

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

December 1, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, December 1, 2014. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Vacant
 Ward III Trustee Andy Huisman
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee David Cloutier
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Evi Bruce

Administration Terry Osiowy, Superintendent
Ron Sugden, Assistant Superintendent
Agnes Gaultier, Secretary-Treasurer
Randall Znamirovski, Secretary-Treasurer
Lorraine Girouard, Assistant to the Secretary-Treasurer
Louise Duncan, Student Services Director

282/14 Owen/Cox: **THAT** the agenda for this meeting be approved as circulated with the addition of item 2.04 MSBA AGM March 19-21, 2015. -CARRIED-

283/14 Foote/Bruce: **THAT** the minutes of the November 17, 2014 regular meeting be approved as circulated. -CARRIED-

St. Laurent Telephone System Presentation

Tyler Oakes and Kevin Affleck were on hand to answer questions about the VOIP system to be installed at St. Laurent School. The system should be ready February of 2015. Tyler informed the Board about the cost and the savings for the system.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. A list of school visitations was attached. St. Paul's Collegiate is requesting an extended field trip to Assesippi Ski Resort. On November 20, 2014, Terry attended the South Central Superintendents' Regional meeting which was held at the Prairie Rose School Division Administration Office. On November 13 & 14, 2014, a PRSD team attended the Mental Health and Wellness Educating for Action Conference in Winnipeg. This team is scheduled to meet on December 10th to begin discussing future divisional actions that would provide improved mental health and wellness services for our students. Terry and Joanne Johnston attended the Employment Law Update in Manitoba Workshop on November 21st. The Educational Assistant job description was attached for review. A letter from Manitoba Education and Advanced Learning was received from the Deputy Minister Gerald Farthing. The main focus is on numeracy and literacy.

Assistant Superintendent Report: A list of school visitations was attached. On November 20 & 21, 2014, Ron and Stephanie Prokopowich (Divisional numeracy leader) attended the Provincial Numeracy Leaders' Network at Manitoba Education and Advance Learning in Winnipeg. On November 24th, 12 teachers from Prairie Rose School Division spent an interactive day with Barb Lepp learning about best practice for teacher mentors.

Director of Student Services Report: A list of school visitations was attached. Also attached was a list of several Divisional meetings attended between November 12-25, 2014.

Operations Supervisor Report: A copy of the final submission to PSFB from MCM Architecture for the Carman Collegiate Lab Renovation Project was on hand for information. Two of the three companies approached submitted bids for the Elm Creek roof replacement. These were forwarded to the PSBF project manager for review and approval. Kevin met with a remediation contractor at St. Eustache School. They toured the affected areas and the contractor made some recommendations. Kevin also toured the building with the PSFB project manager and he agreed that the building does need some work. Exterior framing deterioration and window replacement is eligible for PSFB funding. The Carman Elementary PAC playground concept plan was attached for review. A list of capital D and maintenance work completed in 2014/15 was attached. New bus repair warranty issues have been resolved for bus 25-18 but 25-43 is still at Warner. The in town bus is now full due to new registrations at Carman Elementary. Three new spare drivers have recently been trained. Route 124 in Homewood is currently vacant. Spare bus drivers are covering the vacancy until a candidate can be found.

Secretary-Treasurer Report: A list of meetings attended was attached. Candidates in Ward 2 were contacted to obtain information and to provide answers to questions to assist the board in selecting a trustee in that ward. Randy reported background information regarding the Telephone System in St. Laurent school.

- 284/14 Foote/Lachance: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 285/14 Cox/Owen: **THAT** the Report from Senior Administration be received as presented. -CARRIED-
- 286/14 Bruce/Foote: **THAT** we approve the replacement of the telephone system at St. Laurent School with a VOIP based system supplied by MTS at a cost of \$23,429.40 plus taxes. -CARRIED-

Communications for Action

- 287/14 Owen/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in Rose Valley Colony School, we approve the conduct of religious exercised in Rose Valley Colony for the balance of the 2014/2015 school year. -CARRIED-
- 288/14 Owen/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in Rosedale Colony School, we approve the conduct of religious exercised in Rosedale Colony for the balance of the 2014/2015 school year. -CARRIED-

Business Arising (From Previous Delegation/Board Meetings)

Submission of Trustee Assets List

- 289/14 Foote/Owen: **THAT** attendance at the November 25th *Young Women In Trades Expo* at Carman Collegiate by Trustee David Cloutier be approved. -CARRIED

Communication for Information

MSBA eBulletin. Received as information
 Minister of Finance re. Pre-Budget Consultations. Received as information

Announcements

Next Regular Board meeting	Dec.15	7:00 p.m.
MSBA Region 2 Collective Bargaining Meeting	Dec.4	10:00 a.m.
Personnel Committee Meeting	Dec.8	10:00 a.m.
Education and Public Relations meeting	Dec.15	5:00 p.m.

A 10 minute recess was called at 8:25 p.m.

290/14 Foote/Owen: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of confidential matters. -CARRIED-

The following matters were discussed:

- Personnel Matters – Secretary Treasurer Transition
- Appointment of Ward 2 Trustee
- Collective Bargaining update
- Questions arising from Senior Administration Report

291/14 Owen/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

292/14 Bruce/Owen: **THAT** we receive the revised Educational Assistant Job Description for information. -CARRIED-

293/14 Foote/Cox: **THAT** the board retains Agnes Gaultier as a financial consultant for transition services as recommended by the Committee of the Whole Board. -CARRIED-

294/14 **THAT** the Board appoint Natalie Barga as Trustee for Ward 2 effective December 1, 2014 as per section 26 (6) (vacancy after election) of the Public Schools Act.

The meeting was adjourned at 9:35 p.m.

Colleen Claggett Woods, Board Chair

Randall Znamirovski, Secretary-Treasurer