

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

September 9, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, September 9, 2013. The meeting was called to order at 6:30 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VI	Trustee Rik Skelton
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Frank Bruce

Administration Terry Osiowy, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Administrator, Student Services
Kevin Affleck, Operations Supervisor

Absent: Ward III Jim Hay

164/13 Foote/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Graysville playground equipment;
- Student Suspension Report;
- Superintendent Staffing Report;
- Secretary-Treasurer's Report – preliminary information on the 2012-2013 Financial Statement;
- Labour matter update;
- Personnel matter;
- Personnel matter update.

165/13 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

A 5-minute recess was called at 7:15 pm.

166/13 Woods/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The Board welcomed Dorothy Young and Janet Schubert, consultants hired to review the Policy Manual. The consultants presented the work done to date, and the plan for completion of the project. Following several questions the consultants were thanked for their presentation. The matter will be discussed later during the meeting.

164/13 Bruce/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

BOARD ELECTIONS

As per Section 29 (2) of the Public Schools Act, the re-organization of the Board was held. Secretary-Treasurer Gaultier presided over this section of the meeting.

Woods/Cox: **THAT** Terry Osiowy and Ron Sugden be appointed scrutineers for the elections. -CARRIED-

Election of Board Chair

Trustee Tjaden nominated Trustee Elaine Owen.

There being no further nominations, Trustee ***Elaine Owen*** was declared elected as ***Board Chair*** for the 2013-2014 year.

Election of Board Vice-Chair

Trustee Lachance nominated Trustee Colleen Claggett Woods.

There being no further nominations, Trustee ***Colleen Claggett Woods*** was declared elected as ***Board Vice-Chair*** for the 2013-2014 year.

Election of Personnel Committee Chair

Trustee Woods nominated Trustee Donna Cox.

There being no further nominations, Trustee ***Donna Cox*** was declared elected ***Personnel Committee Chair*** for the 2013-2014 year.

Election of Educational Programming/Public Relations Committee Chair

Trustee Skelton nominated Trustee Claude Lachance.

There being no further nominations, Trustee ***Claude Lachance*** was declared elected ***Educational Programming/Public Relations Committee Chair*** for the 2013-2014 year.

Election of Board Policy Committee Chair

Trustee Foote nominated Trustee Karen Tjaden.

There being no further nominations, Trustee ***Karen Tjaden*** was declared elected ***Board Policy Committee Chair*** for the 2013-2014 year.

Election of Operations/Finance Committee Chair

Trustee Foote nominated Trustee Frank Bruce.

There being no further nominations, Trustee ***Frank Bruce*** was declared elected ***Operations/Finance Committee Chair*** for the 2013-2014 year.

Board Chair Elaine Owen then assumed the Chair of the meeting.

168/13 Foote/Woods: **THAT** the minutes of the August 26th, 2013 regular meeting be approved as circulated. -CARRIED-

169/13 Tjaden/Bruce: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

Superintendent’s Report

Superintendent’s Report: The preliminary enrollment report indicates a slight reduction from last September. The Five-Year Capital Plan has been submitted to Public Schools Finance Board

170/13 Foote/Hay: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

Operations

Operations Supervisor’s Report: Summer maintenance projects have been completed in time for the return of students and staff on September 3. The Division has posted ads for spare bus drivers.

171/13 Tjaden/Bruce: **THAT** we approve the disposal of the playground equipment in Graysville due to its obsolescence, and that the remaining swing set be installed as per current standards, as per the quote from N. Major. -CARRIED-

Finance

172/13 Woods/Tjaden: **THAT** the shared services agreements between Dufferin Christian School and Prairie Rose School Division for the provision of transportation, facilities, and clinician services for the 2013-2014 school year be approved and submitted to the Minister of Education. -CARRIED-

General

MSBA Presentation on Bill 18 – Safe and Inclusive Schools. Received as information.

Professional Development: Information on the professional development sessions held in the Division during the 2012-2013 school year was presented.

CORRESPONDENCE

Children’s Safety Village Proposal. Received as information.

M. Campbell re: Thank you. Received as information.

MSBA to Minister of Justice re: Cameras on buses. Received as information.

MSBA to Minister of Healthy Living re: Proximity of Liquor Sales Outlets to Schools. Received as information.

MSBA to Chair, Healthy child Committee of Cabinet re: Distribution of Early Development Instrument Results. Received as information.

The Board Chair, Vice-Chair, the Chairs of the four standing Committees, as well as the Superintendent and the Secretary-Treasurer met to determine trustee membership on the committees.

<u>Personnel</u>	<u>Educational Programming Public Relations</u>	<u>Operations/ Finance</u>	<u>Board Policy</u>
COX (Chair)	LACHANCE(Chair)	BRUCE(Chair)	TJADEN (Chair)
Foote	Skelton	Skelton	Hay
Hay	Woods	Woods	Foote

173/13 Tjaden/Skelton: **THAT** as per Board Policy DGA, the Board signing officers shall be one of Board Chair Elaine Owen, Vice-Chair Colleen Claggett Woods or Trustee Jim Hay, on behalf of the Board, and Secretary-Treasurer Agnes Gaultier, or Superintendent Terry Osiowy in the absence of the Secretary-Treasurer, on behalf of administration. -CARRIED-

174/13 Cox/Bruce: **THAT** the proceeds from the sale of the former board office property in Elie, and the residential lot in Roland be designated toward the costs of the St. Laurent renovation project. -CARRIED-

175/13 Foote/Woods: **THAT** the resignation of employee #2300 be accepted, as per the recommendation of the Committee of the Whole Board. -CARRIED-

176/13 Bruce/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The review of the Policy Manual was discussed.

177/13 Woods/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

MEETING REMINDERS

Next Regular Board meeting	Sept 23	7:00 p.m.
Regular Board meeting	Oct 7	7:00 p.m.

The meeting was declared adjourned at 9:05 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer