

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

March 17, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, March 17, 2014.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance

Administration Terry Osiowy, Superintendent
 Ron Sugden, Assistant Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Wilma Ritzer, Student Services Administrator
 Kevin Affleck, Operations Supervisor

Regrets: Ward III Jim Hay
 Ward VIII Trustee Frank Bruce

- 72/14 Woods/Tjaden: **THAT**, with the addition of items 2.07.3 – MSBA Convention Report, and 4.06 – Collective Bargaining, the agenda for this meeting be approved as circulated. -CARRIED-
- 73/14 Foote/Skelton: **THAT** the minutes of the March 3, 2014 regular meeting be approved as circulated. -CARRIED-
- 74/14 Tjaden/Cox: **THAT** the minutes of the March 10, 2014 special meeting be approved as circulated. -CARRIED-

School/Division Program Presentations

Mr. Tyler Oakes, Division Information Systems Supervisor, presented information on technology equipment in the schools and division buildings. This inventory, which includes the age of the computer equipment, will be used for reference in the development of the Divisional long-term technology plan.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. Highlights of the Administrative Council Meeting and the High School Administration Meeting were presented. A letter from the Department of Education outlining changes to the Senior Years Technology Education Grant and Requirements for the New Career Development Fund was discussed. Changes to the Aboriginal Academic Achievement Grant requiring Divisions to submit a plan on how the funds will be spent were presented. The Department has outlined specific items that must be included in the plan. A series of school instructional plans and teacher staffing meetings have been set for the first week in April for school administration to meet with senior administration.

Operations Supervisor Report: The Division has been issued a Labour Inspection and Improvement Order for St. Laurent School regarding asbestos management. Work will be undertaken shortly to meet the requirements of the Province. A report on an incident with a bus was provided.

Secretary-Treasurer Report: The February accounts were presented for approval. The new agenda format is scheduled for review at this meeting.

Reports of Board Committees - NIL

Communications for Action

Request for transportation from a non-resident family. Referred to motions.
Request for transportation from a non-resident family. Referred to motions.
Workshop – Understanding the Role of Secretary-Treasurer. Deferred to the next meeting.

Business Arising from previous delegation/Board meetings

Report on MSBA Conference: Trustees reported on the various sessions each had attended, as well as the meeting with the Minister attended by Board Chairs.

Referral to Committee: The Board directed, by consensus, the Educational Programming/Public Relations Committee to develop an agenda for a possible meeting with the Minister of Education.

Motions

By-Law 49/14 – Sale of Debentures

- 75/14 Woods/Cox: **THAT** By-Law 49/14, having received approval from the Public Schools Finance Board, be given second reading. -CARRIED-
- 76/14 Woods/Cox: **THAT** By-Law 76/14, being a By-Law to approve the sale of debentures to meet expenses related to the Miami Roof Capital Project, and as attached hereto in full, be given third reading and finally passed. -CARRIED-
- 77/14 Tjaden/Skelton: **THAT** we approve the hiring of P. Shuttleworth to complete the evaluation 37 bus drivers as per her proposal of January 24, 2014, and that the costs be taken from the Division’s Accumulated Surplus. -CARRIED-
- 78/14 Woods/Tjaden: **THAT** we accept the Superintendent’s Staffing Report as presented. -CARRIED-
- 79/14 Skelton/Lachance: **THAT** we accept the Senior Administration Report as presented. -CARRIED-
- 80/14 Foote/Woods: **THAT** the February accounts showing total general expenditures of \$2,332,798.39 be approved as presented. -CARRIED-
- 81/14 Woods/Foote: **THAT** the revised agenda format be continued until the May 5, 2014 board meeting to allow additional time for review. -CARRIED-
- 82/14 Cox/Woods: **THAT** the request for transportation services from a family residing outside the Division boundaries at s.e. 2-4-5w be approved. -CARRIED-
- 83/14 Lachance/Skelton: **THAT** the request for transportation services from a family residing outside the Division boundaries at n.w. 6-18-2w be approved. -CARRIED-

Communication for information

MSBA Salary Bulletin.
Brandon School Division re: representation on Ad Hoc Committee.
MSBA to Brandon School Division re: composition of Ad Hoc Committee.

Announcements

Next Regular Board meeting	Apr 14	7:00 p.m.
Board Policy Committee meeting	Mar 20	5:30 p.m.
Committee of the Whole re: collective bargaining	Apr 7	1:30 p.m.
Operations/Finance Committee meeting	Apr 7	3:45 p.m.
Board/PRTA Liaison supper meeting	Apr 30	

A 10-minute recess was called at 8:50 p.m.

84/14 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

- The following matters were discussed:
- Director of Student Services recruitment process;
 - DSLP request;
 - collective bargaining.

85/14 Woods/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

86/14 Woods/Cox: **THAT** an Ad Hoc Committee comprised of trustees Cox, Tjaden, Lachance and Woods be established for the recruitment of a Director of Student Services. -CARRIED-

87/14 Woods/Cox: **THAT** the request from employee #1067 to participate in the Deferred Salary Leave Plan effective September 2, 2014 be approved. -CARRIED-

The meeting was declared adjourned at 9:25 p.m.

Elaine L Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer