

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

## September 8, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 8, 2014. The meeting was called to order at 7:00 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Karen Tjaden (7:30 p.m.)  
                  Ward III           Trustee Colleen Claggett Woods  
                  Ward IV           Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI           Trustee Rik Skelton  
                  Ward VII          Trustee Claude Lachance  
                  Ward VIII       Trustee Frank Bruce

Administration Terry Osiowy, Superintendent  
                  Agnes Gaultier, Secretary-Treasurer  
                  Ron Sugden, Assistant Superintendent  
                  Kevin Affleck, Operations Supervisor  
                  Louise Duncan, Student Services Director  
                  Lorraine Girouard, Assistant to the Secretary-Treasurer

Absent:        Ward III       Trustee Jim Hay

199/14 Woods/Cox: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

200/14 Skelton/Woods: **THAT** the minutes of the August 25, 2014 regular meeting be approved as circulated. -CARRIED-

### **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. A meeting with Addictions Foundation of Manitoba was held. AFM is trying to recruit a new counsellor for shared services in Carman Collegiate and possibly Miami and Elm Creek. Six regional orientation sessions for the French Language Education Review and French Immersion Program have been scheduled. The primary purpose is to provide clear expectations with respect to school divisions' role and responsibilities in the implementation of the French Immersion program. PRSD is working at finalizing divisional priorities and action plans for the next three years. The Divisional in-service will be held in Elm Creek on September 26, 2014. The topic for the day is "Cultural Proficiency".

*Operations Supervisor Report:* A report of the school maintenance and capital projects completed over the summer was attached. MCM Architecture has been retained as the Prime Consultant for the lab renovation project scheduled for Carman Collegiate in the coming year. Bus driver evaluations will continue in September. Recruiting for one vacant bus route is ongoing. The new wheel chair bus will be ready for pick up in mid-September and will be dispatched to the Elm Creek area.

*Secretary-Treasurer Report:* Nomination papers for the upcoming Trustee elections can be filed starting September 10, 2014 and ending September 16, 2014. PSFB is asking for an update on the Division's position regarding Ecole St. Eustache.

The matter of PSFB and Ecole St. Eustache was referred to the Operations/Finance Committee.

201/14 Cox/Bruce: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

202/14 Woods/Skelton: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

203/14 Foote/Skelton: **THAT** attendance at the MSBA Webinar "Hiring – It's a 2-Way Street" by Trustees Woods and Cox be approved. -CARRIED-

**By-Law 50/14: Sale of Debentures**

204/14 Woods/Bruce: **THAT** By-Law 50/14, being a By-Law to approve the sale of debentures for the Miami roof project, and as attached hereto in full, be given second reading. -CARRIED-

205/14 Woods/Skelton: **THAT** By-Law 50/14, being a By-Law to approve the sale of debentures for the Miami roof project, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

**Communications for Information**

MSBA Learning Opportunities. Received as information.  
Aboriginal Education Leadership Institute. Received as information.  
Celebrating Abilities Workshop. Received as information.  
Safe Schools Manitoba re: new website. Received as information.

**Announcements**

Next Regular Board meeting	Sept.22	7:00 p.m.
Operations Committee Meeting	Sept.22	5:30 p.m.

A 10 minute recess was called at 7:45 p.m.

206/14 Bruce/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Support Staff – CUPE grievance
- Parent concern regarding credit recovery
- Employee request for leave
- Hiring of Secretary Treasurer

207/14 Woods/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

208/14 Woods/Bruce: **THAT** Randall Znamirovski be appointed Secretary-Treasurer of Prairie Rose School Division, effective December 1, 2014, and Associate Secretary-Treasurer effective October 20, 2014. -CARRIED-

The meeting was adjourned at 9:25 p.m.