

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

March 3, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, March 3, 2014.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden (7:25 p.m.)
 Ward III Jim Hay
 Ward III Trustee Colleen Claggett Woods
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance (7:10 p.m.)
 Ward VIII Trustee Frank Bruce

Administration Terry Osiowy, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Wilma Ritzer, Student Services Administrator
 Kevin Affleck, Operations Supervisor

Regrets: Ward IV Trustee Elaine L. Owen

The meeting was called to order at 7:05 p.m. by Vice-Chair Colleen Claggett Woods

51/14 Foote/Cox: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

52/14 Skelton/Bruce: **THAT** the minutes of the February 18, 2014 regular meeting be approved as circulated. -CARRIED-

School/Division Program Presentations

Mr. David Halldorson, Principal of St. Laurent School, presented information on the school profile, including total enrolment, the staffing complement, and number of students provided with individualized programming. APTN will be interviewing students at the school in order to do a feature on the St. Laurent Fiddlers. The School has also been able to revitalize the Industrial Arts and Home Economics program since the renovation to the school, thus providing an additional option to the Grades 7-12 students.

The meeting then moved to item 4.03.3 – Request for additional teacher time.

53/14 Cox/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussions of matters covered under Policy BD. -CARRIED-

A request for additional teacher time for the Grade 7-8 class at St. Laurent School was presented. Mr. Halldorson was present to answer trustee questions.

54/14 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. The *Student Focus Groups* questions were shared with the Board. A draft policy on *Respect for Diversity* will be brought to the March 20th Board Policy Committee meeting. The Division will be submitting the names of teachers to take part in training, implementation, and evaluation of Dr. Stan Kutcher's Mental Health and High School Curriculum Guide. An information session for parents *Parenting in the Digital World*, will be held on Wednesday, March 19 at the Carman Collegiate Community Theatre, and is open to all parents from the Elm Creek, Miami, Dufferin

Christian and Roland Schools, as well as from Carman Collegiate and Carman Elementary School. The keynote speaker, Graham Milliken, is from the Canadian Center for Child Protection. The Province sent two documents *Provincial Code of Conduct – Overview, and Safe and Caring Schools – Provincial Code of Conduct – Appropriate Interventions and Disciplinary Consequences*. It is expected that the codes of conduct for every school will be consistent with the Provincial Code of Conduct no later than June 30, 2014.

Operations Supervisor Report: The municipal water line to the Bus Garage in Elie is frozen and alternate arrangements have been made to supply water to the building. The province has provided the tender information for bus purchases for 2014-2015.

Secretary-Treasurer Report: A request to approve a By-Law for the sale of debentures was presented.

Reports of Board Committees

Committee of the Whole Board – Budget, February 20 Meeting Report: A special meeting will be held on Monday, March 10, 2014 at 7:00 p.m. to approve the 2014-2015 Budget.

Communications for Action

Barrickman Colony request for religious exercises. Deferred to the next meeting.

Business Arising from previous delegation/Board meetings

Report on COSL Conference: Trustee Tjaden reported on this conference she had attended. One of the keynote speakers, Simon Breakspear, was very informative, and will also be presenting at the MASS Summer Institute in August.

- 55/14 Hay/Foote: **THAT** Policies AB – The People and Their School Division, ABA – The Name “Prairie Rose”, AG – Commitment to Accomplishment, AGA – Accomplishment Reporting to the Public, and AK – Canadian Flag Protocol, be deleted. -CARRIED-
- 56/14 Foote/Bruce: **THAT** Policy AH Supervision and Evaluation be re-named Policy CDA, and that current Policy CDA be re-named CBA – Performance Review of Administrative Team. -CARRIED-
- 57/14 Cox/Skelton: **THAT** Policies AA – School Division Legal Status, AAA – Boundaries of the School Division, ABB – The Prairie Rose Logo, AD – Mission, Vision and Values Statement, AC – Non Discrimination, AI – Smoke Free Environment, AJ – Alcohol/Drug Abuse, IHAMD – Nutrition, and ECAF – Electronic Surveillance be approved as revised. -CARRIED-
- 58/14 Bruce/Foote: **THAT** Policies AE – Code of Conduct, and AF – Behavioural Policy, be re-affirmed. -CARRIED-
- 59/14 Woods/Hay: **THAT** administrative rules and procedures AI-R: Smoke Free Environment, IHAMD-R: Nutrition, and ECAF-R: Electronic Surveillance, and AJ-R: Alcohol/Drug Abuse, be received as information. -CARRIED-

Motions

- 60/14 Cox/Tjaden: **THAT** we accept the Superintendent Staffing Report as presented. -CARRIED-
- 61/14 Hay/Bruce: **THAT** we accept the Report from Senior Administration as presented. -CARRIED-
- 62/14 Cox/Hay: **THAT** we accept the report of the February 20, 2014 Committee of the Whole-Budget meeting as presented. -CARRIED-

By-Law 49/14 – Sale of Debentures

63/14 Bruce/Tjaden: **THAT** By-Law 49/14, being a By-Law to approve the sale of debentures to meet expenses related to the Miami Roof Capital Project, and as attached hereto in full upon completion, be given first reading. -CARRIED-

Communication for information

Minister of Education re: *Perfect Attendance Month*.

Announcements

Next Regular Board meeting	Mar 17	7:00 p.m.
Operations/Finance Committee meeting	Mar 6	5:30 p.m.
Committee of the Whole re: Budget	Mar 6	7:00 p.m.
Special Board meeting re: Budget	Mar 10	7:00 p.m.

A 10-minute recess was called at 7:55 p.m.

64/14 Cox/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Bus driver evaluation;
- request to attend international conference;
- request for personal leave;
- request for additional teacher time;
- questions arising from the Senior Administration reports.

65/14 Foote/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

66/14 Tjaden/Foote: **THAT** the request from C. Affleck to attend the International Council for Exceptional Children Conference from April 8-11, 2014 be approved, with costs supported by the Manitoba Council for Exceptional Children. -CARRIED-

67/14 Tjaden/Bruce: **THAT** the request from employee #1433 for a personal leave of absence for the period April 28 to May 2, 2014 be approved as per the recommendation of the Committee of the Whole Board. -CARRIED-
Trustee Lachance requested his vote against Motion 67/14 be recorded.

68/14 Bruce/Skelton: **THAT** the request for an additional 1.0 FTE teacher time for the Grade 7-8 class at St. Laurent School, on a term basis to June 27, 2014 be approved. -CARRIED-

The meeting was declared adjourned at 8:55 p.m.

Colleen Claggett Woods, Board Vice-Chair

Agnes Gaultier, Secretary-Treasurer