



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

April 10, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Miami School Library in Miami on Monday, April 10, 2017. The meeting was called to order by Chair Huisman at 7:01 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods (7:08 p.m.)
Ward IV	Trustee Elaine Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

070/17 Foote/Owen: **THAT**, with the additions of 2.03: Transportation Supervisor Report: Bus Incident, and 4.03.1: Deferred Salary Leave Request, the agenda for this meeting be approved as circulated. -CARRIED-

071/17 Foote/Owen: **THAT** the minutes of the March 20, 2017 regular meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. An update on the April 3 and April 4 closures at Carman schools due to flooding was provided. The Superintendent/CEO called for the École St. Eustache Principal Selection committee. New procedures for Principal and Vice Principal evaluations were presented. Parental and School responses to the Central School Purchasing plan were provided. A letter from the Manitoba School Boards Association regarding pending legislation was attached. An overview of the presentation scheduled for the April 17, 2017 Board meeting was provided.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update was provided on school plans, the division plan, and the Framework for Continuous Improvement. Research and development on the Kindergarten report card was presented.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A brochure identifying information on PRSD Speech-Language Pathologists was attached. Information regarding the Special Needs Funding Initiative were provided.

Secretary-Treasurer/CFO Report: The submission of the five-year capital plan was requested. The February 2017 accounts were attached.

Transportation Supervisor Report: An amendment to the bus tender was presented. An update on the Pupil Transportation Unit review was provided, the review is complete.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Miami School and Carman Collegiate envelope and roofing projects were provided. A lighting replacement project for Carman Collegiate was proposed.

- 072/17 Bargaen/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 073/17 Bruce/Bargaen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 074/17 Bargaen/Bruce: **THAT** Trustee Cloutier, Trustee Lachance, and Trustee Cox be appointed as the trustee representatives for the École St. Eustache Principal Selection Committee as per Policy GCF. -CARRIED-
- 075/17 Foote/Owen: **THAT** the five-year Capital Plan be submitted to PSFB as presented to the Board. -CARRIED-
- 076/17 Claggett Woods/Cox: **THAT** the February 2017 accounts showing total general expenditures of \$1,387,564.23 be approved as submitted. -CARRIED-
- 077/17 Claggett Woods/Owen: **THAT** motion 063/17 relating to the purchase of two (2) 77-passenger propane buses from Blue Bird Fairway Specialty Vehicles in the amount of \$229,698.00 plus taxes under the 2017 Central School Bus Tender approved at the March 20, 2017 regular board meeting be rescinded. -CARRIED-
- 078/17 Claggett Woods/Owen: **THAT** approval to purchase two (2) 77-passenger propane buses from Blue Bird Fairway Specialty Vehicles in the amount of \$231,998.00 plus taxes under the 2017 Central School Bus Tender be authorized. -CARRIED-

Reports of Committees

Highlights of the March 20, 2017 Policy Committee meeting were provided by Trustee Owen. The draft policy manual was distributed to the Board for review prior to the Board Planning Session.

- 079/17 Owen/Bruce: **THAT** the minutes of the March 20, 2017 Policy Committee meeting be approved as presented. -CARRIED-

Communication for Information

Reminder: C.S.B.A. Congress and Trustee Gathering on Aboriginal Education – Received as information
M.S.B.A. re: Federal Budget EI Changes – Received as information
M.S.B.A. Webinar: Science of Decision Making – Received as information
Salary Bulletin - Mountain View S.D. CUPE All Support – Received as information
February 2017 CPI Update – Received as information
M.S.B.A. eBulletin March 22, 2017 – Received as information
M.S.B.A. eBulletin April 5, 2017 – Received as information

Announcements

NEXT REGULAR MEETING – Monday, April 17 – 7:00 p.m.
Public Relations/Educational Programming – Monday, April 17 – 5:30 p.m.

Policy Committee – Wednesday, April 19 – 7:00 p.m.

PRTA/PRSD Liaison Supper – Monday, April 24 – 4:45 p.m. (Carman Collegiate)

Board Planning Session – Thursday, April 27 to Friday, April 28 (Winnipeg)

A 10-minute recess was called at 8:08 p.m.

080/17 Claggett Woods/Foote: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Board Matters – 2 items
- Personnel Matters – 2 items
- School Matters – 1 item
- Transportation Matters – 2 items
- Questions arising from the Senior Administration Report – 2 items

081/17 Foote/Claggett Woods: **THAT** the Committee of the Whole In-Camera do now resolve into Board.-CARRIED-

082/17 Claggett Woods/Lachance: **THAT** we approve the purchase of land in Elie as per discussion in Committee of the Whole.

-CARRIED-

083/17 Owen/Foote: **THAT** the application from employee #962 to participate in the Deferred Salary Leave Plan effective from January 1 to August 31, 2023, be approved.

-CARRIED-

The meeting was adjourned at 8:57 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO