



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

January 23, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, January 23, 2017. The meeting was called to order by Chair Huisman at 7:02 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent/CEO
	Gerard Lesage, Secretary-Treasurer/CFO (8:02 p.m.)
	Louise Duncan, Director of Student Services
	Ron Sugden, Assistant Superintendent
	Claude Plante, Facility Maintenance/Capital Project Supervisor
	Trevor Ryan, Transportation Supervisor
	Arli Cruikshank, Executive Assistant

013/17 Foote/Owen: **THAT**, with the additions of 3.01.6: Salary Bulletin – Lord Selkirk S.D. Bus Drivers, 3.01.7: Salary Bulletin – Louis Riel S.D. Clerical-Technical, 3.01.8: Salary Bulletin – Louis Riel S.D. Custodial, Maintenance & Bus Drivers, 3.01.7: December 2016 CPI Update, 4.03.2: Collective Bargaining Update January 20, 2017, the agenda for this meeting be approved as circulated. -CARRIED-

014/17 Bargaen/Owen: **THAT** the minutes of the January 9, 2016 regular meeting be approved. -CARRIED-

Presentation

M. Stevenson, Numeracy Leader, presented numeracy updates throughout the Division. Highlights included; data inquiry at all levels, PRIME training, the integration of technology in learning, training in the Leaps and Bounds intervention program, and supports for numeracy plans for individual schools.

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations and Divisional and Provincial meetings was attached. An update on the Carman Collegiate timetable review was provided. The key points of the January 11, 2017 Administrative Council meeting were highlighted. Review of the Hutterian Colony School system was proposed. The Administrative procedure “Student Conduct on School Buses” was presented.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A French immersion programming request was discussed. Adjustments to the ELA standards exams due to the storm days was presented. Highlights of the Manitoba

Association of School Superintendents Leadership Development session titled Communication and the Law was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: The December accounts were attached. The proposed contribution rate amendment to the MSBA pension plan was provided. The financial reports for the period ending December 31, 2016 were provided.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations and meetings was provided. An update on the 2016-2017 special levy projects was attached. Updates were provided on the Miami School gas line and the École St. Eustache biomass boiler feasibility study. Timelines were provided for the Elm Creek School grooming room, the Miami School envelope and roof upgrades project, and the Carman Collegiate envelope and roof upgrades project.

015/17 Claggett Woods/Bruce: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

016/17 Barga/Cox: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

017/17 Foote/Bruce: **THAT** the December accounts showing total general expenditures of \$1,598,776.68 be approved as submitted. -CARRIED-

Reports of Committees

Highlights of the January 16, 2017 Policy meeting were provided by Trustee Owen.

018/17 Owen/Claggett Woods: **THAT** the minutes of the January 16, 2017 Policy Committee meeting be approved as presented. -CARRIED-

Highlights of the January 9 Operations/Finance Committee meeting were provided by Trustee Cloutier.

019/17 Cloutier/Foote: **THAT** the minutes of the January 9, 2017 Operations/Finance Committee meeting be approved as presented. -CARRIED-

020/17 Cloutier/Foote: **THAT** the revised minutes of the December 5, 2016 Operations/Finance meeting be approved as presented. -CARRIED-

Communication for Action

Correspondence from MSBA on guidelines for responding to medical emergencies involving suspected use of opioids was reviewed. Item requires further investigation.

Business Arising (from Previous Delegation/Board Meetings)

The Winter 2017 Regional 2 Meeting was discussed.

The Spring 2017 Board Planning Session was set for April 27 & 28, 2017.

Communication for Information

Rolling River S.D.: Nomination of K. Cameron to 2017-2019 MSBA President – Received as information
M.S.B.A. Voting Process for January 2017 Regional Meetings – Received as information
Safe School Manitoba Conference Program – Received as information
Webinar: How Does Your Board Measure Up? – Received as information
eBulletin – Received as information
Salary Bulletin – Lord Selkirk S.D. Bus Drivers – Received as information
Salary Bulletin – Louis Riel S.D. Clerical-Technical – Received as information
Salary Bulletin – Louis Riel S.D. Custodial, Maintenance & Bus Drivers – Received as information
December 2016 CPI Update – Received as information

Announcements

NEXT REGULAR MEETING	Monday, February 6	7:00 p.m.
Budget Meeting	Wednesday, January 25	7:00 p.m.
Operation/Finance Committee	Monday, January 30	5:30 p.m.
Budget Meeting	Wednesday, February 1	7:00 p.m.
Operations/Finance Committee Meeting	Monday, February 6	5:30 p.m.
Budget Meeting	Wednesday, February 8	7:00 p.m.
Personnel Committee	Monday, February 13	5:00 p.m.

A 10-minute recess was called at 9:04 p.m.

021/17 Claggett Woods/Foote: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Board Matters – 2 items
- Finance Matters – 1 item
- Questions arising from the Senior Administration Report – 2 items

022/17 Claggett Woods/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

023/17 Claggett Woods/Bruce: **THAT** we approve the continuation of contract as written for employee #2819.

-CARRIED-

The meeting was adjourned at 9:44 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO