

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**June 15, 2015**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 15, 2015. The meeting was called to order at 7:10 p.m.

Present:       Ward I           Trustee Donna Cox  
                  Ward II           Trustee Natalie Bargen  
                  Ward III           Trustee Colleen Claggett Woods  
                  Ward III           Trustee Andy Huisman  
                  Ward IV           Trustee Elaine L. Owen  
                  Ward V           Trustee Jack Foote  
                  Ward VI           Trustee David Cloutier  
                  Ward VII          Trustee Claude Lachance  
                  Ward VIII       Trustee Evi Bruce

Administration: Randall Znamirovski, Secretary Treasurer  
                          Ron Sugden, Assistant Superintendent  
                          Arli Cruikshank, Administrative Assistant  
                          Louise Duncan, Director of Student Services

Regrets:                           Terry Osiovy, Superintendent

171/15 Bargen/Huisman: **THAT**, with the additions of 2.01.1 Elm Creek Drainage Presentation attachment, 2.03 Secretary-Treasurer Report: Bellamy Update attachment, 2.05.2 Retirement Recognition/Staff Appreciation Luncheon attachment and 3.01.6 Carman Collegiate Scholarship, the agenda for this meeting be approved as circulated. -CARRIED-

172/15 Bargen/Bruce: **THAT** the minutes of the June 1, 2015 regular meeting be approved. -CARRIED-

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. A list of school visitations as well as Divisional and Provincial meetings attended was attached. A schedule of the PRSD/PRTA Liaison Committee meetings was attached. May enrolment was attached. An update was provided on the new employee orientation program. An update on the Hutterian Colony School Supervisory Principal recruitment was provided.

*Assistant Superintendent Report:* A list of school visitations as well as Divisional/Provincial meetings attended was attached.

*Director of Student Services Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. Workshop “SAFEtalk” will be held in the fall for staff. A Triple P Parenting Course will be offered to parents within the Division in the fall. The Violence Threat Risk Assessment committee is hosting a professional development workshop, a flyer for the event was attached.

*Operations Supervisor Report:* The Carman Collegiate Lab Renovation project will be underway when school lets out for the summer. Work continues on the St. Laurent Capital project. Kevin Affleck attended the M.A.S.B.O. conference in Brandon. A meeting took place with the Elm Creek principal and Daycare director to review the proposed new daycare. Work is expected to commence on the Country Kids Learning Centre in St. François Xavier this summer. The environmental remediation project was discussed. Bus driver recruitment continues for two routes. The bid for ceiling tile installation for the Environmental Remediation project was deferred to the Operations/Finance committee.

*Secretary-Treasurer Report:* A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. An update on the Bellamy Software proposal was attached. An update

on the Elm Creek drainage issue was presented. A projection on the Board of Reference outcome was discussed. Randall, along with Joanne Johnston and Kevin Affleck attended the MASBO Conference in Brandon, an update on the event was provided. The FRAME Budget summary was attached. The debentures for the St. Laurent and Elm Creek roof renovations were attached. The Division Office summer hours were attached.

173/15 Cloutier/Cox: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

174/15 Cox/Huisman: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

175/15 Owen/Foote: **THAT** the bid of Paragon Industries Ltd. for \$160,000 be amended as accepted (168/15) as the winning tender for the Environmental Remediation project and the Board Chair and the Secretary-Treasurer are authorized to sign the contract documents after review by committee. -CARRIED-

176/15 Owen/Lachance: **THAT** the Secretary-Treasurer sign the Bellamy contract for the next 3 years as per discussed. -CARRIED-

### **Reports of Committees**

177/15 Owen/Huisman: **THAT** the amended minutes of the June 1, 2015 Operations/Finance Committee meeting be received as presented. -CARRIED-

### **Communication for Action**

178/15 Foote/Owen: **THAT** By-law 53/15, being a By-law to approve the sale of debentures for expenses related to the St. Laurent roof replacement project and the Elm Creek school roof replacement project and as attached in full be given second reading. -CARRIED-

179/15 Foote/Bruce: **THAT** By-law 53/15, being a By-law to approve the sale of debentures for expenses related to the St. Laurent roof replacement project and the Elm Creek school roof replacement project and as attached be given third reading and finally passed. -CARRIED-

Board representation for year end appreciation lunches was discussed.

### **Business Arising (From Previous Delegation/Board Meetings)**

Graduation Ceremony Representation was discussed.

180/15 Huisman/Bruce: **THAT** the following policy be approved as revised:  
Policy JLIA (Supervision of Students) *formerly JJ* -CARRIED-

181/15 Huisman/Foote: **THAT** the following policy for revision be given a third and final reading:  
Policy JLIA (Supervision of Students) *formerly JJ* -CARRIED-

182/15 Huisman/Lachance: **THAT** the following policies be deleted:  
Policy JIG (Anaphylaxis)  
Policy JII (Psychological Testing of Students)  
Policy JIJ (Home Visits)  
Policy EH (Safety Program)  
Policy JJA (Student Safety Patrols) -CARRIED-

183/15 Huisman/Bruce: **THAT** the following policies for deletion be given a third and final reading:  
Policy JIG (Anaphylaxis)  
Policy JII (Psychological Testing of Students)  
Policy JIJ (Home Visits)

Policy EH (Safety Program)  
Policy JJA (Student Safety Patrols)

-CARRIED-

**Communication for Information**

Aboriginal Mindfulness Training – Received as information  
Strategic Priorities 2015-2016 – Received as information  
M.S.B.A. Risk Management Bulletin – Received as information  
M.S.B.A. Letter to Liberal Party of Manitoba – Received as information  
M.S.B.A. 2015 Fall Regional Meeting Dates – Received as information

**Announcements**

Next Regular Board meeting	July 6	7:00 p.m.
Policy Committee meeting	June 22	9:00 a.m.
CUPE Negotiation meeting	June 23	6:00 p.m.
Operations/Finance Committee meeting	TBD	
Operations/Finance Committee meeting	July 6	5:00 p.m.

10 minute recess was called at 8:35 p.m.

184/15 Bargaen/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 3 items
- Operations Matter – 1 item
- Student Matter – 1 item
- Elm Creek Drainage Presentation

185/15 Foote/Bargaen: **THAT** the Committee of the Whole rise and report. -CARRIED-

The Elm Creek Drainage was referred to Operations/Finance committee.

**NOTICE OF MOTION** was given by Trustee Huisman **THAT** the following policies be revised:  
Policy CB-E (Organizational Chart)

The meeting was adjourned at 9:41 p.m.

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Colleen Claggett-Woods, Board Chair

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Randall Znamirovski, Secretary-Treasurer