

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**June 2, 2014**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 2, 2014. The meeting was called to order at 7:00 pm. by Chair Elaine L. Owen.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Jim Hay
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VII	Trustee Claude Lachance
Ward VI	Trustee Rik Skelton

Administration

Terry Osiowy, Superintendent
Ron Sugden, Assistant Superintendent
Agnes Gaultier, Secretary-Treasurer
Wilma Ritzer, Director, Student Services
Kevin Affleck, Supervisor of Operations

Regrets:

Ward VIII	Trustee Frank Bruce
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139/14 Woods/Tjaden: **THAT** with the addition of item 3.01.3 – RM of St. Laurent re: Library Services, the agenda be approved for this meeting. -CARRIED-

140/14 Woods/Foote: **THAT** the minutes of the May 20, 2014 regular meeting be approved as circulated. -CARRIED-

## **School/Division Program Presentations**

Nicole Nitsche, Acting Principal of Miami School, presented information on the school profile as well as the numerous activities and programs at the School. Enrolment has been growing steadily over the last few years, with current enrolment at 239. The staff works with students' strengths to allow them to be successful. Some of the high school options include CTS, art mentorship, outdoor education, internship and apprenticeship.

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. The annual École St. Eustache Grades 5 and 6 camping trip to Winkler Bible Camp from June 9-11, 2014 was approved as per Policy IGH. The proposal to access the new Career Exposure and Development grant was submitted to the Department and was included with the agenda. The Aboriginal Academic Achievement Grant proposal was also included with the agenda. The Manitoba Education and Advanced Learning support document "Safe and Caring Schools: Taking Action Against Bullying" was presented. A letter from Manitoba Education and Advanced Learning on the "Learning to Age 18 Coordinator" grant was presented.

*Operations Supervisor Report:* PSFB has approved the drawings for tender for the St. Laurent School capital project. It is anticipated the work will start in spring, 2015. Some vandalism occurred at Carman Elementary School. Damage was done to a skylight and to some natural gas lines. Fairway Specialty Vehicles brought out their propane demonstrator school bus to Carman. Mechanics took the opportunity to have a look at the new technology and three drivers test drove the bus on a mock bus route.

*Secretary-Treasurer Report:* The March 31, 2014 Financial Statement to the Province was presented. The list of “Employee Years of Service” awards was presented. The draft lease between the Division and the Country Kids Day Care in St. François Xavier was provided. A report on a meeting with the Director of the Elm Creek Stay and Plan Day Care group was presented. An article published in the “MASBO News” on education and property taxation was reviewed. A letter from PSFB announcing the approval of renovations to the senior high science lab at Carman Collegiate was presented. This project will occur in 2015. A draft 2014-2015 Board meeting schedule was briefly discussed and referred to the next regular meeting.

- 141/14 Woods/Cox: **THAT** the Superintendent’s Staffing Report be received as presented. -CARRIED-
- 142/14 Woods/Hay: **THAT** we accept the Senior Administration Report as presented. -CARRIED-
- 143/14 Woods/Skelton: **THAT** all trustees be approved for attendance at the annual employee recognition lunches held at the schools. -CARRIED-

**Reports of Board Committees**

**Educational Programming/Public Relations Committee – May 26, 2014 meeting report.**

Items discussed included a review of student and staff dress code policies, next steps for community use of the school library at St. Laurent School, and multi-age education.

- 144/14 Lachance/Hay: **THAT** the May 26, 2014 Educational Programming/Public Relations Committee Meeting Report be received as presented. -CARRIED-

**Communications for Action**

MSBA Travel Accident Insurance Renewal.

- 145/14 Woods/Hay: **THAT** the MSBA Travel Accident Insurance plan be renewed for 2014/2015, with the same coverage as the current year. -CARRIED-

**Business Arising from previous delegation/Board meetings - NIL**

**Communication for information**

MSBA Salary Bulletin.  
MSBA – “The Facts on Education”.  
RM of St. Laurent re: library services.

**Announcements**

Next Regular Board meeting	June 16	7:00 p.m.
Policy Committee meeting	June 11	4:00 p.m.
Educational/PR Committee meeting	June 16	5:30 p.m.
Personnel Committee meeting	June 17	9:00 a.m.

A 10-minute recess was called at 8:40 p.m.

146/14 Woods/Tjaden: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Resignation of Secretary-Treasurer;
- two personnel matters.

147/14 Foote/Woods: **THAT** the Committee of the Whole rise and report. -CARRIED-

148/14 Woods/Skelton: **THAT** the recommendation of the Whole Board regarding employee #102606 be approved. -CARRIED-

149/14 Tjaden/Woods: **THAT** the resignation of Secretary-Treasurer Agnes Gaultier, effective November 28, 2014 be accepted with regret. -CARRIED-

The meeting was declared adjourned at 10:10 p.m. .

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer