



PRAIRIE ROSE SCHOOL DIVISION

Board Meeting Minutes
September 6, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, September 6, 2016. The meeting was called to order by Chair Cox at 7:00 p.m.

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| Present: | Ward I | Trustee Donna Cox |
| | Ward II | Trustee Natalie Bargaen |
| | Ward III | Trustee Andy Huisman |
| | Ward III | Trustee Colleen Claggett Wood |
| | Ward IV | Trustee Elaine L. Owen |
| | Ward V | Trustee Jack Foote |
| | Ward VI | Trustee David Cloutier |
| | Ward VII | Trustee Claude Lachance |
| | Ward VIII | Trustee Evi Bruce |

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| Administration: | Terry Osiowy, Superintendent |
| | Ron Sugden, Assistant Superintendent |
| | Louise Duncan, Director of Student Services |
| | Trevor Ryan, Transportation Supervisor |
| | Claude Plante, Facility Maintenance & Capital Project Supervisor |
| | Arli Cruikshank, Executive Assistant |

BOARD ELECTIONS

As per Section 29 (2) of the Public Schools Act, the re-organization of the Board was held. Interim Secretary-Treasurer T. Osiowy presided over this section of the meeting.

210/16 Owen/Huisman: **THAT** Ron Sugden and Arli Cruikshank be appointed scrutineers for the elections at this inaugural meeting. -CARRIED-

ELECTION OF BOARD CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Chair of the Board.

Trustee Claggett Woods nominated Trustee Huisman
Trustee Lachance nominated Trustee Cox, Trustee Cox declined.

Interim Secretary-Treasurer T. Osiowy invited second nominations for Chair of the Board.
Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Chair of the Board.
Interim Secretary-Treasurer T. Osiowy closed nominations for Chair of the Board.

There being no further nominations, Trustee Huisman was declared as duly elected Chair of the Board effective September 6, 2016 for the 2016-2017 school year.

ELECTION OF BOARD VICE-CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Vice Chair of the Board.

Trustee Lachance nominated Trustee Owen
Trustee Claggett Woods nominated Trustee Foote

Interim Secretary-Treasurer T. Osiowy invited second nominations for Vice Chair of the Board.
Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Vice Chair of the Board.
Interim Secretary-Treasurer T. Osiowy closed nominations for Vice Chair of the Board.

Ballots were distributed and counted.

Trustee Foote was declared as duly elected Vice Chair of the Board effective September 6, 2016 for the 2016-2017 school year.

ELECTION OF PERSONNEL COMMITTEE CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Chair of the Personnel Committee.

Trustee Claggett Woods nominated Trustee Cox

Interim Secretary-Treasurer T. Osiowy invited second nominations for Chair of the Personnel Committee.
Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Chair of the Personnel Committee.
Interim Secretary-Treasurer T. Osiowy closed nominations for Chair of the Personnel Committee.

There being no further nominations, Trustee Cox was declared as duly elected Chair of the Personnel Committee effective September 6, 2016 for the 2016-2017 school year.

ELECTION OF PUBLIC RELATIONS/EDUCATIONAL PROGRAMMING COMMITTEE CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Chair of the Public Relations/Educational Programming Committee.

Trustee Claggett Woods nominated Trustee Bargaen

Interim Secretary-Treasurer T. Osiowy invited second nominations for Chair of the Public Relations/Educational Programming Committee.
Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Chair of the Public Relations/Educational Programming Committee.
Interim Secretary-Treasurer T. Osiowy closed nominations for Chair of the Public Relations/Educational Programming Committee.

There being no further nominations, Trustee Bargaen was declared as duly elected Chair of the Public Relations/Educational Programming Committee effective September 6, 2016 for the 2016-2017 school year.

ELECTION OF BOARD POLICY COMMITTEE CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Chair of the Policy Committee.

Trustee Owen nominated Trustee Claggett Woods, Trustee Claggett Woods declined
Trustee Claggett Woods nominated Trustee Lachance, Trustee Lachance declined
Trustee Huisman nominated Trustee Bruce, Trustee Bruce declined
Trustee Foote nominated Trustee Cloutier, Trustee Cloutier declined
Trustee Cox nominated Trustee Owen

Interim Secretary-Treasurer T. Osiowy invited second nominations for Chair of the Policy Committee.
 Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Chair of the Policy Committee.
 Interim Secretary-Treasurer T. Osiowy closed nominations for Chair of the Policy Committee.

There being no further nominations, Trustee Owen was declared as duly elected Chair of the Policy Committee effective September 6, 2016 for the 2016-2017 school year.

ELECTION OF OPERATIONS/FINANCE COMMITTEE CHAIR

Interim Secretary-Treasurer T. Osiowy called for first nominations for Chair of the Operations/Finance Committee.

Trustee Claggett Woods nominated Trustee Cloutier.

Interim Secretary-Treasurer T. Osiowy invited second nominations for Chair of the Operations/Finance Committee.
 Interim Secretary-Treasurer T. Osiowy invited third and final nominations for Chair of the Operations/Finance Committee.
 Interim Secretary-Treasurer T. Osiowy closed nominations for Chair of the Operations/Finance Committee.

There being no further nominations, Trustee Cloutier was declared as duly elected Chair of the Operations/Finance Committee effective September 6, 2016 for the 2016-2017 school year.

211/16 Foote/Bargen: **THAT** ballots be destroyed. -CARRIED-

Board Chair Huisman then assumed the Chair of the meeting.

The Board Chair, the Chairs of the four standing Committees, the Superintendent/CEO, and the Executive Assistant met to determine trustee membership on the committees.

| <u>Personnel</u> | <u>Public Relations / Educational Programming</u> | <u>Operations/ Finance</u> | <u>Board Policy</u> |
|--------------------|---|--------------------------------|------------------------|
| Cox (Chair) | Bargen (Chair) | Cloutier (Chair) | Owen (Chair) |
| Trustee Foote | Trustee Claggett Woods | Trustee Foote | Trustee Bruce |
| Trustee Lachance | Trustee Bruce | Trustee Lachance | Trustee Claggett Woods |

212/16 Foote/Bruce: **THAT** the meeting schedule of the Board committees be approved as amended. -CARRIED-

213/16 Foote/Bargen: **THAT** as per Board Policy DGA, the Board signing officers shall be one of Board Chair Huisman, Vice-Chair Foote or Trustee Claggett Woods, and the Secretary-Treasurer/CFO, or in his/her absence, the Superintendent/CEO. -CARRIED-

A 10-minute recess called at 7:48 p.m.

214/16 Claggett Woods/Bargen: **THAT** the agenda and addendum for this meeting be approved as circulated. -CARRIED-

215/16 Bargen/Cloutier: **THAT** the minutes of the August 29, 2016 regular meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing was attached. A list of school visitations, Divisional and Provincial meetings was attached. A meeting at the St. François Xavier Country Kids Learning Center located at St. François Xavier School was highlighted. A petition for religious exercises at Hutterian Colony School – Skyview Colony was presented. A list of years of service recipients for the 2016 year was attached. Planning for Board Priorities, a Strategic Plan, and Consultations was discussed, item was sent to the Public Relations/Educational Programming Committee.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on Hutterian Colony School – Eagle Creek Colony was provided

- 216/16 Claggett Woods/Foote: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 217/16 Owen/Cox: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 218/16 Owen/Bargen: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord’s Prayer at Hutterian Colony School – Skyview Colony for the 2016-2017 school year. -CARRIED-
- 219/16 Claggett Woods/Bruce: **THAT** the July accounts showing total general expenditures of \$2,537,722.63 be approved as submitted. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

- 220/16 Cox/Foote: **THAT** the request for transportation to Miami School from the residence located at SW 9-6-5W be approved. -DEFEATED-

Communication for Information

- M.S.B.A. Letter to Trustees – Received as information
- M.S.B.A. Learning Opportunities – Received as information
- M.E.R.N. Symposium and Book Series – Received as information
- M.A.T.C. Open Hearts, Open Minds Conference – Received as information
- Accent Environments: Pedagogy & Space – Received as information

Announcements

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| NEXT REGULAR MEETING | Monday, September 19 | 7:00 p.m. |
| Personnel Committee Meeting | Monday, September 12 | 5:00 p.m. |
| Public Relations/Educational Programming Committee | Monday, September 19 | 5:30 p.m. |
| Policy Meeting | Tuesday, September 27 | 5:30 p.m. |

- 221/16 Owen/Cox: **THAT** the Board do now resolve itself into a Committee of the Whole In-Camera. -CARRIED-
The following matters were discussed:
 - Student Matters – 1 item
 - Personnel Matters – 1 item
 - Finance Matters – 2 items
 - Questions arising from the Senior Administration Report – 1 item

222/16 Claggett Woods/Bruce: **THAT** the Committee of the Whole In-Camera do now resolve into Board. -CARRIED-

The meeting was adjourned at 8:39 p.m.

Andy Huisman, Board Chair

Terry Osiowy, Superintendent/CEO