

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

May 2, 2016

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, May 2, 2016. The meeting was called to order by Chair Cox at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargen
	Ward III	Trustee Colleen Claggett Wood
	Ward III	Trustee Andy Huisman
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent
	Ron Sugden, Assistant Superintendent
	Louise Duncan, Director of Student Services
	Trevor Ryan, Transportation Supervisor
	Claude Plante, Facility Maintenance & Capital Project Supervisor
	Arli Cruikshank, Executive Assistant

Regrets:	Randall Znamirovski, Secretary Treasurer
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122/16 Owen/Huisman: **THAT**, with the additions of 2.03.6: Miami School – Extended Field Trip – May 25-20, 2016, and 2.03.7: Carman Collegiate Vice-Principal Selection Committee, the agenda for this meeting be approved as amended. -CARRIED-

123/16 Foote/Claggett Woods: **THAT** the minutes of the April 18, 2016 regular meeting be approved. -CARRIED-

Presentation

Literacy Leader B. Penner and Assistant Superintendent R. Sugden presented on the Divisional literacy plan. Literacy objectives, strategies, and results were reviewed. The success of the literacy program was presented. The Fountas & Pinnell, Observation Training and Guided Reading programs were highlighted. Future goals were reviewed including LwICT collaboration, literacy across the curriculum, continuation of building positive relationships, time for Divisional teacher collaboration, and increasing book volumes.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing report was attached. A list of school visitations, Divisional and Provincial meetings was attached. An update on the Guidance Counsellor recruitment was provided. Highlights of the South Central Superintendent's meeting was provided. Terry Osiowy, Superintendent attended the MASS Leadership workshop on Leadership for Student Success, a review of the session was provided. The Miami School extended field trip for Grades 5 and 6 students to Pembina Valley Provincial Park was presented. The Miami School extended field trip for Grades 10 and 11 students to Grasslands National Park in Saskatchewan was presented. The agenda for the May 5 & 6 Board Planning Session was attached. The École St. Eustache principal recruitment was reviewed. The recruitment of the Carman Collegiate vice-principal was reviewed. The Roland School principalship was reviewed. A petition for religious exercises at Hutterian Colony School – Blooming Prairie Colony was

reviewed. Trustee representation at graduation ceremonies was discussed. The May school event calendar was attached.

Assistant Superintendent Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Numeracy Leader recruitment was provided..

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. The April 29, 2016 Student Services Administrators Association of Manitoba meeting focusing on the new funding model was highlighted.

Facility Maintenance & Capital Project Supervisor Report: A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of a site visit with Public Schools' Finance Branch to Miami School was presented. A Divisional roofing update was provided. A review of the Midland Adult Ed Centre was presented. An update on the Carman Collegiate gym renovation project was provided. A land survey at Elm Creek School took place. An update on the École St. Eustache Biomass project was provided.

Transportation Supervisor Report: A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. Highlights of the Canadian Pupil Transportation conference were presented. An update on bus lubricant was provided. A review of propane buses was presented.

Secretary-Treasurer Report: A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. Opportunities for attendance at CSBA Congress and the National Trustee Gathering on Aboriginal Education Program were provided. Highlights of the Bellamy Manitoba Forum and the Canadian Pupil Transportation Conference Communication Seminar was attached.

- 124/16 Bargaen/Cloutier: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 125/16 Claggett Woods/Bargaen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 126/16 Owen/Bruce: **THAT** the Miami School extended field trip request for thirty-five (35) Grades 5 & 6 students to attend a camping trip to Pembina Valley Provincial Park from June 8 to June 10, 2016, be approval as per Policy IJOA. -CARRIED-
- 127/16 Owen/Bruce: **THAT** Trustees Lachance, Trustee Cloutier, and Trustee Foote be appointed as the trustee representatives for the École St. Eustache Principal Selection Committee as per Policy GCF. -CARRIED-
- 128/16 Huisman/Cloutier: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Blooming Prairie Colony for the remainder of the 2015-2016 school year. -CARRIED-
- 129/16 Claggett Woods/Owen: **THAT** the Miami School extended field trip request for ten (10) Grades 10 & 11 students to attend a camping trip to Grasslands National Park, Val Marie, Saskatchewan from May 25 to May 29, 2016, be approval as per Policy IJOA. -CARRIED-
- 130/16 Owen/Huisman: **THAT** Trustees Claggett Woods, Trustee Owen be appointed as the trustee representatives for the Carman Collegiate Vice-Principal Selection Committee as per Policy GCF. -CARRIED-

Communication for Information

CPI Update – Received as information

Skills Canada 2017 National Competition – Received as information

Town of Carman March 10, 2016 Minutes – Received as information

Western S.D. April 11, 2016 Board Minutes – Received as information

Educational Institution – Reporting Form For The Use of Recorded Music – Received as information

Canadian Teachers' Federation - Copyright Matters 3rd Edition – Received as information

EECOM Conference 2016 – Received as information

e-Bulletin – Received as information

Announcements

NEXT REGULAR MEETING	Monday, May 16	7:00 p.m.
Board Planning Session	Thursday, May 5 & Friday, May 6	
Personnel Committee meeting	Monday, May 9	5:30 p.m.
Public Relations/Educational Programming	Monday, May 16	5:30 p.m.
Policy Committee meeting	Monday, May 30	9:00 a.m.
CUPE/PRSD Conciliation meeting	Monday, May 30	1:00 p.m.

A 10 minute recess was called at 8:24 p.m.

131/16 Foote/Huisman: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 3 items
- Questions arising from the Senior Administration Report – nil

132/16 Claggett Woods/Huisman: **THAT** the Committee of the Whole rise and report. -CARRIED-

The meeting was adjourned at 8:50 p.m.

Donna Cox, Board Chair

Randall Znamirovski, Secretary-Treasurer