

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

October 7, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 7, 2013. The meeting was called to order at 7:05 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Terry Osiowy, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Ron Sugden, Assistant Superintendent
 Kevin Affleck, Operations Supervisor

Absent: Ward III Jim Hay

189/13 Tjaden/Bruce: **THAT** the minutes of the September 23, 2013 regular meeting be approved as circulated. -CARRIED-

190/13 Foote/Skelton: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

191/13 Cox/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent's Report;
- Superintendent's Staffing Report;
- Student suspension report;
- Trustee retreat;
- Presentation by K. MacNair regarding the Graysville playground equipment.

192/13 Bruce/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

Superintendent's Report: The September 30th enrolment report shows a reduction of 30 students from last year. Administration will be proceeding with the re-design of the Division web-site over the next few months. Principals will be reviewing the school planning and reporting process at the upcoming Administrative Retreat, with the goal of setting the framework and timelines for future school and division plan development, implementation, and reporting. A report on professional development for the 2013-2014 school year was presented.

193/13 Cox/Tjaden: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

194/13 Woods/Skelton: **THAT** the request from P. Andrews-Vert to attend the National Midwest Band Clinic from December 18-21, 2013 be approved. -CARRIED-

195/13 Foote/Lachance: **THAT** the request from M. Gertridge to attend the Canadian Association of Immersion Teachers' Conference from October 24-26, 2013 be approved. -CARRIED-

Operations

Operations Supervisor's Report: The process for scoping and design for the next phase of St. Laurent School roofing/envelope continues with meetings with PSFB, the Division and the consultant. This project is intended to start early next spring.

Finance

BY-LAW 46/13 – Borrowing for operating purposes

- 196/13 Woods/Cox: **THAT** By-Law 46/13, being a By-Law to increase borrowing by way of overdraft from Access Credit Union up to the sum of \$5,000,000 for operating account expenses, and as attached hereto in full, be given first reading. -CARRIED-
- 197/13 Cox/Bruce: **THAT** By-Law 46/13 be given second reading. -CARRIED-
- 198/13 Lachance/Skelton: **THAT** By-Law 46/13, being a By-Law to increase borrowing by way of overdraft from Access Credit Union up to the sum of \$5,000,000 for operating account expenses, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

General

Preparing for the Unexpected Workshop: Received as information at this time.

- 199/13 Cox/Foote: **THAT** trustees Owen and Woods be approved for participation in the October 9 MSBA *Trustee Code of Conduct* webinar. -CARRIED-
- 200/13 Woods/Cox: **THAT** based on a petition signed by parents or guardians of at least 75% of the pupils in the schools, we approve the saying of the Lord's Prayer in Blooming Prairie and Skyview Colony Schools for the balance of the 2013/2014 school year. -CARRIED-
- 201/13 Foote/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in Carman Elementary School, we approve the saying of the Lord's Prayer in Carman Elementary School for the balance of the 2013/2014 school year. -CARRIED-

MAPC re: membership: Received as information. The Division will contribute \$60 to each Council, as per the annual Budget.

- 202/13 Foote/Bruce: **THAT** Trustee Tjaden be appointed as the Division representative at the October 19th Grand Opening of the Carman Collegiate and Community Theater. -CARRIED-
- 203/13 Woods/Tjaden: **THAT** trustees Cox, Owen and Woods be approved for participation in the October 16th MSBA *Conflict of Interest* webinar. -CARRIED-

BY-LAW 47/13 – Religious instruction at St. François Xavier School

- 204/13 Bruce/Skelton: **THAT** By-Law 47/13, being a By-Law to approve religious instruction at St. François Xavier School for the remainder of the 2013/2014 school year, and as attached hereto in full, be given first reading. -CARRIED-
- 205/13 Skelton/Lachance: **THAT** By-Law 47/13 be given second reading. -CARRIED-
- 206/13 Skelton/Bruce: **THAT** By-Law 47/13, being a By-Law to approve religious instruction at St. François Xavier School for the remainder of the 2013/2014 school year, and as attached hereto in full, be given third reading and finally passed. -CARRIED-

CORRESPONDENCE

MSBA Call for Committee Volunteers. Trustees are to contact MSBA directly to volunteer.
Bruce Wood re: Thank you. Received as information.
Minister of Education re: Excellence in Teaching Awards. Received as information.

A 5-minute recess was called at 9:10 p.m.

207/13 Woods/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The Graysville playground matter was discussed.

208/13 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

209/13 Bruce/Lachance: **THAT** the Division discuss with the Rural Municipality of Dufferin the possibility of the Municipality working with the community to design and erect a playground in the village of Graysville. -CARRIED-

The Board also agreed by consensus to refer this matter to the Operations/Finance Committee for further discussion and recommendation.

MEETING REMINDERS

Next Regular Board meeting	Oct 21	7:00 p.m.
Board Policy Committee meeting	Oct 10	5:30 p.m.
Personnel Committee meeting	Oct 16	5:30 p.m.
Operations/Finance Committee meeting	Oct 28	5:30 p.m.
Board Policy Committee meeting	Oct 30	5:30 p.m.
Regular Board meeting	Nov 4	7:00 p.m.

The meeting was declared adjourned at 10:05 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer