



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
February 21, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, February 21, 2017. The meeting was called to order by Chair Huisman at 6:58 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO
 Louise Duncan, Director of Student Services
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets: Trustee Elaine Owen, Ward IV

033/17 Claggett Woods/Bargaen: **THAT**, with the additions of 2.04.2: Break My Heart Productions Request, 3.01.1: M.S.B.A. Convention Checklist, and 3.01.2: M.S.B.A. eBulletin, the agenda for this meeting be approved as circulated. -CARRIED-

034/17 Foote/Bargaen: **THAT** the minutes of the February 6, 2017 regular meeting be approved. -CARRIED-

Presentation

Literacy w/ICT Leader R. Reimer presented on improvements in technology for learning in Prairie Rose School Division. Highlights included the e-book and audiobook software “OverDrive”, the implementation of early years’ support through iPads, the professional learning website “The Learning Centre”, and support for blended learning in grades 4-12 through G-Suite.

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. An overview of the K-12 Continuous Improvement process was provided. Highlights of the February 13, 2017 High School Principals’ meeting was presented. An update on Safe Schools Manitoba was provided.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the professional development session for all early

and middle years' teachers with author Tanny McGregor was presented. The agenda for the 2017 September Divisional in-service was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: The January accounts were attached. The Carman Collegiate and Miami School Envelope and Roof Replacement project was discussed.

Transportation Supervisor Report: A review of the Manitoba Association of School Board Officials' 26th Annual Transportation Conference was provided.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

035/17 Claggett Woods/Bruce: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

036/17 Barga/Cox: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

037/17 Claggett Woods/Cox: **THAT** the January 2017 accounts showing total general expenditures of \$1,384,087.71 be approved as submitted. -CARRIED-

Reports of Committees

Highlights of the February 6, 2017 Operations/Finance Committee meeting were provided by Trustee Cloutier.

038/17 Cloutier/Foote: **THAT** the minutes of the February 6, 2017 Operations/Finance meeting be approved as presented. -CARRIED-

039/17 Cloutier/Foote: **THAT** the revised minutes of the January 30, 2017 Operations/Finance meeting be approved as presented. -CARRIED-

040/17 Cloutier/Foote: **THAT** Prairie Rose School Division enter into an agreement with Manitoba Hydro with the intent to consider converting from propane to natural gas once Manitoba Hydro installs natural gas to the school property and the current heating system is in need of replacement providing it is cost beneficial to the Prairie Rose School Division. -CARRIED-

Communication for Action

The M.S.B.A. 2017 Resolutions were attached. Item is deferred to the next meeting.

A request from "Break My Heart Productions Inc." was reviewed.

041/17 Claggett Woods/Bruce: **THAT** Prairie Rose School Division enter in agreement with Break My Heart Productions Inc. to use the exterior of the Prairie Rose School Division Administration Office building for film production as outlined in the edited location agreement herein. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

The Board priorities were deferred to the Board Planning Session.

Communication for Information

M.S.B.A. Convention Checklist – Received as information

M.S.B.A. eBulletin – Received as information

Announcements

NEXT REGULAR MEETING – Monday, March 6 – 7:00 p.m.

Budget Consultation – Wednesday, February 22 – 7:00 p.m.

Policy Committee – Monday, February 27 – 5:30 p.m.

Budget Meeting – Wednesday, March 1 – 7:00 p.m.

Budget and Special Levy Approval – Monday, March 6 – 6:00 p.m.

A 10-minute recess was called at 8:22 p.m.

042/17 Foote/Bargen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Board Matters – 3 items
- Personnel Matters – 1 item
- Budget Matters – 2 items
- Questions arising from the Senior Administration Report – 1 item

043/17 Foote/Bargen: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

The meeting was adjourned at 9:06 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO