



PRAIRIE ROSE SCHOOL DIVISION
Board Meeting Minutes
February 6, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, February 6, 2017. The meeting was called to order by Chair Huisman at 7:01 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
Gerard Lesage, Secretary-Treasurer/CFO
Louise Duncan, Director of Student Services
Ron Sugden, Assistant Superintendent
Claude Plante, Facility Maintenance/Capital Project Supervisor
Trevor Ryan, Transportation Supervisor
Arli Cruikshank, Executive Assistant

Regrets: Trustee Claude Lachance, Ward VII

024/17 Cox/Foote: **THAT**, with the additions of 2.03: January enrolment, 3.01.5: M.S.B.A. US Entry and Exit Requirements, 3.01.6: Salary Bulletin – Garden Valley S.D. Bus Drivers, 3.01.7: M.S.B.A. eBulletin, and 4.03.2: Collective Bargaining Update February 3, 2017 the agenda for this meeting be approved as circulated.

-CARRIED-

025/17 Claggett Woods/Cloutier: **THAT** the minutes of the January 23, 2017 regular meeting be approved.

-CARRIED-

Presentation

Pharmacists W. Clark and H. Watts reviewed and discussed the Manitoba Addictions Foundation’s Fentanyl Abuse presentation. W. Clark explained fentanyl properties, including legal uses and illegal uses, distribution forms, and risks. Overdose symptoms and treatments including managing an overdose while waiting for emergency responders and the use of a naloxone kit were highlighted.

Leader B. Penner presented an update on literacy throughout the Division. Highlights included the integration of student voice into book selection, co-teaching models currently being practiced, the PRSD Learning Centre website, the senior years writing rubric, the writing continuum implementation, and the school based “Got Data” session and literacy planning. The February 3, 2017 professional development session with author Tanny McGregor (Comprehension Connections) was highlighted. The grades 2 and 6 reading comprehension levels for the past two years were presented. Upcoming projects include early and middle year’s data review and planning, and K-8 ELA curriculum implementation were highlighted.

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. The provincial funding announcement was highlighted. Current Board priorities and a request to review priorities was presented. A progress report on the alternate learning program at Carman Collegiate was provided. Highlights of the January 30, 2017 Manitoba Education and Training's Trade forum was provided. The St. Paul's Collegiate international field trip request was presented. The January 2017 student enrolment was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A review of the Healthy Schools grant was provided. A meeting attended by the Assistant Superintendent and High School principals to discuss the Technology Education Equipment Replacement (TEER) grant and ITV/Online learning was highlighted. The Assistant Superintendent provided highlights of the Information and Planning Session for English Language Arts Curriculum.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Transportation Supervisor Report: Highlights of the audit done by Manitoba Infrastructure and Transportation was presented. An update on the Pupil Transportation Unit review was provided.

026/17 Bargaen/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

027/17 Owen/Bargaen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

028/17 Cloutier/Bargaen: **THAT** the proposed St. Paul's Collegiate Grades 10-12 overseas field trip to Italy during the March 2018 spring break be approved in principle, subject to the conditions of Board Policy IJOA. -CARRIED-

Reports of Committees

Highlights of the January 23, 2017 Public Relations/Educational Programming Committee meeting were provided by Trustee Bargaen.

029/17 Bargaen/Bruce: **THAT** the minutes of the January 23, 2017 Public Relations/Educational Programming meeting be approved as presented. -CARRIED-

Highlights of the January 30, 2017 Operations/Finance Committee meeting were provided by Trustee Cloutier. The minutes were revised and deferred to the next meeting. The motion proposed for the Growth and Prosperity project was deferred.

030/17 Cloutier/Foote: **THAT** Prairie Rose School Division agree to pursue the Bio Mass project in partnership with Manitoba Hydro subject to the Prairie Rose School Division being limited to 25% of the capital cost estimated to be \$35,000.00 and that Manitoba Hydro be responsible for 75% of the capital costs estimated to be \$105,000.00 And; Subject to confirmation, that Prairie Rose School Division operating costs will also be reduced. -CARRIED-

Communication for Action

Trustee registration for the 2017 Convention was attached and completed.

Communication for Information

Interlake S.D. – Nomination for MSBA Vice-President – Received as information
M.S.B.A. Recognition and Awards Programs Information and Forms – Received as information
Skills Canada National Competition – Received as information
Amended Salary Bulletin – Lord Selkirk S.D. – Bus Drivers – Received as information
M.S.B.A. US Entry and Exit Requirements – Received as information
Salary Bulletin – Garden Valley S.D. Bus Drivers – Received as information
M.S.B.A. eBulletin – Received as information

Announcements

NEXT REGULAR MEETING	Tuesday, February 21	7:00 p.m.
Budget Meeting	Wednesday, February 8	7:00 p.m.
Personnel Committee	Monday, February 13	5:00 p.m.
Budget Meeting	Wednesday, February 15	7:00 p.m.
Public Relations/Educational Programming	Tuesday, February 21	5:30 p.m.
Budget Consultation	Wednesday, February 22	7:00 p.m.
Policy Committee Meeting	Monday, February 27	5:30 p.m.

A 5-minute recess was called at 8:41 p.m.

31/17 Claggett Woods/Owen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Personnel Matters – 1 item
- Budget Matters – 1 item
- Questions arising from the Senior Administration Report – 2 items

32/17 Claggett Woods/Cox: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 9:07 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO