

## MINUTES – PRAIRIE ROSE SCHOOL DIVISION

### September 21, 2015

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 21, 2015. The meeting was called to order at 6:03 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Natalie Bargen
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Andy Huisman
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee David Cloutier
	Ward VII	Trustee Claude Lachance

Administration:	Terry Osiowy, Superintendent
	Randall Znamirovski, Secretary Treasurer
	Ron Sugden, Assistant Superintendent
	Louise Duncan, Director of Student Services
	Kevin Affleck, Operations Supervisor
	Arli Cruikshank, Administrative Assistant

Regrets:	Ward VIII	Trustee Evi Bruce
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- 225/15 Owen/Huisman: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-
- 226/15 Foote/Huisman: **THAT** the Committee of the Whole rise and report. -CARRIED-
- 227/15 Foote/Owen: **THAT**, with the additions of 2.03.5 Student/Teacher Opportunity, 3.01.10 MB Education and Advanced Learning – My Child in School website, and Operations/Transportation Item #1, the agenda for this meeting be approved as circulated. -CARRIED-
- 228/15 Bargen/Claggett Woods: **THAT** the minutes of the September 8, 2015 regular meeting be approved. -CARRIED-

#### **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. A list of school visitations, Divisional and Provincial meetings was attached. The September 16 student enrolment report was attached. The K-8 class size report was reviewed. A report from Manitoba Education and Advanced learning on 20K3 was attached. The response to Discovery Time's petition for religious instructions was discussed. The Literacy K-12 Educational plan was presented. Highlights of the Teacher Leader organizational meeting held on September 10 were provided. An update was provided on the Hutterian Colony School Supervisory Principal recruitment process. Highlights were provided from the Career Education meeting. The meeting on Technology for Teaching and Learning was discussed. Policies on Community Use of School Facilities as well as Planning Cycle were discussed. The consideration of the October 19, 2015 Board meeting to be at St. Laurent School was presented. School tours for trustees were discussed. The petition for religious exercises at Roland School was presented. A student/teacher opportunity in Des Moines, Iowa was presented.

*Assistant Superintendent Report:* A list of school visitations as well as Divisional/Provincial meetings was attached. The Hutterian Colony School - Iberville Colony will be starting at their new school in the spring. The Strong Beginning dates for the Division were provided.

*Director of Student Services Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. A summary of the certification procedure for school clinicians was provided.

*Operations Supervisor Report:* The Carman Collegiate lab renovation project continues. Work on the St. Laurent Capital Project continues. The Carman Elementary boiler and heating system replacement project design and costing has been approved by Public Schools' Finance Branch, which will be completed by Alliance Engineering Services, tenders to be sent over the winter with construction summer 2016. École St. Eustache and St. Paul's Collegiate have been identified by Public Schools' Finance Branch as a priority for building envelope and roofing work. The new waterline to the Elie bus garage is to be installed in late September.

*Secretary-Treasurer Report:* A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. The August accounts were attached.

- 229/15 Foote/Claggett Woods: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-
- 230/15 Huisman/Bargen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 231/15 Huisman/Foote: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approved the daily saying of the Lord's Prayer and a weekly Christian devotional in Roland School for the remainder of the 2015-2016 school year. -CARRIED-

The August accounts were deferred to next meeting.

- 232/15 Claggett Woods/Lachance: **THAT** Bailey Gitzel, Carman Collegiate student, and Rosanne Massinon, Carman Collegiate supervising teacher, be approved to attend the Global Youth Institute in Des Moines, Iowa from October 15 to October 17, 2015. -CARRIED-

### **Reports of Committees**

No committee meetings took place since September 8, 2015.

### **Communication for Action**

- 233/15 Owen/Lachance: **THAT** the Board chosen PD for the October 30, 2015 Fall regional meeting is Labour Relations. - CARRIED-
- 234/15 Bargen/Foote: **THAT** we book hotel rooms for the CSBA Annual Congress in Winnipeg from July 7 to 9, 2016. -CARRIED-

### **Communication for Information**

M.S.B.A. Back to School 2015 – Received as information  
 M.S.B.A. Pending launch of CSBA Congress 2015 website – Received as information  
 Manitoba Safe & Caring Schools Conference, Save the Date – Received as information  
 Student Vote: 2015 Federal Election – Received as information  
 M.S.B.A. Webinar: Progress in Action – Received as information  
 Salary Bulletin – Pembina Trails S.D. Caretakers & Bus Drivers – Received as information  
 Salary Bulletin – Winnipeg S.D. Custodial & Mechanical – Received as information  
 Salary Bulletin – Garden Valley S.D. School Administrative Assistants – Received as information  
 Salary Bulletin – Garden Valley S.D. Educational Assistants – Received as information  
 MB Education and Advanced Learning - My Child In School website – Received as information

**Announcements**

Next Regular Board meeting	October 5	7:00 p.m.
Policy Committee meeting	September 28	9:00 a.m.
PRSD/PRTA Liaison	September 28	4:45 p.m.
Operations/Finance Committee meetings	October 5	5:30 p.m.
Personnel Committee meeting	October 13	5:30 p.m.
Educational Programming/Public Relations Committee meeting	October 19	5:30 p.m.

10 minute recess was called at 8:14 p.m.

235/15 Huisman/Lachance: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 1 item
- Operations/Transportation – 1 item
- Board Matter – 1 item
- Policy Matter – 2 items
- Finance Matter – 1 item
- School Matter – 1 item
- Questions arising from the Senior Administration Report – 2 items

236/15 Foote/Claggett Woods: **THAT** the Committee of the Whole rise and report. -CARRIED-

237/15 Claggett Woods/Foote: **THAT** we hold our October 19, 2015 Board meeting at St. Laurent School at 7:00 p.m. -CARRIED-

238/15 Owen/Lachance: **THAT** Trustee Owen, Trustee Lachance, Trustee Foote and Trustee Claggett Woods be appointed as the as the trustee representatives for the Hutterian Colony School Principal Selection Committee as per Policy GCF. -CARRIED-

The meeting was adjourned at 10:04 p.m.

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Donna Cox, Board Chair

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Randall Znamirovski, Secretary-Treasurer