

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**October 6, 2014**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 6, 2014. The meeting was called to order at 7:05 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote (7:05)
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Terry Osiowy, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Louise Duncan, Student Services Director  
Kevin Affleck, Operations Supervisor  
Lorraine Girouard, Assistant to the Secretary-Treasurer

226/14 Cox/Bruce: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

227/14 Foote/Hay: **THAT** the minutes of the September 22, 2014 regular meeting be approved as circulated. -CARRIED-

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. School visits are continuing. On September 24<sup>th</sup>, 5 representatives of the Division including the Superintendent, attended a Manitoba Education and Advanced Learning – French Immersion Program Review workshop in Portage la Prairie. The purpose of the workshop was to provide clear expectations of the Division’s role and responsibilities toward the French Immersion Program as well as address the needs and the enhancements required to improve the Program. The Education and Equity Study Survey was completed by the Superintendent. The goal of the study is to develop a better understanding of how divisions are supporting equity and how this information can be used to inform divisional work and provincial policy. It very important for this Division that all students receive the support they need.

*Operations Supervisor Report:* On October 3<sup>rd</sup>, a meeting with the staff of Carman Collegiate was held to review the next version of the Carman Collegiate Lab renovation project. Consultants will now finalize the scope of work and develop an approximate budget in order to submit it to PSFB. The project is expected to be tendered late winter with construction beginning in the spring, carrying through the summer. Bus driver evaluations are complete for regular bus drivers. New bus driver evaluations should be complete by mid-October. Bus driver recruitment is continuing. Two transportations requests were discussed.

*Secretary-Treasurer Report:* The Elections Notice was attached for information. The auditors are at the Division and should be able to wrap up the week of October 14<sup>th</sup>. The Statement will be presented at the November 3<sup>rd</sup> Board meeting. The deficit for 2013/2014 will be confirmed upon completion of the audit.

228/14 Woods/Cox: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-

229/14 Foote/Hay: **THAT** the Report from Senior Administration be received as presented. -CARRIED-

230/14 Skelton/Woods: **THAT** the proposed building for Country Kids Learning Centre be located on the eastern portion of the green space in front of the St. François Community School, as discussed at this meeting. **-CARRIED-**

231/14 Woods/Lachance: **THAT** the out of Division bussing request to extend the transportation of students into the town of Oakville be approved. **-DEFEATED-**

232/14 Foote/Woods: **THAT** we accommodate the out of catchment bussing request to transport students to Elm Creek School be approved. **-DEFEATED-**

**Report of Committees**

*Operations/Finance Committee:* The minutes of the September 22, 2014 meeting were attached. The proposed new day care rental fees were discussed. With regards to the item of École St. Eustache, the Committee is requesting an updated long term enrolment report in order to be better informed of future enrolment trends.

**Communications for Action**

233/14 Cox/Foote: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in the school, we approve the saying of the Lord’s Prayer as part of morning exercises in Carman Elementary School for the remainder of the 2014-2015 school year. **-CARRIED-**

Elm Creek Day Care re: new building –Referred to the Operations/Finance Committee.  
MSBA Region 2 Director – Received as information.

**Business Arising (From Previous Delegation/Board Meetings)**

234/14 Tjaden/Hay: **THAT** the following regulations and exhibits be received as presented:  
ADD-R Code of Conduct – Safe Schools  
JK-E1 Student Discipline  
KDD-R Media Relations Procedures  
KE-E Public Concerns and Complaints Form  
KF-E School Use Permit  
KF-R Community Use of School Facilities  
KGD-R Partnership and Sponsorship Regulations **-CARRIED-**

**By-Law 53/14 – Trustee Annual Indemnities**

235/14 Skelton/Bruce: **THAT** By-Law 53/14, being a By-Law to approve trustee annual indemnities, and as attached hereto in full upon completion, be given second reading. **-CARRIED-**

236/14 Skelton/Lachance: **THAT** By-Law 53/14, being a By-Law to approve trustee annual indemnities, and as attached hereto in full upon completion, be given third reading and finally passed. **-CARRIED-**

2014/2015 Budget process/timelines – Referred to the next regular board meeting for discussion.  
New Trustee Orientation-Suggestions for topics for orientation of new Board members.  
MAPC Request – Received as information

237/14 Tjaden/Foote: **THAT** Regulation EAB-R Workplace Safety and Health be received as presented. **-CARRIED-**

**Announcements**

Next Regular Board meeting	Oct .20	7:00 p.m.
Personnel Committee Meeting	Oct. 14	6:30 p.m.
PRTA/Liason Meeting	Oct. 20	4:45 p.m.

A 10 minute recess was called at 8:50 p.m.

238/14 Bruce/Hay **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- CUPE grievance update
- Superintendent Evaluation
- PRTA Negotiations

239/14 Woods/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

The meeting was adjourned at 9:10 p.m.

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer