

## MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**January 18, 2016**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, January 18, 2016. The meeting was called to order by Vice-Chair Owen at 7:04 p.m.

Present:       Ward II           Trustee Natalie Bargen  
                   Ward III          Trustee Colleen Claggett Woods  
                   Ward IV          Trustee Elaine L. Owen  
                   Ward VI          Trustee David Cloutier  
                   Ward VII         Trustee Claude Lachance

Administration:           Terry Osiowy, Superintendent  
                                   Randall Znamirovski, Secretary Treasurer  
                                   Ron Sugden, Assistant Superintendent  
                                   Claude Plante, Facility Maintenance & Capital Project Supervisor  
                                   Louise Duncan, Director of Student Services  
                                   Trevor Ryan, Transportation Supervisor  
                                   Arli Cruikshank, Executive Assistant

Regrets:                   Evi Bruce, Trustee, Ward VIII  
                                   Donna Cox, Trustee, Board Chair, Ward I  
                                   Andy Huisman, Trustee, Ward III  
                                   Jack Foote, Trustee, Ward V

017/16 Bargen/Claggett Woods: **THAT**, with the additions of 2.03: Carman Elementary Boiler Project and Miami School Masonry Veneer, 3.01.4: MB Education and Advance Learning: K-Gr 3 Smaller Classes Initiative Funding, 3.01.5: Salary Bulletin: Louis Riel S.D. Educational Assistants, 3.01.6: Salary Bulletin: Turtle Mountain S.D. Teachers, 3.01.7: Salary Bulletin: South West Horizon S.D. Teachers, and 4.02.2: Collective Bargaining Update, the agenda for this meeting be approved as circulated. -CARRIED-

018/16 Claggett Woods/Cloutier: **THAT** the minutes of the January 11, 2016 regular meeting be approved. -CARRIED-

### **Presentations**

#### Carman Collegiate Presentation

Principal Jack Phillips and Vice-Principal Jodi McInnes Rouire presented on the goals and objectives for Carman Collegiate. Carman Collegiate takes pride in providing students a wealth of experiences. The four key areas identified include Belonging, Achievement, Independence and Altruism. Programs to enhance each area were presented. The Main Street Campus program was highlighted. Special projects including the science lab renovation and the timetable pilot project were highlighted. Achievements from students Maddi S, Bailey G, Mason M., and Jay O. and staff members H. Armstrong and R. Massinon were identified.

#### Manitoba Education Inclusive Education Presentation

Director of Student Services Louise Duncan presented on the changes from Manitoba Education and Advanced Learning on Inclusive Education in Manitoba. A timeline on how funding has evolved from the 1950s to today was presented. Funding trends for the Prairie Rose School Division were discussed. The new funding program will be piloted in 2016/2017 by the Louis Riel School Division. Prairie Rose School Division would like to become involved for the 2017/2018 year with mandatory involvement to commence in the 2018/2019 year.

### **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. A list of school visitations, Divisional and Provincial meetings was attached. Highlights of a meeting with the Manitoba Education and Advanced Learning Student Achievement Support Unit were presented. The PRSD Educational and Operational Plan 2014-2017 was attached. The December student enrolment was attached.

*Assistant Superintendent Report:* A list of school visitations as well as Divisional/Provincial meetings was attached. An update on Eagle Creek colony was provided. School professional development plans for the January 29, 2016 Professional Development day was attached.

*Director of Student Services Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

*Facility Maintenance & Capital Project Supervisor Report:* A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. Updates on the Carman Collegiate Science Lab and the St. Laurent Roof and Envelope projects were provided. Highlights of meetings with the Public Schools' Finance Branch were provided. Heat issues at Roland School were discussed.

*Transportation Supervisor Report:* A list of school/facility visitations as well as Division/Provincial meetings, conferences and workshops was attached. A general update was provided.

*Secretary-Treasurer Report:* A list of meetings attended was attached. Highlights of an interregional Secretary-Treasurer meeting was provided. A list of meetings of the Workplace Health & Safety Coordinator was attached. Correspondence regarding the Public Schools Capital Support Program was attached. An update on The Planning and Land Dedication for School Sites Act was provided. Provincial funding information was provided.

019/16 Bargaen/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

020/16 Claggett Woods/Cloutier: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

### **Reports of Committees**

Highlights of the Operations/Finance Committee were discussed.

021/16 Cloutier/Claggett Woods: **THAT** the minutes of the January 11, 2016 Operations/Finance committee meeting be approved as presented. -CARRIED-

### **Business Arising (From Previous Delegation/Board Meetings)**

022/16 Claggett Woods/Cloutier: **THAT** Trustees Huisman, Trustee Bargaen, and Trustee Claggett Woods attend the Regional Meeting – Region 2 on Thursday, January 21, 2016 at the Carman Pentecostal Church from 9:30 a.m. to 4:00 p.m. -CARRIED-

023/16 Claggett Woods/Cloutier: **THAT** the Board deny the Carman Elementary Parking Lot Proposal. -CARRIED-

### **Communication for Information**

Elections Manitoba: Student Information Office Program – Received as information

Safe & Caring Schools Conference, February 8, 2016 Save the Date – Received as information

e-Bulletin – Received as information

MB Education and Advance Learning: K-Gr 3 Smaller Classes Initiative Funding – Received as information

Salary Bulletin: Louis Riel S.D. Educational Assistants – Received as information

Salary Bulletin: Turtle Mountain S.D. Teachers – Received as information

Salary Bulletin: South West Horizon S.D. Teachers – Received as information

### Announcements

Next Regular Meeting	February 1	7:00 p.m.
Policy Committee meeting	January 18	9:00 a.m.
Educational Programming/Public Relations	January 18	5:30 p.m.
Budget Consideration/Discussion Meeting #1	January 20	7:00 p.m.
Budget Consideration/Discussion Meeting #2	January 25	7:00 p.m.
Budget Meeting #1	January 27	7:00 p.m.
Educational Programming/Public Relations	February 1	5:30 p.m.
Budget Meeting #2	February 3	7:00 p.m.
Personnel Committee meeting	February 8	5:30 p.m.
Budget Meeting #3	February 10	7:00 p.m.
Operations/Finance Committee meeting	February 16	5:30 p.m.

10 minute recess was called at 8:51 p.m.

024/16 Claggett Woods/Cloutier: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Student Matter – 1 item
- Transportation Matter – 1 item
- Senior Administration – 1 item
- Collective Bargaining – 1 item
- Finance Matter – 1 item
- Questions arising from the Senior Administration Report – 2 items

025/16 Claggett Woods/Lachance: **THAT** the Committee of the Whole rise and report. -CARRIED-

026/16: Claggett Woods/Cloutier: **THAT** Trustee Barga attend the Safe & Caring Schools Conference on February 8, 2016 at the Victoria Inn & Conference Centre in Winnipeg, MB. -CARRIED-

027/16 Claggett Woods/Barga: **THAT** recognition for Ron Sugden as Acting Superintendent during the Superintendent's leave be approved. -CARRIED-

The meeting was adjourned at 9:22 p.m.

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Donna Cox, Board Chair

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Randall Znamirovski, Secretary-Treasurer