



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes December 19, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, December 19, 2016. The meeting was called to order by Chair Huisman at 7:00 p.m.

Present:

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| Ward I | Trustee Donna Cox |
| Ward III | Trustee Andy Huisman |
| Ward III | Trustee Colleen Claggett Woods |
| Ward IV | Trustee Elaine L. Owen |
| Ward V | Trustee Jack Foote |
| Ward VI | Trustee David Cloutier |
| Ward VII | Trustee Claude Lachance |
| Ward VIII | Trustee Evi Bruce (7:09 p.m.) |

Administration:

Terry Osiowy, Superintendent/CEO
Gerard Lesage, Secretary-Treasurer/CFO
Ron Sugden, Assistant Superintendent
Louise Duncan, Director of Student Services
Arli Cruikshank, Executive Assistant

Regrets: Trustee Natalie Bargaen, Ward II

313/16 Claggett Woods/Owen: **THAT**, with the additions of 2.03: Secretary-Treasurer/CFO Report, 2.04.2: Policy Committee – December 14, 2016 minutes, 2.04.2.1: Organizational Chart, 3.01.11: Salary Bulletin – Evergreen School Division CUPE, and 4.03.2: Collective Bargaining Update December 16, 2016, and the removal of item 2.02.1: Parent and Student Delegation, the agenda for this meeting be approved as circulated. -CARRIED-

314/16 Foote/Claggett Woods: **THAT** the minutes of the December 5, 2016 regular meeting be approved. -CARRIED-

Presentation

Y. Fricke, Executive Director for Disabilities Issues Office presented remotely via phone on the Accessibility for Manitobans Act. Y. Fricke identified barriers and procedures to address accessibility issues. Public sector organizations must comply by November 2017. The Accessibility Plan for Prairie Rose School Division will be posted early in January 2017.

315/16 Owen/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Rosedale Colony for the remainder of the 2016-2017 school year. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. A summary of conversations from the PRSD Community Consultations was attached. The process for Senior Administration performance evaluations was provided. A summary of the

three-day storm closure that occurred December 6, 7, & 8, 2016 was provided. An update to the Kindergarten registration process was highlighted. The re-organization of Manitoba Education and Training was attached.

Secretary-Treasurer/CFO Report: The school bus tender purchase program from the Pupil Transportation Unit of Manitoba Education and Training was provided. An update to the MSBA Pension plan was highlighted. The 2017-2018 budget schedule was presented.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on Hutterian Colony School – Eagle Creek colony was provided. An update on the September 2017 Divisional in-service was provided

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the Student Services Administrators' Association of Manitoba's annual conference was provided.

316/16 Foote/Owen: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

317/16 Bruce/Cloutier: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

318/16 Claggett Woods/Cox: **THAT** the Prairie Rose School Division participate in the 2017-2018 Provincial School Bus Tender Purchase process. -CARRIED-

Reports of Committees

Highlights of the December 14, 2016 Policy committee meeting were provided by Trustee Owen.

319/16 Owen/Cox: **THAT** the minutes of the December 14, 2016 Policy Committee meeting be approved as presented. -CARRIED-

Notice of Motion was given by Trustee Owen that the Organizational Chart be approved as revised.

Highlights of the December 5, 2016 Operations/Finance Committee meeting were provided by Trustee Cloutier.

Operations/Finance Committee meeting minutes were deferred for clarification at the next Operations/Finance Committee.

Highlights of the December 12, 2016 Personnel meeting were provided by Trustee Cox.

320/16 Cox/Lachance: **THAT** the minutes of the December 12, 2016 Personnel Committee meeting be approved as presented. -CARRIED-

Communication for Information

M.S.B.A. 2016-2017 Completed Trustee Indemnity Survey - Received as information

M.S.B.A. The Facts on Programme for International Student Assessment - Received as information

M.S.B.A. Manitoba Education and Training Smudging Protocol - Received as information

M.S.B.A. Nominations for Student Panelists at Convention 2017 - Received as information

M.S.B.A. Aboriginal Support Letter - Received as information

M.S.B.A. Revised Call for Workshop Proposals - Received as information

M.S.B.A. eBulletin - Received as information

C.S.B.A. December Newsletter - Received as information

SARAVYC National Inventory of School District Interventions in Support of LGBTQ Student Wellbeing - Received as information

Arbitration Bulletin: Park West School Division – Teachers - Received as information

Salary Bulletin – Winnipeg School Division – Electrical Workers - Received as information

Salary Bulletin – Evergreen School Division CUPE - Received as information

Announcements

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|------------------------------|------------------------|-----------|
| NEXT REGULAR MEETING | Monday, January 9 | 7:00 p.m. |
| School Fee Ad Hoc Committee | Monday, December 19 | 5:30 p.m. |
| PRTA/PRSD Liaison | Wednesday, December 21 | 4:45 p.m. |
| Operations/Finance Committee | Monday, January 9 | 5:00 p.m. |
| Personnel Committee | Monday, January 12 | 5:30 p.m. |
| PREP Committee | Monday, January 23 | 5:30 p.m. |

A 10-minute recess was called at 8:20 p.m.

321/16 Owen/Cox: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Personnel Matters – 4 items
- Transportation Matters – 1 item
- Operations Matters – 1 item; sent to Operation/Finance committee.
- Questions arising from the Senior Administration Report – 2 items

322/16 Claggett Woods/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 9:15 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO