

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

October 5, 2015

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 5, 2015. The meeting was called to order at 7:04 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargen
	Ward III	Trustee Colleen Claggett Woods (7:05)
	Ward III	Trustee Andy Huisman
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance (7:05)
	Ward VIII	Trustee Evi Bruce

Administration:	Terry Osiowy, Superintendent
	Randall Znamirovski, Secretary Treasurer
	Ron Sugden, Assistant Superintendent
	Louise Duncan, Director of Student Services
	Kevin Affleck, Operations Supervisor
	Arli Cruikshank, Administrative Assistant

239/15 Foote/Huisman: **THAT**, with the additions of 2.03.7 August Accounts attachment, and 4.03.1 Senior Administration Matter attachments, the agenda for this meeting be approved as circulated. -CARRIED-

240/15 Bargen/Owen: **THAT** the minutes of the September 21, 2015 regular meeting be approved. -CARRIED-

Literacy Update Presentation

B. Penner, Literacy Leader and R. Sugden, Assistant Superintendent presented Divisional literacy data as well as an update on the Division's literacy plan.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. A list of school visitations, Divisional and Provincial meetings was attached. An update on the Career and Community Experience Model was provided. Prairie Rose School Division will be sending select students to the National Centre for Truth and Reconciliation Education Day on November 4, 2015. Elm Creek School has been invited to join the Manitoba UNESCO ASPnet community as a candidate school. Dates for the annual Board planning session were provided. The Manitoba Education and Advanced Learning Pupil Transportation Unit Evaluation Report was discussed. Religious exercises at Hutterian Colony School – Rosedale Colony and Skyview Colony were reviewed. An update on the status of the request for religious instructions at St. François Xavier School was provided.

Assistant Superintendent Report: A list of school visitations as well as Divisional/Provincial meetings was attached. An update on teacher professional development was provided.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the Level II and II funding was provided.

Operations Supervisor Report: A list of school/facility visitations was attached. Work continues on the Carman Collegiate lab renovation project. The capital project at St. Laurent school is anticipated to be complete by the end of October, the roof is receiving additional work. An update on the Carman Elementary boiler and heating system proposal was provided. The new water line to the Elie bus garage has been installed. Busing statistics were provided.

Secretary-Treasurer Report: A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. The August accounts were attached. A Bellamy update was provided.

- 241/15 Claggett Woods/Huisman: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 242/15 Bargaen/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 243/15 Owen/Bargaen: **THAT** the Board planning session be scheduled for November 19 & 20, 2015. -CARRIED-
- 244/15 Owen/Foote: **THAT** the Evaluation Report from Manitoba Education and Advanced Learning Pupil Transportation Unit be received as presented and **THAT** a plan be developed and implemented that improves identified areas in the report's recommendations. -CARRIED-
- 245/15 Huisman/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Skyview Colony for the remainder of the 2015-2016 school year. -CARRIED-
- 246/15 Lachance/Claggett Woods: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer at Hutterian Colony School – Rosedale Colony for the remainder of the 2015-2016 school year. -CARRIED-
- 247/15 Lachance/Foote: **THAT** the August accounts showing total general expenditures of \$1,454,078.75 be approved as submitted. -CARRIED-

Reports of Committees

- 248/15 Huisman/Claggett Woods: **THAT** the minutes of the September 28, 2015 Policy Committee meeting be approved as presented. -CARRIED-

NOTICE OF MOTION was given by Trustee Huisman that the following policies be adopted:

- Policy GBGB (Workplace Violence Prevention)
- Policy GBGB-R (Workplace Violence Prevention Procedures)
- Policy GBGB-E (Violent Incident Report Form)

NOTICE OF MOTION was given by Trustee Huisman that the following policies be revised:

- Policy JFABD (Students Placed by Social Agencies) *formerly JDE*
- Policy JFABD-R (Registration Procedures for Students Placed by Social Agencies) *formerly JDE*
- Policy JFABD-E1 (School Registration Form: Children in Care) *formerly JDE*
- Policy JFABD-E2 (Special Needs Categorical Funding - Transfer Notification Form) *formerly JDE*

NOTICE OF MOTION was given by Trustee Huisman that the following policies be deleted:

- Policy IP (Financial Support Co-Curricular Activities)
- Policy JL (Student Bicycle Use)
- Policy JIH (Psychological Services for Students)
- Policy JM (Students with Motorized Vehicles at School)
- Policy JN (Student Volunteers for School and Public Service)
- Policy JO (Employment of Students)
- Policy JQ (Transcripts of Record of Achievement)

Communication for Information

- Carman Town Minutes – August 2015 – Received as information
- M.S.B.A. Guardit Canada - Statement of Work – Received as information
- Manitoba’s Celebration of Excellence in Teaching – Received as information
- M.E.R.N. Bear Pit Session – Received as information – Received as information
- M.E.R.N. Fall 2015 Forum Call for Presentations – Received as information
- Elections Manitoba CitizenNext Video Challenge – Received as information
- S. Ryrie – Thank you – Received as information
- M.S.B.A. eBulletin – Received as information

Announcements

Next Regular Board meeting, St. Laurent School	October 19	7:00 p.m.
Personnel Committee meeting	October 13	5:30 p.m.
Educational Programming/Public Relations Committee meeting, St. Laurent	October 19	5:30 p.m.
Policy Committee meeting	October 26	9:00 a.m.
Operations/Finance Committee meeting	November 3	5:30 p.m.

10 minute recess was called at 8:13 p.m.

249/15 Huisman/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 1 item
- Senior Administration Matter – 1 item
- Operations/Transportation – 1 item
- Finance Matter – 1 item
- Questions arising from the Senior Administration Report – 1 item

250/15 Foote/Bargen: **THAT** the Committee of the Whole rise and report. -CARRIED-

251/15 Claggett Woods/Foote: **THAT** the positions of Facility Maintenance and Capital Project Supervisor and Transportation Supervisor be advertised. -CARRIED-

The meeting was adjourned at 9:19 p.m.

Donna Cox, Board Chair

Randall Znamirovski, Secretary-Treasurer