

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**December 15, 2014**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, December 15, 2014. The meeting was called to order at 7:05 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Natalie Bargaen
Ward III	Trustee Andy Huisman
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee David Cloutier
Ward VIII	Trustee Evi Bruce

Administration

Terry Osiowy, Superintendent
Ron Sugden, Assistant Superintendent
Randall Znamirovski, Secretary-Treasurer
Lorraine Girouard, Assistant to the Secretary-Treasurer
Louise Duncan, Student Services Director

Regrets: Ward VII Trustee Claude Lachance

295/14 Owen/Cox: **THAT** the agenda for this meeting be approved as circulated with the addition of item 3.05 MSBA December 11 Letter and item 4.07 Collective bargaining updates. -CARRIED-

296/14 Owen/ Huisman: **THAT** the minutes of the December 1, 2014 regular meeting be approved as circulated. -CARRIED-

## **CTS Presentation**

Brenda Mutcher, Regional Coordinator for Career and Technology Studies presented an update on the program. She explained what CTS stood for and its goals. She named off several initiatives/workshops that took place over the past year including Agroecology, Girls in Gaming Bridge Project, Health Day and the most recent event, Girls in Trades which was a great success. The program encourages students to explore the different opportunities available to them.

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. A list of Divisional and Provincial meetings attended was attached. A letter received from the Minister of Education regarding the introduction of the new Certificate in School Leadership was attached. This will replace the current Level 1 and 2 administrator certificates. The November 30<sup>th</sup> enrolment report was also attached for information.

*Assistant Superintendent Report:* A list of school visitations was attached. A list of Divisional meetings attended was attached. An update on Divisional teacher performance evaluations was attached.

*Director of Student Services Report:* A list of school visitations was attached. Also attached was a list of several Divisional meetings attended between November 27 and December 9, 2014. Louise also presented highlights on the 2 year Attendance Project. 2013/14 was the first year and focused on a small group of at-risk students. The program was very successful. Attendance was up in all the students except for 1. Year 2 will focus on classroom based community building-peer supports.

*Operations Supervisor Report:* A tentative schedule of work for the Carman Collegiate lab renovations was attached. PSFB accepted the low bidder for the roof replacement at Elm Creek School. Bus 20.02 was been permanently parked after 17 years in service due to rust through issues. Buses are currently expected to be on the road for 20 years – 16 years on regular daily runs and 4 years as an active spare. Repairs to this bus are too extensive and costly and will be sold next summer by public tender. Routes 111 and 122 have been posted. Spare drivers are covering the vacancy.

*Secretary-Treasurer Report:* A list of meetings attended was attached. November accounts were attached. The November vs October major financial status variances were discussed: revenues, expenses, cash balance and cash flow.

297/14 Foote/Cox: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

298/14 Cloutier/Owen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

**Business Arising (From Previous Delegation/Board Meetings)**

Submission of Trustee Assets List

299/14 Cox/Bruce: **THAT** attendance at the January 16, February 27 and April 24, 2015 Aboriginal Education Leadership series in Winnipeg by all trustees as available be approved. -CARRIED-

300/14 Cox/Foote: **THAT** the budget consultation dates of January 28 at St. Paul’s Collegiate and February 2 at Carman Collegiate be approved as discussed. -CARRIED-

Hutterian Colony School Report Review  
Budget Timelines

**Communication for Information**

MSBA eBulletin. Received as information  
Minister of Education and Advanced – RIS Respect in School. Received as information  
MSBA Raffle Donations for 2015 Convention – Received as information  
MSBA letter nomination of Colleen Claggett Woods for long service Trustee award-Received as information  
MSBA December 11 letter-January 2015 regional meeting-Received as information

**Announcements**

Next Regular Board meeting	Jan.12	7:00 p.m.
Personnel Committee Meeting	Jan.5	1:30 p.m.
Operations and Finance	Jan.12	5:00 p.m.

A 10 minute recess was called at 9:10 p.m.

301/14 Owen/Bargen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matters – South West CTS Consortium
- Collective Bargaining update December 8 meeting
- Questions arising from Senior Administration Report

- Collective Bargaining update

302/14 Owen/Foote: **THAT** the Committee of the Whole rise and report.

-CARRIED-

The meeting was adjourned at 10:25 p.m.

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Colleen Claggett Woods, Board Chair

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Randall Znamirovski, Secretary-Treasurer