

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

June 16, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 16, 2014. The meeting was called to order at 7:00 pm. by Chair Elaine L. Owen.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VII Trustee Claude Lachance
 Ward VI Trustee Rik Skelton

Administration Terry Osiowy, Superintendent
 Ron Sugden, Assistant Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Kevin Affleck, Supervisor of Operations

Regrets: Ward VIII Trustee Frank Bruce

150/14 Foote/Cox: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

151/14 Hay/Skelton: **THAT** the minutes of the June 2, 2014 regular meeting be approved as circulated. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. Manitoba Education and Advanced Learning is requesting that all divisions and schools have Education for Sustainable Development plans in place for the 2015-2016 school year. A document entitled “Domain Framework for Whole System approach to Education for Sustainable Development” was shared with the Board. On June 4, 2014, Superintendents and CTS Coordinators from six school divisions met with Deputy Minister of Education, Dr. Gerald Farthing, to present the “CTS in Manitoba 2014 and Beyond” document. This meeting was part of the process to simplify and align the credit system for all divisions taking part in the CTS program. A letter from Darryl Gervais, Director, Manitoba Education and Advanced Learning, recognizing the contributions of W. Hoffman on the Grade 12 Language Arts Test Development Committee was presented. The Assistant Superintendent Report provided information on the “Strong Beginnings” programs in our division, and a recommendation that the program be approved on a pilot basis for St. Laurent, Roland and Elm Creek Schools for next year. Dates for the graduations at the various colonies were provided.

Operations Supervisor Report: PSFB has directed the tender release for the St. Laurent School capital project be held back to October. We are currently short of spare drivers due to three vacancies coupled with some drivers off on sick leave. The Division is actively recruiting for candidates to take the training to become spare drivers. A training session will be held this summer.

Secretary-Treasurer Report: The May accounts were presented for approval. The latest MSBA e-bulletin was highlighted for Board information. Information on the new Canadian Anti-Spam Legislation was presented. The Division will need to amend its student registration form to meet the requirements of this new legislation.

- 152/14 Cox/Tjaden: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 153/14 Foote/Tjaden: **THAT** the report from Senior Administration be received as presented. -CARRIED-
- 154/14 Woods/Foote: **THAT** the “Strong Beginnings” program be approved on a pilot basis for Elm Creek, St. Laurent and Roland Schools for 2014-2015, and that this program be approved to continue in Carman Elementary and St. François Xavier Schools for the 2014-2015 school year. -CARRIED-

The Board agreed by consensus to direct the Educational Programming/Public Relations Committee to draft a policy on the “Strong Beginnings” program in our schools.

- 155/14 Woods/Hay: **THAT** the May, 2014 accounts showing total general expenditures of \$2,136,085.63 be approved as presented. -CARRIED-

Reports of Board Committees

Board Policy Committee – June 11, 2014 meeting report: A partial report of the meeting was provided in order to present the following policy for consideration. A complete report will be brought forward at the July 7 board meeting.

NOTICE OF MOTION was given by Trustee Tjaden to present revised Policy AE – Planning Cycle, for approval at the next meeting.

Communications for Action

Discovery Time request for religious instruction at St. François Xavier School: Administration will respond with direction for appropriate timing of this request.

Business Arising from previous delegation/Board meetings

2014-2015 Board meeting schedule.

- 156/14 Woods/Skelton: **THAT** the 2014-2015 board meeting schedule be approved as follows:
- | | | |
|---------------------------|---------------------------|----------------------------|
| Monday, August 25, 2014 | Monday, September 8, 2014 | Monday, September 22, 2014 |
| Monday, October 6, 2014 | Monday, October 20, 2014 | Monday, November 3, 2014 |
| Monday, November 17, 2014 | Monday, December 1, 2014 | Monday, December 15, 2014 |
| Monday, January 12, 2015 | Monday, January 26, 2015 | Monday, February 9, 2015 |
| Monday, February 23, 2015 | Monday, March 9, 2015 | Monday, March 23, 2015 |
| Monday, April 13, 2015 | Monday, April 20, 2015 | Monday, May 4, 2015 |
| Tuesday, May 19, 2015 | Monday, June 8, 2015 | Monday, June 22, 2015 |
| Monday, July 6, 2015 | Monday, August 31, 2015 | -CARRIED- |

Communication for information

MSBA to Manitoba High Schools Athletic Association re: transfer policy.

Announcements

Next Regular Board meeting	July 7	7:00 p.m.
Personnel Committee meeting	June 17	9:00 a.m.

A 10-minute recess was called at 8:30 p.m.

157/14 Woods/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Roland School Principal hiring recommendation;
- Secretary-Treasurer recruitment;
- Division Organizational chart;
- report of personnel matter;
- EHC Plan for support staff.

158/14 Woods/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

159/14 Tjaden/Cox: **THAT** Brandy Chevalier be hired as principal of Roland School, effective September 2, 2014. -CARRIED-

The meeting was declared adjourned at 9:40 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer