



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

March 6, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, March 6, 2017. The meeting was called to order by Chair Huisman at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance

Administration:

Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Terry Osiowy, Superintendent/CEO
 Evi Bruce, Trustee Ward VIII

046/17 Owen/Bargaen: **THAT**, with the additions of 2.03: Superintendent/CEO Report – February 2017 Enrolment, and 3.01.8: M.S.B.A. Annual Convention Updated Program Schedule, the agenda for this meeting be approved as circulated. -CARRIED-

047/17 Foote/Bargaen: **THAT** the minutes of the February 21, 2017 regular meeting be approved. -CARRIED-

Delegation

D. Clark, Reeve of the RM of St. François Xavier defended the requirement of busing within the municipality of St. François Xavier. The reeve highlighted key points included the river lot set up within the settlement center, the ownership of roads to Manitoba Infrastructure and not to the municipality, and the poor sidewalk infrastructure. Currently only one residence and one 8-plex unit have sidewalk access to the St. François Xavier School, all other areas would require crossing highways, busy streets, and/or walking in ditches.

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. The job description for the career counsellor was attached. The proposed 2017-2018 Divisional calendar was presented. A draft letter regarding centralized school supply purchasing for distribution to all parents/guardians was attached. An update on the school website project was provided. An overview of community requests regarding French Immersion programming at Carman Elementary was presented, item was referred to the Public Relations/Educational Programming Committee. The K-12 instructional and staffing allocation process was highlighted. A community member

letter regarding the Miami school parking lot was reviewed, item was referred to the Operation/Finance Committee. The February 2017 student enrolment was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the March 3, 2017 Senior Years Professional Development session was presented. The Manitoba Rural Learning Consortium's involvement in numeracy action research was presented.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached.

Transportation Supervisor Report: An update on the new St. Laurent route #305 was provided. A busing request from St. Laurent was attached, item was deferred to the next meeting. An update on the public tender was provided.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the biomass boiler feasibility study at École St. Eustache was provided. A meeting with principals to review capital D and the 5 years plan will take place on March 8, 2017.

048/17 Foote/Cloutier: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

049/17 Bargaen/Claggett Woods: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

050/17 Bargaen/Owen: **THAT** the 2017-2018 Divisional calendar be approved as presented. -CARRIED-

Reports of Committees

Highlights of the February 21, 2017 Public Relations/Educational Programming Committee meeting were provided by Trustee Bargaen.

051/17 Bargaen/Cox: **THAT** the minutes of the February 21, 2017 Public Relations/Educational Programming Committee meeting be approved as presented. -CARRIED-

Highlights of the February 27, 2017 Policy Committee meeting were provided by Trustee Owen.

052/17 Owen/Claggett Woods: **THAT** the minutes of the February 27, 2017 Policy Committee meeting be approved as presented. -CARRIED-

Communication for Action

The M.S.B.A. 2017 Resolutions were reviewed.

Communication for Information

Salary Bulletin – Turtle River S.D. Support Staff – Received as information

Salary Bulletin – Interlake S.D. Bus Drivers – Received as information
Salary Bulletin – Interlake Clerical-Library-EA – Received as information
Salary Bulletin – Sunrise S.D. Bus Drivers/Mechanics – Received as information
Salary Bulletin – Sunrise S.D. Educational Assistants/Work Counsellors – Received as information
Salary Bulletin – Pembina Trails S.D. – Board Office/IT Staff – Received as information
M.S.B.A. CPI Update – Received as information
M.S.B.A. Annual Convention Updated Program Schedule – Received as information

Announcements

NEXT REGULAR MEETING – Monday, March 20 – 7:00 p.m.
Personnel Committee – Monday, March 13 – 5:30 p.m.
PREP Committee - to be rescheduled.
Policy Committee – Monday, March 20, 2017 – 5:30 p.m.
Operations/Finance Committee – Monday, April 10 – 5:30 p.m.

A 10-minute recess was called at 8:35 p.m.

053/17 Claggett Woods/Owen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Board Matters – 2 items
- Transportation Matters – 2 items
- Questions arising from the Senior Administration Report – nil

054/17 Owen/Foote: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

055/17 Bargen/Lachance: **THAT** the Board proceed to add as a short term solution, a bus route in the town of St. François Xavier beginning after the March Spring break till June 30, 2017. -CARRIED-

The meeting was adjourned at 9:16 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO