

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**May 4, 2015**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, May 4, 2015. The meeting was called to order at 7:02 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Colleen Claggett Woods
Ward III	Trustee Andy Huisman
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Evi Bruce

Administration Terry Osiowy, Superintendent  
Randall Znamirovski, Secretary Treasurer  
Ron Sugden, Assistant Superintendent  
Arli Cruikshank, Administrative Assistant  
Kevin Affleck, Operations Supervisor

Regrets:

124/15 Owen/ Bargaen: **THAT**, with the addition of 2.03 May 7 & 8 Board Planning Session Agenda and 3.01.11 Envirothon Provincial Competition, the agenda for this meeting be approved as circulated. -CARRIED-

125/15 Bargaen/Huisman: **THAT** the minutes of the April 13, 2015 regular meeting be approved. -CARRIED-

## **Workplace Safety & Health Presentation**

Rick Lawrence, Workplace Safety & Health Coordinator presented an overview of the Workplace Safety & Health program within the Division.

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. The importance of drills was reviewed. A list of school visitations as well as Divisional and Provincial meetings attended was attached. The schedule for the Pupil Transportation Unit review was presented. A team including Terry Osiowy, Ron Sugden and several High School Principals attended a session by Manitoba Education and Advance Learning called “Focus on the Future” on April 20. Trustees Huisman, Bruce and Cloutier along with Terry Osiowy attended the Aboriginal Education Leadership Institute on April 24, 2015. The second installment of the French Revitalization Initiative was presented. Midland Adult Education Centre has been registered as an adult learning centre for 2015-2016 and has been approved for funding. Terry Osiowy, Ron Sugden and Joanne Johnston attended the MASS Leadership Development Workshop on “Topics in Human Resources” on April 30, 2015. The agenda for the Board Planning session was reviewed.

*Assistant Superintendent Report:* A list of school visitations as well as Divisional/Provincial meetings attended was attached.

*Director of Student Services Report:* A list of school visitations as well as Division/Provincial meetings, conferences and workshops was attached. An update on the funding application status was attached.

*Operations Supervisor Report:* PSFB has confirmed Cornerstone Construction as the lower bidder for the Carman Collegiate Science Lab renovation tender, work will commence this summer. Work in the crawlspace at St. Laurent is nearly complete, roof work has begun. Pinchin Environmental has completed specification for work at

École St. Eustache and have sent invitations to bid, tender closes on May 11. Carman Elementary Playground work is expected to be underway in May. The Miami Playground location and structure was reviewed with the Miami School Staff and PAC with plans to install this summer. The École St. Eustache playground plan was reviewed, phase I is expected to start this summer, with phase II taking place in 2017. The annual bus driver inservice took place on April 24.

*Secretary-Treasurer Report:* A list of meetings attended was attached. A list of meetings of the Workplace Health & Safety Coordinator was attached. Randall, along with the Division office Finance and Payroll staff attended the Bellamy Conference on April 20 & 21. A pension matter update was provided. A notice of Board of Reference hearing regarding a colony location was reviewed. An increase to the Division Mail run was reviewed. An energy performance analysis was conducted. Information on the MASBO Conference in Brandon was presented. The proposed Board meeting calendar for the 2015-2016 year was presented. The R.M. of St. François Xavier declined the opportunity to utilize the St. François Xavier school library as a community library.

- 126/15 Owen/Huisman: **THAT** the Superintendent's Staffing Report be received as presented. Trustee Lachance requested a recorded vote. RECORDED VOTE: 1 opposed -CARRIED-
- 127/15 Cox/Bruce: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 128/15 Owen/Huisman: **THAT** the Division mail run hourly rate be increased by 5% to \$15.75/hour and **THAT** the Carman mail run rates be increased by 5% to \$21.00 effective May 1, 2015. -CARRIED-

### **Reports of Committees**

- 129/15 Huisman/Bruce: **THAT** the minutes of the April 27, 2015 Policy Committee meeting be received as presented. -CARRIED-
- 130/15 Lachance/Bargen: **THAT** the minutes of the April 20, 2015 Educational Programming/Public Relations Committee meeting be received as presented. -CARRIED-

### **Business Arising (From Previous Delegation/Board Meetings)**

Review of the MHSAA deferred to the next meeting for report inclusion.  
Trustee Lachance reported on the ACPI session.

### **Communication for Information**

M.S.B.A. Letter to Minister Bjornson re: religious instruction & exercises – Received as information  
M.S.B.A. Bill 7 PSA Amendment –Protecting Child Care Space in School – Received as information  
M.S.B.A. AGM Resolutions and Position Statements-Received as information  
M.S.B.A. 2015-16 Association Datebook – Received as information  
PRSD/PRTA Literacy Initiative 2015 – Received as information  
M.A.S.B.O. Annual Convention June 3-5 – Received as information  
C.S.S.N & T.D. Award for Excellence Against LGBTQ Youth Bullying – Received as information  
Accent Event: Bodies in Motion – Received as information  
RM of St. François Xavier Notice of Public Hearing – Received as information  
eBulletin – Received as information  
Envirothon Provincial Competition – Received as information

### **Announcements**

Next Regular Board meeting

May 19

7:00 p.m.

Policy Committee meeting	May 11	9:30 a.m.
CUPE meeting #1	May 11	1:30 p.m.
Educational Programming/Public Relations Committee	May 19	5:30 p.m.
PRSD/PRTA Liaison Meeting & Dinner	May 25	4:45 p.m.
Sustainable Energy Conference in Otterburne	May 27	8:30 a.m.

A 10 minute recess was called at 8:07 pm.

131/15 Owen/Huisman: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matter – 4 items
- CUPE Matter –1 item
- Finance Matter – 1 item

132/15 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

133/15 Owen/Bargen: **THAT** the hiring of Pat Hamm as vice principal of Carman Elementary School, effective September 8, 2015 be approved as recommended by the hiring committee. Trustee Lachance requested a recorded vote. RECORDED VOTE: 1 opposed -CARRIED-

The meeting was adjourned at 9:51 p.m.

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Colleen Claggett-Woods, Board Chair

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Randall Znamirovski, Secretary-Treasurer