

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**May 20, 2014**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Tuesday, May 20, 2014. The meeting was called to order at 7:00 pm.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Jim Hay
	Ward III	Trustee Colleen Claggett Woods
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce
	Administration	Terry Osiowy, Superintendent Ron Sugden, Assistant Superintendent Lorraine Girouard, Assistant to the Secretary-Treasurer

Regrets: Ward VI Trustee Rik Skelton

126/14 Foote/Tjaden: **THAT** with the deletion of item 2.06.5, the agenda for this meeting be approved as circulated. -CARRIED-

127/14 Woods/Hay: **THAT** the minutes of the May 5, 2014 regular meeting be approved as circulated. -CARRIED-

## **School/Division Program Presentations**

Mrs. Cecile Affleck, Principal along with teacher Melissa Benner of Roland School, presented information on the school profile including total enrolment and staffing complement. Students are involved in a number of programs focused on sustainability such as the “Bag it Up”, litter, light lunches and gardening. Students are also engaged in several sports related activities with the teaching staff and seniors from the community. Other activities include the Reading Train, Day of Pink promoting anti-bullying awareness, as well as showcasing their talents at the Spring Concert and talent shows. The new playground structure has been ordered and it is anticipated that it will be constructed in June or July. The old structure is being repainted this summer with the school colours orange and blue. These purchases and upgrades are funded by the Roland Parent Advisory Council through a combination of grants, donations and fund-raising.

Ms Minnie Guilford, Administrator of the Midland Adult Education Centre, presented information on the Centre’s profile including current number of registrations in comparison to previous years. MAEC is celebrating its 15<sup>th</sup> year of operation. The facility originated as a “hands on” learning however, with ever-changing technology and the use of Blackboard Learn paid for by the province, as well as Blackboard Collaborate, MAEC is becoming known within the province of Manitoba as an online high school for adults. The current focus is to provide courses to adult students in order to earn a high school diploma, upgrading for university or college and upgrading employment skills.

## **Report of Senior Administration**

*Superintendent Report:* The Personnel/Staffing Report was attached. The student Enrolment Report for April 2014 showed an increase of 5 students overall since. St Eustache-Hutterian Schools’ Robotics Competition was held on May 1, 2014. An overview of the CTS Joint Consortium meeting in Stonewall on May 5 was presented. Twenty (20) grade 6 students from St. François Xavier School will be going on a 3 day camping trip to Winkler Bible Camp from June 4-6, 2014. Provincial Grade 12 Standard Tests results were presented. Our students are doing well overall, however focus needs to be made to have more students enroll in the higher math courses. The Principal Job description was presented.

*Operations Supervisor Report:* The municipal water line to the Elie Bus Garage is still frozen and a letter was sent to the RM of Cartier Council in regards to the water bill from the auto shop to provide interim water to the bus garage. Work continues to secure a contractor to install the new ceiling tiles at St. Laurent School. WPHS officer and the Office of the Fire Commissioner attended St.Laurent school as a follow up to the April 22, 2014 gas smell. A tender was put out for a weight lifting machine at St.Paul’s Collegiate. Bus driver evaluations are complete in the Elie and Elm Creek area. Evaluations for the Carman area will continue in June. A propane demonstrator Bluebird school bus will be at the Carman bus garage on May 27, 2014 and the mechanics will have an opportunity to take a look at it and ask questions. Three buses have been purchased by other divisions in the Province.

*Secretary-Treasurer Report:* The April accounts were presented. A list of staff receiving awards for years of service and retirement was presented. Division Office support staff are ready to discuss their conditions of employment.

**Reports of Board Committees**

**Communications for Action**

PRTA Request for President’s Leave. Referred to motions.  
MSBA membership satisfaction survey. Handed out to trustees.  
CUPE notice of intent to bargain. Received as information.  
MAEC Grad 2014. Trustees E. Owen, K.Tjaden and D. Cox would like to attend.

A 10 minute recess was called at 8:45 p.m.

**Business Arising from previous delegation/Board meetings**

Notice of Motions Policy AC, HA, HB and HC.

**Motions**

- 128/14 Cox/Bruce: **THAT** we accept the Superintendent’s Staffing Report as presented. -CARRIED-
- 129/14 Woods/Hay: **THAT** we accept the Senior Administration Report as presented. -CARRIED-
- 130/14 Woods/Lachance: **THAT** the April accounts showing total general expenditures of \$2,262,412.32 be approved as presented. -CARRIED-
- 131/14 Foote/Hay: **THAT** we approve a leave of absence of up to .25 FTE for the President of the Prairie Rose Teachers’ Association for the 2014-2015 school year, as per their May 8, 2014 request. -CARRIED-
- 132/14 Tjaden/Foote: **THAT** Policy AC – Respect for Human Diversity and Sexual Orientation and Gender Identity be approved as presented. -CARRIED-
- 133/14 Tjaden/Hay: **THAT** the following policies be deleted: HA – Negotiations Goals, HB – Negotiations Legal Status, and HC – Privileges of Staff Negotiating Organizations. -CARRIED-

134/14 Tjaden/Foote: **THAT** the following note, to be added to Section H – Negotiations, be received as information:

**NEGOTIATIONS** The Prairie Rose School Division utilizes the National Education Policy Network system to code and classify policies. This system was designed to serve school boards across North America. Not all titles in the indexes of the system are appropriate to the Division. In Manitoba, labour relations, including collective bargaining are governed by Provincial Statutes and The Labour Relations Act. The Division, therefore, does not have local policy on negotiations. For further information, please consult the links below: Provincial Statutes: <http://web2.gov.mb.ca/laws/statutes/index.php> The Labour Relations Act: <http://web2.gov.mb.ca/laws/statutes/ccsm/1010e.php> -CARRIED-

**Communication for information**

MSBA governance review.  
Safe Schools Manitoba

**Announcements**

Next Regular Board meeting	June 2	7:00 p.m.
Educational/PR Committee meeting	May 26	5:30 p.m.
Personnel Committee meeting	May 26	7:00 p.m.
Policy Committee meeting	May 28	5:30 p.m.
Operations Finance Committee meeting	May 29	5:30 p.m.

135/14 Foote/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Hiring for Carman Elementary Vice-Principal position;
- Report from the Personnel Committee regarding the May 12 meeting;
- Questions arising from the Senior Administration Reports.

136/14 Bruce/Woods: **THAT** the Committee of the Whole rise and report. -CARRIED-

137/14 Woods/Hay: **THAT** Cecile Affleck be appointed Vice-Principal at Carman Elementary School, effective September 2, 2014. -CARRIED-

138/14 Cox/Bruce: **THAT** Trustee C. Woods be appointed to the Personnel Committee as alternate for J. Hay for the purpose of collective bargaining with CUPE. -CARRIED-

The meeting was declared adjourned at 9:55 p.m.

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Elaine L Owen, Board Chair

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Lorraine Girouard, Assistant to the Secretary-Treasurer

Agnes Gaultier, Secretary-Treasurer