

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

May 19, 2015

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, May 19, 2015. The meeting was called to order at 7:15 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Colleen Claggett Woods
Ward III	Trustee Andy Huisman
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VIII	Trustee Evi Bruce

Administration Terry Osiowy, Superintendent
Randall Znamirovski, Secretary Treasurer
Ron Sugden, Assistant Superintendent
Arli Cruikshank, Administrative Assistant
Louise Duncan, Director of Student Services

Regrets: Ward VII Trustee Claude Lachance

134/15 Huisman/Bargaen: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

135/15 Bargaen/Owen: **THAT** the minutes of the May 4, 2015 regular meeting be approved. -CARRIED-

Internet Security System Presentation

Tyler Oakes, Information Systems Supervisor presented information on Trustwave and Palo Alto, the two web-filtering networks used in the Division.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. A list of school visitations as well as Divisional and Provincial meetings attended was attached. The Manitoba Education and Advance Learning Student Achievement Support Unit has established a Student Achievement Data/Working group, information from Divisions is requested. Prairie Rose School Division, PRTA, and CUPE will be collaborating to create an employee orientation package for all new employees. Manitoba Education and Advanced Learning has advised that School Divisions with Balanced School Day Models will need approval if they wish to continue after the 2015-2016 school year. An overview on the Literacy and Numeracy Leader positions was reviewed. The April enrolment report was attached.

Assistant Superintendent Report: A list of school visitations as well as Divisional/Provincial meetings attended was attached.

Director of Student Services Report: A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached.

Operations Supervisor Report: Work on the Carman Collegiate Science Lab Renovation project will begin mid-June. Work on St. Laurent Capital Project continues. The Parent Advisory Council has been busy preparing for the Carman Elementary playground. The Miami School playground is tentatively scheduled for August installation. A summary of the Pupil Transportation Unit review was provided.

Secretary-Treasurer Report: A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. An update on the Bellamy Software and Conference was provided.

The Midland Adult Education budget was reviewed. A Notice of Hearing for the Board of Reference on the request for a colony land transfer from Prairie Rose School Division to Prairie Spirit School Division was presented. A proposal from Craig & Ross Chartered Accountants to be the School Division auditors for the 2014-2015, 2015-2016, and 2016-2017 fiscal year ends was provided. The Board meeting schedule options for the 2015-2016 year was provided. Board meeting start times were reviewed, The Proceedings of the Board of Trustees and Committees bylaw was referred to the Policy committee. The RM of St. Laurent has responded in favour of the after-school community library services on a three month trial basis from February till April, 2016 at St. Laurent School. Division scolaire franco-manitobaine is proposing access to the St. Laurent industrial arts programming for their students at École Aurele-Lemoine, the Board requested that Division scolaire franco-manitobaine present information on this proposal at the next Board meeting.

136/15 Huisman/Bruce: **THAT** the Superintendent's Staffing Report be received as presented. -CARRIED-

137/15 Owen/Bargen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

138/15 Owen/Huisman: **THAT** Trustees may attend the Notice of Hearing for the Board of Reference to hear the request of Paul Waldner to transfer land located in Prairie Rose School Division to Prairie Spirit School Division on Tuesday, June 2, 2015 at 1:30 p.m. at the Carman Board Office. -CARRIED-

139/15 Foote/Huisman: **THAT** the firm Craig & Ross Chartered Accountants be appointed as the Division auditors for the 2014-2015, 2015-2016 and 2016-2017 fiscal year ends. -CARRIED-

Reports of Committees

140/15 Owen/Bruce: **THAT** the minutes of the May 4, 2015 Operations/Finance Committee meeting be received as presented. -CARRIED-

141/15 Huisman/Foote: **THAT** the minutes of the May 11, 2015 Policy Committee meeting be received as presented. -CARRIED-

142/15 Cox/Foote: **THAT** the minutes of the May 11, 2015 Personnel Committee meeting be received as presented. -CARRIED-

Communication for Action

143/15 Cox/Foote: **THAT** we approve a leave of absence of up to 0.25 FTE for the President of the Prairie Rose Teachers' Association for the 2015-2016 school year, as per their May 7, 2015 request. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

144/15 Owen/Bargen: **THAT** the 2015-2016 Board Meeting Schedule be approved as follows:

Monday, August 31, 2015	Tuesday, September 8, 2015	Monday, September 21, 2015
Monday, October 5, 2015	Monday, October 19, 2015	Monday, November 2, 2015
Monday, November 16, 2015	Monday, December 7, 2015	Monday, December 14, 2015
Monday, January 11, 2016	Monday, January 18, 2016	Monday, February 1, 2016
Tuesday, February 16, 2016	Monday, March 7, 2016	Monday, March 21, 2016
Monday, April 11, 2016	Monday, April 18, 2016	Monday, May 2, 2016
Monday, May 16, 2016	Monday, June 6, 2016	Monday, June 20, 2016
Monday, July 4, 2016		

-CARRIED-

Communication for Information

Pine Creek School Division Safety Office Job Opportunity – Received as information
M.S.B.A. Travel Accident Insurance – Received as information
eBulletin – Received as information

Announcements

Next Regular Board meeting	June 8	7:00 p.m.
Policy Committee meeting	May 25	9:30 a.m.
PRSD/PRTA Liaison Meeting	May 25	4:45 p.m.
PRSD/PRTA Liaison Dinner	May 25	6:00 p.m.
Sustainable Energy Conference in Otterburne	May 27	8:30 a.m.
Policy Committee meeting	June 1	9:30 a.m.
Board of Reference	June 2	1:30 p.m.
MASBO Annual Convention in Brandon	June 3-5	8:30 a.m.
Operations/Finance Committee meeting	June 8	5:00 p.m.

NOTICE OF MOTION was given by Trustee Huisman **THAT** the following policies be approved as revised:

Policy JIC (Student Conduct) *formerly JG*

Policy JICA (Student Dress) *formerly JGA*

Policy JIH (Student Interviews, Searches and Arrests) *formerly JGB*

Policy JIH-R (Interviews, Searches and Arrests of Students Procedures) *formerly JGB*

Policy JIH-E (Youth Justice Act, Statement to Person in Authority (Section 56)) *formerly JGB*

Policy JIJ (Student Demonstrations and Strikes) *formerly JGC*

Policy JK (Student Discipline)

Policy JK-R (Student Discipline Regulation)

Policy JK-E (Responses to Inappropriate Behaviour in Students)

Policy JKB (Detention of Students) *formerly JHA*

10 minute recess was called at 8:52 p.m.

145/15 Huisman/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Operations Matter – 3 items
- Personnel Matter – 4 items
- Finance Matter – 1 item
- Student Matter – 1 item

146/15 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

147/15 Owen/Huisman: **THAT** all bid submissions for the St. Paul's Collegiate, Carman Elementary and École St. Eustache schools' remediation work to be dealt with as per the discussion of the Committee of the Whole. -CARRIED-

The meeting was adjourned at 9:59 p.m.

