



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
December 5, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, December 5, 2016. The meeting was called to order by Chair Huisman at 7:01 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen (8:04 p.m.)
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Gerard Lesage, Secretary-Treasurer/CFO
 Ron Sugden, Assistant Superintendent
 Louise Duncan, Director of Student Services
 Claude Plante, Facility Maintenance & Capital Project Supervisor
 Arli Cruikshank, Executive Assistant
 Joanne Johnston, Human Resources Coordinator (7:57 p.m.)

Regrets: Trustee Jack Foote, Ward V

303/16 Claggett Woods/Cox: **THAT**, with the additions of 2.03: November Enrollment, and 4.03.3: Collective Bargaining Update December 2, 2016, the agenda for this meeting be approved as circulated. -CARRIED-

304/16 Bargaen/Bruce: **THAT** the minutes of the November 21, 2016 regular meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent/CEO Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. Superintendent/CEO highlighted a tour taken with the Hutterian Supervisory Principal to six (6) colony sites. Plans for the review of the Carman Collegiate timetable was provided. The Manitoba Association of School Business Officials' Conference attended by the Superintendent/CEO, Facility Maintenance/Capital Project Supervisor, and Transportation Supervisor on November 23, 2016 was highlighted. The November 2016 student enrollment was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on Eagle Creek colony was provided. An update on the progress of the Division's Accessibility Plan was provided. A review of the senior years' math data inquiry process was provided. Highlights of the November 17 and 18, 2016 Treaty Education Initiative training that included teachers from Prairie Rose School Division, Garden Valley School Division, Western School Division, and Louis Riel School Division was provided. A meeting with the Assistant Superintendent and high school principals regarding online learning was highlighted.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Secretary-Treasurer/CFO Report: A list of Division/Provincial meetings, conferences and workshops was attached. The October 2016 accounts were attached.

Facility Maintenance & Capital Project Supervisor: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update was provided on special levy projects and the École St. Eustache biomass boiler feasibility study.

305/16 Bargaen/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

306/16 Foote/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

307/16 Cox/Bruce: **THAT** the October accounts showing total general expenditures of \$1,452,025.02 be approved as submitted. -CARRIED-

Reports of Committees

Highlights of the November 21, 2016 Public Relations/Educational Programming committee meeting were provided by Trustee Bargaen.

308/16 Bargaen/Bruce: **THAT** the minutes of the November 21, 2016 Public Relations/Educational Programming Committee meeting be approved as presented. -CARRIED-

Business Arising (from Previous Delegations/Board Meetings)

309/16 Cox/Bargaen: **THAT** the Employee Handbook – Division Office Support Staff be approved as presented. -CARRIED-

Communication for Information

M.S.B.A. AMM Resolution Letter – Received as information

Salary Bulletin – Winnipeg S.D. Plumbing Pipefitters – Received as information.

Announcements

NEXT REGULAR MEETING	Monday, December 19	7:00 p.m.
Personnel Committee	Monday, December 12	5:00 p.m.
Policy Committee	Tuesday, December 13	5:30 p.m.
Public Relations/Educational Programming	Monday, December 19	5:30 p.m.

A 10-minute recess was called at 8:00 p.m.

310/16 Claggett Woods/Foote: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- CUPE Matter – 1 item
- Board Matter – 3 item
- Administration Matter – 1 item

- Personnel Matters – 2 items
- Finance Matters – 2 items
- Questions arising from the Senior Administration Report – 1 item

311/16 Foote/Claggett Woods: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

-CARRIED-

312/16 Cox/Owen: **THAT** the hiring of Evan Williams as the Interim Vice-Principal of Carman Collegiate, effective February 1, 2017 till June 30, 2017 be approved as recommended by the hiring committee.

-CARRIED-

The meeting was adjourned at 8:46 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO