



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
October 17, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 17, 2016. The meeting was called to order by Chair Huisman at 7:02 p.m.

Present:

Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Wood
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osiowy, Superintendent/CEO
 Ron Sugden, Assistant Superintendent
 Louise Duncan, Director of Student Services
 Claude Plante, Facility Maintenance & Capital Project Supervisor
 Arli Cruikshank, Executive Assistant

Regrets:

Gerard Lesage, Secretary-Treasurer/CFO
 Trevor Ryan, Transportation Supervisor
 Donna Cox, Trustee, Ward I

251/16 Foote/Bargaen: **THAT**, with the additions 2.03.2.1: Superintendent's Report: Acting Principals 2016-2017, 2.04.2: Policy Committee – October 12, 2016 minutes, 2.06.2: M.S.B.A. Education Finance SWOT, 3.01.3: M.S.B.A. eBulletin, 3.01.4: M.S.B.A. Budget Consultations 2017, 3.01.5: CPI Update, October 12, 2016, 3.01.6: Salary Bulletin – Prairie Rose S.D. CUPE A, 3.01.7: Salary Bulletin – Prairie Rose S.D. CUPE B, 4.02.1: Board Matter – Item #1, 4.02.2: Board Matter – Item #2, and 4.03.4: Collective Bargaining Update, the agenda for this meeting be approved as circulated. -CARRIED-

252/16 Bruce/Bargaen: **THAT** the minutes of the October 3, 2016 regular meeting be approved. -CARRIED-

Delegations and Petitions

253/16 Owen/Foote: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the daily saying of the Lord's Prayer at Hutterian Colony School – Clearview Colony for the remainder of the 2016-2017 school year. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. An update on completed renovations at St Laurent School was provided. The School Development Report for 2015-2016 was presented. The September 30, 2016 enrolment was attached. A listing of acting principals for 2016-2017 was presented. Highlights of the October 5, 2016

Administrative Council meeting were provided. A review of the Manitoba Association of School Superintendent's Fall meeting was presented. The Resource Teacher job description was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on Overdrive was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

254/16 Foote/Owen: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

255/16 Bargaen/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

256/16 Owen/Foote: **THAT** the job description for the Resource Teacher with corrections be received as information. -CARRIED-

257/16 Claggett Woods: **THAT** By-law 59/16, being a By-law to approve the issuing of a debenture for expenses related to the Carman Collegiate Science Lab Renovation and the Carman Elementary Steam Heating System and Ventilation Replacement and as attached in full upon completion be given second reading. -CARRIED-

258/16 Claggett Woods/Owen: **THAT** By-law 59/16, being a By-law to approve the issuing of a debenture for expenses related to the Carman Collegiate Science Lab Renovation and the Carman Elementary Steam Heating System and Ventilation Replacement and as attached in full upon completion be given third and final reading. -CARRIED-

Reports of Committees

Highlights of the October 12, 2016 Policy meeting were provided by Trustee Owen. The Mission, Vision, and Values statement was discussed, a motion will be prepared for the November 7, 2016 meeting. A request was put out to committees to define committee roles and responsibilities.

259/16 Owen/Claggett Woods: **THAT** the minutes of the October 12, 2016 Policy Committee meeting be approved as amended. -CARRIED-

Highlights of the October 3, 2016 Operations/Finance meeting were provided by Trustee Cloutier. St. François Xavier busing was discussed.

260/16 Cloutier/Lachance: **THAT** the minutes of the October 3, 2016 Operations/Finance Committee meeting be approved as presented. -CARRIED-

Business Arising from Previous Delegations

261/16 Owen/Bruce: **THAT** Trustee Bargaen, Trustee Claggett Woods, Trustee Owen attend the 2016 Fall Regional Meeting for Region 2 on Friday, October 28, 2016 at the Carman Pentecostal Church from 9:00 a.m. to 3:30 p.m.

The M.S.B.A. Education Finance S.W.O.T. survey response was reviewed.

Communication for Information

M.S.B.A. 2016 Fall Trustee Education Workshop – Received as information

Thank you – C. Smart – Received as information

M.S.B.A. eBulletin – Received as information
M.S.B.A. Budget Consultations 2017 – Received as information
CPI Update, October 12, 2016 – Received as information
Salary Bulletin – Prairie Rose S.D. CUPE A – Received as information
Salary Bulletin – Prairie Rose S.D. CUPE B – Received as information

Announcements

NEXT REGULAR MEETING	Monday, November 7	7:00 p.m.
Personnel Committee	Monday, October 24	5:00 p.m.
Policy Committee	Tuesday, October 25	5:30 p.m.
Operations/Finance Committee	Monday, November 7	5:30 p.m.
Personnel Committee	Monday, November 14	5:00 p.m.

A 10-minute recess was called at 7:51 p.m.

262/16 Claggett Woods/Owen: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-

The following matters were discussed:

- Student Matter – 1 item
- Board Matter – 2 items
- Personnel Matters – 3 items
- Transportation Matters – 1 item deferred
- Finance Matters – 2 items
- Questions arising from the Senior Administration Report – 3 items.

263/16 Foote/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 9:04 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO