6;

“**THAT** PRSD implements, across the school division, a central school supplies purchase program that will have all K – 6 school supplies purchased by the division’s schools and that all parents are charged a per child flat fee. The per child flat fee for school supplies would be \$20.00 for kindergarten students, \$30.00 for grades 1 – 4 students, and \$40.00 for grades 5 – 6 students. This per child flat fee will include all supplies except gym shoes, backpacks, calculators, and lunch kits. Kleenex will be supplied by the school and not by the parents.

K-12 schools will not be able to charge a fee for materials, books, paper, toner, loose leaf, or products that are necessary for the completion of a course. Example; fees to cover paint in an art class, ingredients for a home economics class, materials for a school project in industrial arts. The only exception would be if a student completes a project in an industrial arts class that he/she has requested instead of the teacher assigned project. In such instances, schools may charge the student for any additional material costs that are over the cost of the teacher assigned project”

-CARRIED-

A draft letter for PRSD communities regarding Community Consultations was presented for feedback.

Trustee attendance at the Canadian School Boards Association’s National Congress and Trustee Gathering on Aboriginal Education was discussed.

Communication for Information

- M.S.B.A. Auditors Voters Results – Received as information
- M.S.B.A. eBulletin – Received as information
- M.S.B.A. Appointment of Auditor – Received as information

Announcements

- NEXT REGULAR MEETING – Monday, June 5 – 7:00 p.m.
- Operations/Finance Committee – Monday, June 5 – 5:30 p.m.
- Personnel Committee – Monday, June 12 – 5:00 p.m.
- Public Relations/Educational Programming – Monday, June 19 – 5:30 p.m.

10-minutes recess was called at 8:01 p.m.

123/17 Claggett Woods/Bruce: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Student Matters – 1 item
- Board Matters – 2 items
- Personnel Matters – 1 item
- Facility Matters – 1 item
- Questions arising from the Senior Administration Report – 1 item

124/17 Claggett Woods/Bargen: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

The meeting was adjourned at 9:15 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO