



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
September 19, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 19, 2016. The meeting was called to order by Chair Huisman at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Wood
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration:

Terry Osioy, Superintendent/CEO
Ron Sugden, Assistant Superintendent
Gerard Lesage, Secretary-Treasurer/CFO
Arnie Assoignon, Transition Secretary-Treasurer
Louise Duncan, Director of Student Services
Joanne Johnston, Human Resources Coordinator
Claude Plante, Facility Maintenance & Capital Project Supervisor
Arli Cruikshank, Executive Assistant

Regrets: Trevor Ryan, Transportation Supervisor

223/16 Owen/Claggett Woods: **THAT**, with the additions of 2.05.1: Public Letters regarding Community Use of School Facilities, 3.01.2: M.S.B.A. re: Education Finance SWOT Analysis, 3.01.3: Tell Them From Me: Bullying and School Safety Survey, 3.01.4: MTS, MASS, MSBA re: Refugees, Immigrants and Newcomers in Manitoba Schools, 3.01.5: Manitoba Indigenous Education Blueprint Logo Design Contest, 3.01.6: Manitoba Connections: Access, Privacy, Security and Information Management Conference, 3.01.7: M.S.B.A. e-Bulletin, and 4.03.2: September 16, 2016 Collective Bargaining Update, the agenda and addendum for this meeting be approved as circulated.

-CARRIED-

224/16 Cox/Bruce: **THAT** the minutes of the September 6, 2016 regular meeting be approved as amended.

-CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. Highlights of the Divisional in-services; Save your Sanity, and Respectful Workplace was provided. The September start-up enrolment showing a Division enrolment of 2258 was attached. An update regarding PRTA Collective Agreement Article 23: Preparation Time was provided.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. The Learning Centre at Carman Collegiate which provides space

for divisional leaders and professional development was highlighted. A review of the Accessibility meeting was provided. An update on the digital book software Overdrive was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Facility Maintenance/Capital Project Supervisor Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Carman Elementary boiler project was provided. Upgrades to drainage at Carman Elementary, St. Laurent School and the Division Office was highlighted. Furniture upgrades at École St. Eustache was highlighted. The roofing veneer project at Miami School was presented. An update on the Science lab projects was provided. A status of Special Levy projects was attached. An update on the Biomass Boiler study at École St. Eustache was provided.

225/16 Bargaen/Claggett Woods: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

226/16 Bargaen/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

Reports of Committees

227/16 Cox/Foote: **THAT** the minutes of the September 12, 2016 Personnel Committee meeting be approved as presented. -CARRIED-

Communication for Action

Parent letters regarding the changes to the Community Use of School Facilities policy and procedures were discussed.

228/16 Owen/Cox: **THAT** the Community Use of School Facilities policy, procedure, and fee schedule continue status quo until further details can be finalized through the Operations/Finance Committee. –CARRIED-

Communication for Information

- Minister of Education & Training: Serious Incident Reporting – Received as information
- M.S.B.A. re: Education Finance SWOT Analysis – Received as information
- Tell Them From Me: Bullying and School Safety Survey – Received as information
- MTS, MASS, MSBA re: Refugees, Immigrants and Newcomers in Manitoba Schools – Received as information
- Manitoba Indigenous Education Blueprint Logo Design Contest – Received as information
- Manitoba Connections: Access, Privacy, Security and Information Management Conference – Received as information
- M.S.B.A. e-Bulletin – Received as information

Announcements

NEXT REGULAR MEETING	Monday, October 3	7:00 p.m.
Policy Committee	Tuesday, September 27	5:30 p.m.
Operations/Finance Committee	Monday, October 3	5:30 p.m.
Public Relations/Educational Programming	Monday, October 17	5:30 p.m.
Personnel Committee	Monday, October 25	5:00 p.m.

A 10-minute recess was called at 7:44 p.m.

229/16 Claggett Woods/Bargain: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera.
-CARRIED-

The following matters were discussed:

- Board Matters – 2 items
- Personnel Matters – 1 item
- Finance Matters – 1 item
- Questions arising from the Senior Administration Report – nil

230/16 Claggett Woods/Lachance: **THAT** the Committee of the Whole In-Camera do now resolve into Board.
-CARRIED-

231/16 Claggett Woods/Foote: **THAT** the Board approve the Agreement-In-Committee between Prairie Rose School Division and CUPE Local 4701 for a revised collective agreement for the period July 1, 2014 to June 30, 2018.
-CARRIED-

232/16 Owen/Cox: **THAT** the Board purchase the program *Survey Monkey* for the purpose of Board matters.
-CARRIED-

The meeting was adjourned at 8:27 p.m.

Andy Huisman, Board Chair

Gerard Lesage, Secretary-Treasurer/CFO