

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

November 2, 2015

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, November 2, 2015. The meeting was called to order at 7:11 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargaen
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Andy Huisman
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent
	Randall Znamirovski, Secretary Treasurer
	Ron Sugden, Assistant Superintendent
	Chris Hegele, Acting Operations Supervisor
	Joanne Johnston, Human Resources Coordinator
	Louise Duncan, Director of Student Services
	Arli Cruikshank, Administrative Assistant

270/15 Foote/Bargaen: **THAT**, with the addition of 2.05.1 By-Law 54/15 Request for Religious Instruction – St. François Xavier School, the agenda for this meeting be approved as circulated. -CARRIED-

271/15 Bargaen/Huisman: **THAT** the minutes of the October 19, 2015 regular meeting be approved. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. A list of school visitations, Divisional and Provincial meetings was attached. Details of the ‘Respect In School – Online Curriculum Training Program’ was provided. The agenda for the Board Planning Session was reviewed. The draft schedule of meetings for the 2016/2017 Operational Budget was presented. Recruitment for the St. Paul’s Collegiate principal was discussed in camera. Recruitment for the Roland School term principal was discussed in camera. An update on the provincial process for the French Language Review was provided. Information regarding the new Manitoba government regulation on customer service for persons with disabilities was provided. The November Community School calendar was attached.

Assistant Superintendent Report: A list of school visitations as well as Divisional/Provincial meetings was attached. All K-6 teachers are now trained in Fountas & Pinnell training. PRIME training is progressing on schedule.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Details of the November 3 & 4 Behaviour Workshops with speaker Dawn Reithaug was provided.

Operations Supervisor Report: A list of school/facility visitations was attached. Work continues on the Carman Collegiate lab renovation project, the space is expected to be available by mid-November. The St. Laurent Capital Project interior work will be completed shortly, work continues on the gym roof. An update on the Carman Elementary Boiler and Heating System was provided. The proposed next phase of the Carman Elementary PAC south playground was discussed. The Carman Elementary Advisory Council of School Leaders will be invited to

a future Board meeting to present further details on the project. An update on the used school bus disposal tender was provided. Two transportation requests were discussed.

Secretary-Treasurer Report: A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. The September accounts were attached. Information from the October 15 Eckler Pension Plan session was attached. The Pension Plan annual report was attached.

- 272/15 Foote/Huisman: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 273/15 Owen/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 274/15 Bargaen/Bruce: **THAT** the calendar of meetings for the 2016-2017 Operational Budget be approved as presented. -CARRIED-
- 275/15 Foote/Huisman: **THAT** the September accounts showing total general expenditures of \$1,925,488.36 be approved as submitted. -CARRIED-

The busing requests for the Woodland Bay area are tabled till more information is available.

Reports of Committees

- 276/15 Lachance/Bargaen: **THAT** the minutes of the October 19, 2015 Educational Programming/Public Relations committee meeting be approved as presented. -CARRIED-
- 277/15 Huisman/Bruce: **THAT** the minutes of the October 26, 2015 Policy committee meeting be approved as presented. -CARRIED-

Notice of Motion was given by Trustee Huisman that the following policies be approved as revised:

- Policy JE (Student Attendance) *formerly JDA, JEA, JEB, JEC*
- Policy JE-R (Student Attendance Procedures) *formerly JDA, JEA, JEB, JEC*
- Policy JFB (Student Registration) *formerly JC*
- Policy JFB-R (Student Registration Procedures) *formerly JC*
- Policy JKE (Student Expulsion) *formerly JHD*
- Policy JKE-R (Student Expulsion) *formerly JHD*
- Policy GBEB (Staff Dress Standards) *formerly GBC*
- Policy GBEB-R (Staff Dress Standards Regulation) *formerly GBC*
- Policy GA (Personnel Policy Goals & Objectives) *formerly GA, GAA*
- Policy GBEC (Alcohol and Drug Free Workplace) *formerly GBI, GBH*
- Policy GBI (Staff and Political Influences) *formerly GBF*

Notice of Motion was given by Trustee Huisman that the following policies be deleted:

- Policy GBA (Staff Involvement in Decision making)
- Policy GBL (Equal Opportunity Employment)
- Policy GBB (Staff Ethics)
- Policy GBD (Staff Participation in Community Activities)
- Policy GBE (Staff Participation in Political Activities) *PSA*

The Personnel Committee provided an update on CUPE and PRTA negotiations.

Communication for Action

Information on the Manitoba Association of Optometrists Eye See Eye Learn program was provided by Louise Duncan, Director of Student Services.

- 278/15 Lachance/Foote: **THAT** By-Law 54/15, being a By-Law to approve religious instruction at St. François Xavier School once per week, and as attached hereto in full, be given first reading. -CARRIED-
- 279/15 Lachance/Bargen: **THAT** By-Law 54/15, being a By-Law to approve religious instruction at St. François Xavier School once per week, and as attached hereto in full, be given second reading. -CARRIED-
- 280/15 Lachance/Huisman: **THAT** By-Law 54/15, being a By-Law to approve religious instruction at St. François Xavier School once per week, and as attached hereto in full be given third reading and finally passed. -CARRIED-

Communication for Information

- M.S.B.A. 2016 Recognition & Award Programs – Received as information
- Manitoba Safe & Caring Schools Conference – Received as information
- M.S.B.A. 2016 Annual Convention Call for Nominations – Received as information
- M.S.B.A. 2016 P.R.S.D. Long Service Receipt – Received as information
- M.A.S.S. Enabling Learning Environments Conference – Received as information
- Aboriginal Academic Achievement Grant Support Documents – Received as information
- Western School Division October 13, 2015 Minutes – Received as information
- Carman Town Minutes September 10, 2015 – Received as information
- Manitoba Association of Optometrists Eye See Eye Learn program – Received as information
- M.A.P.C. Math in Schools – Received as information
- Carman-Dufferin Notice of Public Hearing re: fence height – Received as information
- Carman-Dufferin Notice of Public Hearing re: side yard – Received as information
- My Learning at Home Website – Received as information
- M.S.B.A. CPI Update – Received as information
- M.S.B.A. eBulletin – Received as information

Announcements

Next Regular Board meeting	November 16	7:00 p.m.
Personnel Committee meeting	November 9	5:30 p.m.
CUPE Negotiations	November 16	9:15 a.m.
Educational Programming/Public Relations meeting	November 16	5:30 p.m.
PRTA Negotiations	November 17	5:00 p.m.
Board Planning Session	November 19 & 20	
Policy Committee meeting	November 23	9:00 a.m.
M.A.S.B.O. Regional Meeting	November 24	9:00 a.m.
M.A.S.B.O. Provincial PD Day	November 25	9:00 a.m.

10 minute recess was called at 8:36 p.m.

- 281/15 Foote/Huisman: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Student Matter – 1 item
- Personnel Matter –2 items
- Operations/Transportation Senior Administration Matter– 2 items
- Operations/Transportation Item – 1 item
- Finance Matter – 2 items
- Questions arising from the Senior Administration Report – 1 item

- 282/15 Claggett Woods/Huisman: **THAT** the Committee of the Whole rise and report. -CARRIED-

283/15 Owen/Lachance: **THAT** Trustee Lachance, Trustee Foote, and Trustee Cloutier be appointed as the trustee representatives for the St. Paul's Collegiate Principal Selection Committee as per Policy GCF.

-CARRIED-

The meeting was adjourned at 10:23 p.m.

Donna Cox, Board Chair

Randall Znamirovski, Secretary-Treasurer