

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

October 21, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, October 21, 2013. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox (7:15 p.m.)
 Ward II Trustee Karen Tjaden
 Ward III Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Terry Osiowy, Superintendent
 Lorraine Girouard, Assistant to the Secretary-Treasurer
 Ron Sugden, Assistant Superintendent
 Wilma Ritzer, Student Services Administrator

210/13 Woods/Hay: **THAT** the minutes of the October 7, 2013 regular meeting be approved as circulated. -CARRIED-

211/13 Woods/Bruce: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

212/13 Foote/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent's Report;
- Superintendent's Staffing Report;
- Student suspension report;
- Trustee retreat;
- Community consultations.

213/13 Bruce/Skelton: **THAT** the Committee of the Whole rise and report. -CARRIED-

A 15-minute recess was called at 7:55 p.m.

Presentation: D. Russell, C. Johnston, L. Duncan, B. Lotscher, L. Sylvester, and B. Penner presented a report on the *Strong Beginnings Assessment Program* implemented in September at Carman Elementary School. This was done on a pilot basis. All staff report that it was very successful.

Superintendent's Report

Superintendent's Report: Updated information on provincial discussions on the Career and Technology Studies program and curriculum was presented. The annual Administrative Council Planning Session was held last week. The three main topics/themes were: Divisional and School Planning and Reporting; Identification of School/Divisional Priorities, and Hiring Procedures. Information on Bill 18 *The Public Schools Amendment Act – Safe and Inclusive Schools* was presented.

It was agreed by consensus to refer the need to review our policies to include human diversity policies to the Board Policy Committee.

215/13 Woods/Tjaden: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

Operations

Operations Supervisor’s Report: The stops for the bus route in the north end of the Town of Carman are being changed to three from four to improve route efficiency and to increase student safety. *School Bus Safety Week* as declared by the Minister of Education is October 21 – 25, 2013. The theme for this year is “At My Stop – You Stop”, focusing on drivers’ awareness of the requirement to stop when a school bus’ red lights are flashing and the stop arms are out.

Finance

The Audited Financial Statement will be presented at the November 4th meeting.
The September 30th annual reporting process to the Department of Education was successfully completed.

- 216/13 Cox/Foote: **THAT** we approve the recruitment of a 1.0 FTE Human Resources Manager as per the recommendation from the Personnel Committee October 16, 2013 Meeting Minutes, and that the recruitment ad be posted as soon as possible. -CARRIED-

Board Policy

The report of the October 10th Committee meeting was presented. The Committee will be meeting with the Policy Manual review consultants on October 30th. The Board agreed by consensus to refer the discussion and review of the policies on teacher and principal evaluation and supervision to the Policy Committee.

General

- 217/13 Foote/Skelton: **THAT** based on a petition signed by the parents or guardians of at least 60 of the pupils in the school, we approve the saying of the Lord’s Prayer in Elm Creek School for the balance of the 2013/2014 school year. -CARRIED-

MSBA Call for Resolutions: Received as information.
MSBA Webinar – How To Increase Voter Turn-Out: Received as information.

CORRESPONDENCE

F Stevens re: Transportation safety concerns. Administration will reply as to measures already taken.
Minister of Education re: School Bus Safety Week. Received as information.
Minister of Children & Youth Opportunities to MSBA re: EDI Results. Received as information.
CSBA Fall 2013 Update. Received as information.
Article “School Board Taxing Authority”. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Nov 4	7:00 p.m.
Operations/Finance Committee meeting	Oct 28	5:30 p.m.
Board Policy Committee meeting	Oct 30	5:30 p.m.
Regular Board meeting	Nov 18	7:00 p.m.

The meeting was declared adjourned at 9:15 p.m.

Elaine L. Owen, Board Chair

Lorraine Girouard, Recording Secretary

Agnes Gaultier, Secretary-Treasurer