



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

May 1, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, May 1, 2017. The meeting was called to order by Chair Huisman at 6:59 p.m.

Present:

Ward I	Trustee Donna Cox
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier

Administration:

Terry Osioy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Trustee Claude Lachance, Ward VII
 Trustee Evi Bruce, Ward VIII
 Trustee Natalie Bergen, Ward II

091/17 Foote/Cloutier: **THAT**, with the additions of 2.04.3: Superintendent/CEO Report: Bullying and Cyber-Bullying, 2.04.3: Superintendent/CEO Report: Board Priorities Plan 2017-2020, 2.04.1.1: Monarch Colony School Programming, and 2.04.1.2: Horizon Colony School Programming the agenda for this meeting be approved as circulated. -CARRIED-

092/17 Owen/Claggett Woods: **THAT** the minutes of the April 17, 2017 regular meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. The Superintendent/CEO presented a revised draft administrative procedure on public concern protocol. An overview of the Manitoba Teachers' Society/Manitoba Association of School Superintendents Human Rights Conference was provided. Highlights of the PRTA/PRSD Liaison meeting were presented. The Superintendent/CEO presented a memo on Bullying and Cyber-Bullying to be distributed. The Board Priorities Plan 2017-2020 that was drafted at the April 27 and 28, 2017 Board Planning Session was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. The Assistant Superintendent presented the draft Kindergarten report card. The agenda for the Administrative Council workshop scheduled for May 4th and May 5th was presented.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached. The March 2017 accounts were attached. Highlights of the April 20th and April 21st Manitoba Association of School Board Officials' Regional meeting were presented.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on capital projects was provided. The tender results for the Miami envelope and roofing project was presented with a recommendation to approve the low bid subject to funding approval from The Public Schools Finance Board. An update was provided on the Carman Collegiate envelope and roofing project.

093/17 Claggett Woods/Cloutier: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

094/17 Owen/Foote: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

095/17 Foote/Cox: **THAT** the Board approve the low bid received of \$1,151,261 plus GST from Gateway Construction Ltd for the Miami School wall and roof replacement project subject to receiving funding approval from The Public Schools Finance Board. -CARRIED-

096/17 Claggett Woods/Cox: **THAT** the March 2017 accounts showing total general expenditures of \$1,333,696.81 be approved as submitted. -CARRIED-

Reports of Committees

Highlights of the April 17, 2017 Public Relations/Educational Programming Committee meeting were provided by Trustee Claggett Woods and the Assistant Superintendent.

097/17 Claggett Woods/Cloutier: **THAT** the minutes of the April 17, 2017 Public Relations/Educational Programming Committee meeting be approved as presented. -CARRIED-

098/17 Claggett Woods/Cox: **THAT** the Board provide high school programming to Monarch Colony School in Park West school division at a charge of \$350.00 per full credit and \$175.00 per half credit course as per agreement. -CARRIED-

099/17 Claggett Woods/Cox: **THAT** the Board provide high school programming to Horizon Colony School in Border Land school division at a charge of \$350.00 per full credit and \$175.00 per half credit course as per agreement. -CARRIED-

Highlights of the April 19, 2017 Policy Committee meeting were provided by Trustee Owen

100/17 Owen/Claggett Woods: **THAT** the minutes of the April 19, 2017 Policy Committee meeting be approved as presented. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

Central School Purchasing Program was discussed. The removal of grade 7 and grade 8 students from the program, and a Board initiated start up budget was considered.

101/17 Owen/Cloutier: **THAT** each K-6 school be allocated \$5.00 per student for non-consumable school supplies in the central schools supplies purchasing program for 2017. -CARRIED-

The Board Evaluation and Superintendent/CEO Evaluation was discussed. The Board evaluation will be completed in June 2017.

Communication for Information

M.S.B.A. eBulletin – Received as information
M.S.B.A. CPI Update – Received as information

Announcements

NEXT REGULAR MEETING – Monday, May 15 – 7:00 p.m.
Personnel Committee – Monday, May 8 – 5:00 p.m.
Public Relations/Educational Programming – Monday, May 15 – 5:30 p.m.

10-minute recess was called at 8:16 p.m.

102/17 Claggett Woods/Owen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Student Matters - nil
- Board Matters – 1 item
- Personnel Matters – 6 items
- Transportation Matters – 1 item
- Finance Matter – 3 items
- School Matter – nil
- Questions arising from the Senior Administration Report – 2 items

103/17 Claggett Woods/Owen: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

104/17 Owen/Foote: **THAT** a 1.0 FTE teacher be allocated to Carman Elementary for grades 4-6 for the 2017-2018 school year. -CARRIED-

The meeting was adjourned at 9:23 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO