

## MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**June 20, 2016**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 20, 2016. The meeting was called to order by Chair Cox at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Andy Huisman
	Ward III	Trustee Colleen Claggett Wood
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration: Terry Osiowy, Superintendent  
Ron Sugden, Assistant Superintendent  
Louise Duncan, Director of Student Services  
Joanne Johnston, Human Resources Coordinator  
Claude Plante, Facility Maintenance & Capital Project Supervisor  
Arli Cruikshank, Executive Assistant

Regrets: Randall Znamirovski, Secretary Treasurer

162/16 Bargaen/Claggett Woods: **THAT**, with the additions of 3.01.2: Release of World Refugee Day and National Aboriginal Day Posters, 3.01.3: **THIS** conference: UDL, Mental Health, and Reconciliation, and 4.03.6: June 16, 2016 Collective Bargaining Update, the agenda for this meeting be approved as circulated. -CARRIED-

163/16 Foote/Owen: **THAT** the minutes of the June 6, 2016 regular meeting be approved. -CARRIED-

### **Presentation**

Paul Deayton, Account Executive from Accent Learning Environments presented on Accentuated Learning Environments, these environments focus on the importance of using furniture as learning tools in schools. How furniture can affect student engagement, the science and evolution of furniture, and the effect of different classroom set ups was presented. Examples of classroom environments in other school divisions were provided. Student chair, student desk, and teacher desk options were presented.

### **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing report was attached. A list of school visitations, Divisional and Provincial meetings was attached. Highlights of the June 9, 2016 Administrative Council meeting were provided. An update on the school based website project was provided. The K-12 Framework for Continuous Improvement from Manitoba Education and Training was discussed.

*Assistant Superintendent Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on teacher recruitment was provided. The process of meeting accessibility legislation requirements was presented.

*Director of Student Services Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the 9<sup>th</sup> Annual Child Abuse Committee Coordinator conference attended by Louise Duncan was provided.

*Facility Maintenance & Capital Project Supervisor Report:* A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Carman Collegiate gymnasium and the Carman Elementary boiler project was provided.

*Secretary-Treasurer Report:* A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. The May accounts were attached.

- 164/16 Claggett Woods/Bargen: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 165/16 Owen/Bargen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 166/16 Claggett Woods/Huisman: **THAT** the May accounts showing total general expenditures of \$2,353,296.84 be approved as submitted. -CARRIED-

**Reports of Committees**

Highlights of the June 6, 2016 Operations/Finance Committee meeting were provided by Trustee Owen.

- 167/16 Owen/Foote: **THAT** the minutes of the June 6, 2016 Operations/Finance Committee meeting be approved as amended. -CARRIED-

The Carman Elementary Parking Lot was discussed. Item is deferred till the July 4, 2016 Board meeting.

**Communication for Action**

The Board meetings dates for the 2016-2017 school year were discussed.

- 168/16 Claggett Woods/Bruce: **THAT** the Board change the regularly scheduled meeting from August 22, 2016 to August 29, 2016. -CARRIED-
- 169/16 Bargen/Bruce: **THAT** the Board change the regularly scheduled meeting from July 3, 2017 to July 4, 2017 -CARRIED-

**Business Arising (From Previous Delegation/Board Meetings)**

- 170/16 Huisman/Claggett Woods: **THAT** the following policies for adoption be given a second reading:  
Policy GBM (Exit Interview/Questionnaire)  
Policy GBM-R (Exit Interview/Procedures)  
Policy GBM-E (Exit Interview/Questionnaire Form) -CARRIED-
- 171/16 Huisman/Claggett Woods: **THAT** the following policies for adoption be given a third and final reading:  
Policy GBM (Exit Interview/Questionnaire)  
Policy GBM-R (Exit Interview/Procedures)  
Policy GBM-E (Exit Interview/Questionnaire Form) -CARRIED-

**Communication for Information**

Salary Bulletin – Lakeshore S.D. Support Staff – Received as information  
 Release of World Refugee Day and National Aboriginal Day Posters – Received as information  
 THIS conference: UDL, Mental Health, and Reconciliation – Received as information

**Announcements**

NEXT REGULAR MEETING – St. Laurent School	Monday, July 4	5:30 p.m.
Public Relations/Educational Programming meeting	Monday, June 20	5:30 p.m.
Operations/Finance Committee meeting	Wednesday, June 22	5:00 p.m.
Policy Committee meeting	Monday, June 27	9:00 a.m.

A 10 minute recess was called at 8:11 p.m.

172/16 Claggett Woods/Bargen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 5 items
- Questions arising from the Senior Administration Report – nil

173/16 Claggett Woods/Owen: **THAT** the Committee of the Whole rise and report. -CARRIED-

174/16 Foote/Lachance: **THAT** the hiring of Darcie Mitchell Zorniak as the Vice Principal/Resource Teacher of the Hutterian Colony School, effective September 6, 2016 be approved as recommended by the hiring committee. -CARRIED-

175/16 Cloutier/Foote: **THAT** the hiring of Lindsay Bouchard as the Vice Principal/Instructional Teacher of St. Paul’s Collegiate, effective September 6, 2016 be approved as recommended by the hiring committee. Recorded opposed vote by Trustee Lachance -CARRIED-

176/16 Claggett Woods/Huisman: **THAT** the Board signing officers for the Prairie Rose School Division general account, US funds account, and charitable organization account held at Access Credit Union shall be one of; Board Chair Cox, Vice-Chair Owen, or Trustee Huisman, and one of; the Secretary-Treasurer, the Superintendent, or the Assistant Superintendent. -CARRIED-

177/16 Claggett Woods/Huisman: **THAT** the signing officers for the Midland Adult Education Centre shall be the MAEC administrator, and one of; the Secretary-Treasurer, the Superintendent, or the Assistant Superintendent. -CARRIED-

178/16 Claggett Woods/Huisman: **THAT** the signing officers for the Harry Hurton Trust account shall be the Carman Collegiate school administrator or designate and one of; the Secretary-Treasurer, the Superintendent; or the Assistant Superintendent. -CARRIED-

The meeting was adjourned at 10:00 p.m.

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Donna Cox, Board Chair

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Terry Osiowy, Superintendent