



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
November 21, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, November 21, 2016. The meeting was called to order by Chair Huisman at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier

Administration:

Terry Osiowy, Superintendent/CEO
Gerard Lesage, Secretary-Treasurer/CFO
Ron Sugden, Assistant Superintendent
Louise Duncan, Director of Student Services
Claude Plante, Facility Maintenance & Capital Project Supervisor
Trevor Ryan, Transportation Supervisor
Arli Cruikshank, Executive Assistant

Regrets:

Ward VIII	Trustee Evi Bruce
Ward VII	Trustee Claude Lachance

287/16 Cox/Owen: **THAT**, with the additions of 2.04.4: Personnel Committee – November 14 meeting minutes, 2.04.4.1: Division Office Handbook, 2.06.3: AMM Resolution #08-2016 update, 3.01.3: MSBA 2017 Convention: Call for Workshop Proposals, 3.01.4: MSBA 2017 Convention: Raffle Donations, 3.01.5: Equal Voice Manitoba Launch, 3.01.6: CPI Update November 18, 2016, 3.01.7: M.S.B.A. eBulletin, 4.03.2: Collective Bargaining Update November 18, 2016, the agenda for this meeting be approved as circulated. -CARRIED-

288/16 Foote/Owen: **THAT** the minutes of the November 7, 2016 regular meeting be approved. -CARRIED-

289/16 Cloutier/Claggett Woods: **THAT** the minutes of the November 14, 2016 special meeting be approved. -CARRIED-

Presentation

Marilyn Smith, of AccentWeb presented on the school website project. Templates were presented for three schools. Schools sites include staff links, parent links, extra-curricular links, and the school monthly calendar. Accessibility legislation is integrated in the websites and in training.

Delegations and Petitions

290/16 Claggett Wood/Owen: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Blooming Prairie Colony for the remainder of the 2016-2017 school year. -CARRIED-

291/16 Foote/Cox: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Boyne View (Rosevalley Colony) for the remainder of the 2016-2017 school year. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. An update on the new governance policy manual and administrative procedures was provided. The Superintendent's Student Advisory Council meeting with high school students was reviewed. October student enrolment was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Hutterian Colony School site Eagle Creek colony was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on student funding was provided.

Facility Maintenance & Capital Project Supervisor: An update on the Carman Collegiate veneer and roof project

292/16 Owen/Cloutier: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

293/16 Bargaen/Cox: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

294/16 Owen: **THAT** By-law 62/16, being a By-law to approve the issuing of a debenture for expenses related to the Carman Elementary Steam Heating System and Ventilation Replacement and as attached in full upon completion be given second reading. -CARRIED-

295/16 Owen/Cox: **THAT** By-law 62/16, being a By-law to approve the issuing of a debenture for expenses related to the Carman Elementary Steam Heating System and Ventilation Replacement and as attached in full upon completion be given third and final reading. -CARRIED-

Reports of Committees

Highlights of the November 7, 2016 Operations/Finance committee meeting were provided by Trustee Cloutier. Bus concerns in St. François Xavier and St. Laurent were discussed.

296/16 Cloutier/Foote: **THAT** the minutes of the November 7, 2016 Operations/Finance Committee meeting be approved as presented -CARRIED-

297/16 Claggett Woods/Cox: **THAT** a bus route be added to the St. Laurent area.

Highlights of the November 14, 2016 Personnel Committee meeting were provided by Trustee Cox.

298/16 Cox/Cloutier: **THAT** the minutes of the November 14, 2016 Personnel Committee meeting be approved as presented. -CARRIED-

Business Arising (from Previous Delegations/Board Meetings)

299/16 Owen: **THAT** the adoption of the Decision Making Matrix be given a second reading. -CARRIED-

300/16 Owen/Cox: **THAT** the adoption of the Decision Making Matrix be given a third and final reading. –CARRIED–

Board Planning Session dates were discussed, session is deferred.

Communication for Information

M.S.B.A. Safe Schools Manitoba 2017 Conference – Received as information

Koats for Kids – Received as information

AMM Resolution #08-2016 update – Received as information

MSBA 2017 Convention: Call for Workshop Proposals – Received as information

MSBA 2017 Convention: Raffle Donations – Received as information

Equal Voice Manitoba Launch – Received as information

CPI Update November 18, 2016 – Received as information

M.S.B.A. eBulletin – Received as information

Announcements

NEXT REGULAR MEETING	Monday, December 5	7:00 p.m.
Community Consultation – St. Paul’s Collegiate	Wednesday November 23	7:00 p.m.
Policy Committee	Wednesday, November 30	7:00 p.m.
Operations/Finance Committee	Monday, December 5	5:00 p.m.
Personnel Committee	Monday, December 12	5:00 p.m.

A 10-minute recess was called at 8:23 p.m.

301/16 Bargen/Foote: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. –CARRIED–

The following matters were discussed:

- Student Matter – 1 item
- Personnel Matters – 3 items
- Finance Matters – 1 Item
- Questions arising from the Senior Administration Report – 2 items

302/16 Claggett Woods/Owen: **THAT** the Committee of the Whole In-Camera do now resolve into Board.

–CARRIED–

The meeting was adjourned at 9:12 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO