



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes

January 9, 2017

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, January 9, 2017. The meeting was called to order by Chair Huisman at 7:03 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Ron Sugden, Assistant Superintendent
 Claude Plante, Facility Maintenance/Capital Project Supervisor
 Trevor Ryan, Transportation Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Louise Duncan, Director of Student Services
 Gerard Lesage, Secretary-Treasurer/CFO

001/17 Foote/Claggett Woods: **THAT**, with the additions of 2.03: Superintendent Report #7 – December Student Enrollment, 2.06.3: St. Laurent New Bus Route, 3.01.1: Safe Schools MB – Tell Them From Me Survey, 3.01.2: Salary Bulletin – Winnipeg School Division Union 1515, 4.03.1: Collective Bargaining Update December 30, 2016, 4.04.1: Facility Matter – Item #1, the agenda for this meeting be approved as circulated. -CARRIED-

002/17 Owen/Claggett Woods: **THAT** the minutes of the December 19, 2016 regular meeting be approved. -CARRIED-

Presentation

T. Oakes, Information Systems Supervisor, presented on the Division's technology roll out. A break-down of the anticipated costs for the next four years was provided. Devices provided in 2016-2017 to students and staff were highlighted including 118 iPads, 33 laptops, and 36 desktop computers. Other items provided in 2016-2017 included 30 iPad storage lockers, 18 projectors, software and apps, and 35 wireless access points. Upgrades to the wide area network and internet connectivity were highlighted. Upgrades and purchases planned for the 2017-2018 year were presented.

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing report was attached. A list of school visitations, Divisional and Provincial meetings was attached. Details of the first annual Report on Continuous Improvement forum scheduled for February 6, 2017 was provided. An update on Manitoba Education and Training's Tell Them From Me survey was provided. An update on Teacher evaluations was provided. The Carman Collegiate timetable review was highlighted. The annual Miami School Ski Trip was approved.

Information regarding release of the new Grade 12 Social Studies option course was provided. The December student enrollment was attached.

Secretary-Treasurer/CFO Report: The November accounts were attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Transportation Supervisor Report: The new bus route drafted for the St. Laurent area was presented.

003/17 Foote/Bruce: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

004/17 Bargain/Owen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

005/17 Claggett Woods/Owen: **THAT** the November accounts showing total general expenditures of \$2,790,923.44 be approved as submitted. -CARRIED-

Reports of Committees

006/17 Owen/Claggett Woods: **THAT** the minutes of the December 19, 2016 Student Fee Ad Hoc Committee meeting be approved as presented. -CARRIED-

007/17 Owen/Bargen: **THAT** PRSD implements, across the school division, a central school supplies purchase program that will have all K – 8 school supplies purchased by the division’s schools and that all parents are charged a per child flat fee. The per child flat fee for school supplies would be \$20.00 for kindergarten students, \$30.00 for grades 1 – 4 students, and \$40.00 for grades 5 – 8 students. This per child flat fee will include all supplies except gym shoes, backpacks, calculators, and lunch kits. Kleenex will be supplied by the school and not by the parents. K-12 schools will not be able to charge a fee for materials, books, paper, toner, loose leaf, or products that are necessary for the completion of a course. Example; fees to cover paint in an art class, ingredients for a home economics class, materials for a school project in industrial arts. The only exception would be if a student completes a project in an industrial arts class that he/she has requested instead of the teacher assigned project. In such instances, schools may charge the student for any additional material costs that are over the cost of the teacher assigned project. -CARRIED-

Business Arising (from Previous Delegation/Board Meetings)

008/17 Owen: **THAT** the Organizational Chart be given a second reading. -CARRIED-

009/17 Owen/Claggett Woods: **THAT** the Organizational Chart be given a third and final reading. -CARRIED-

010/17 Claggett Woods/Bargen: **THAT** Trustees Bargen, Trustee Huisman, Trustee Cloutier, and Trustee Owen attend the Safe Schools Manitoba Conference on Friday, February 10, 2017 at the Victoria Inn Hotel and Convention Center in Winnipeg MB. -CARRIED-

Communication for Information

Safe Schools MB - Tell Them From Me Survey – Received as information
Salary Bulletin – Winnipeg S.D. Union 1515 – Received as information

CPI Update December 30, 2016 – Received as information

Announcements

NEXT REGULAR MEETING	Monday, January 9	7:00 p.m.
Policy Committee	Monday, January 16	5:30 p.m.
Budget Meeting	Wednesday, January 18	7:00 p.m.
PREP Committee	Monday, January 23	5:30 p.m.
Budget Meeting	Wednesday, January 25	7:00 p.m.
Policy Committee	Monday, January 30	5:30 p.m.

A 10-minute recess was called at 7:53 p.m.

011/17 Claggett Woods/Cox: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.

-CARRIED-

The following matters were discussed:

- Facility Matters - 1 item
- Student Matters – 1 item
- Personnel Matters – 2 items
- Board Matters – 2 items
- Questions arising from the Senior Administration Report – 1 item

012/17 Claggett Woods/Bargen: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

The meeting was adjourned at 8:28 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO