

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 3, 2014

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, February 3, 2014.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Jim Hay
Ward III	Trustee Colleen Claggett Woods
Ward IV	Trustee Elaine L. Owen
Ward VI	Trustee Rik Skelton
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Frank Bruce

Administration Terry Osiowy, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Student Services Administrator

Regrets: Ward V Trustee Jack Foote

29/14 Woods/Cox: **THAT**, with the addition of item 2.07.1 – MSBA Regional Meeting Report, the agenda for this meeting be approved as circulated. -CARRIED-

30/14 Woods/Bruce: **THAT** the minutes of the January 20, 2014 regular meeting be approved as circulated. -CARRIED-

School/Division Program Presentations

Ms. A. Lcroix, Divisional French Language Coordinator, presented information on the activities this year and the grant application for next year. Activities this year include among others, a workshop with students by Gerald Laroche doing activities involving multiple intelligences. French and Immersion teachers have met for professional development, to discuss curriculum, brainstorm for ideas, best resources, and strategies. Cultural days will be held on April 17 for early years students and on May 16 for senior years students. The date for the middle years students is yet to be confirmed. The Province is revitalizing French courses offered in English schools from Kindergarten to Grade 12.

Report of Senior Administration

Superintendent Report: The Personnel/Staffing Report was attached. A request for approval of an overseas field trip by the St. Paul's Collegiate Travel Club was presented. The following field trips were approved as per Policy IGH: St. Paul's Collegiate trip to Minneapolis by the Grades 9-12 students in band and jazz, from May 7-9, 2014, and St. Paul's Collegiate Grade 7 class camping trip to Red Rock Camp from May 28-30, 2014. Information from the Department on reporting any lockdowns in the school was presented. The schedule for the "Student Voice" sessions being held by the Superintendent and Assistant Superintendent with students from all of our high schools was presented. Trustees are welcome to attend any of the sessions. Results of the *Tell Them From Me Survey* was presented by Assistant Superintendent Sugden. This survey was conducted in November 2013, and will occur again in 2014 and 2015 in our Division. 90% of the schools in Manitoba are participating. Data from our schools in comparison to other schools was reviewed.

Operations Supervisor Report: PSFB consultants are presently working through the next phase of constructing costing in preparation for tendering the St. Laurent building envelope project. A town-wide water outage in the community of St. Eustache on January 22, 2014 resulted in the closure of the School for the full day. Ads have been placed to recruit spare drivers in the Elie area.

Secretary-Treasurer Report: The 2nd quarter financial report, as at December 31, 2013, was presented. A list of additional capital projects for consideration was presented.

Reports of Board Committees

Committee of the Whole Board – Budget, January 21, 2014 Report: A summary of the items discussed as part of the 2014-2015 Budget was reviewed. The public consultation meeting will be held Monday, February 24, 2014 at Elm Creek School. The funding announcement from the Province is pending.

Communications for Action

MSBA Convention Program and Registration. All trustees except C. Lachance plan to attend.

Business Arising from previous delegation/Board meetings

Report of January 23 MSBA Regional Meeting Report: This annual meeting occurs in preparation for the March Convention.

Motions

- 31/14 Bruce/Skelton: **THAT** we accept the Superintendent Staffing Report as presented. -CARRIED-
- 32/14 Hay/Lachance: **THAT** we accept the Report from Senior Administration as presented. -CARRIED-
- 33/14 Skelton/Bruce: **THAT** the March 29-April 6, 2014 St. Paul’s Collegiate Travel Club trip to Ireland, Wales and Great Britain be approved as a school-sponsored field trip. -CARRIED-
Trustee Lachance asked that his vote against this motion be recorded.
- 34/14 Tjaden/Hay: **THAT** the four capital projects totaling \$64,888 be approved as presented, to be funded from the Transfers to Capital budget. -CARRIED-
- 35/14 Woods/Tjaden: **THAT** we accept the January 21, 2014 Committee of the Whole Board – Budget Report. -CARRIED-
- 36/14 Tjaden/Woods: **THAT** attendance at the March 12-15, 2014 Annual Convention by all trustees be approved. -CARRIED-

Public inquiries: None.

Communication for information

COSL 2014 Conference. Motion required to approve trustee attendance.
CSBA Congress 2014.
2014-2015 Provincial funding announcement. Referred to the Budget process.

- 37/14 Skelton/Woods: **THAT** attendance at the February 13-14, 2014 Council of School Leaders Conference by Trustee Tjaden be approved. -CARRIED-

Announcements

Next Regular Board meeting	Feb 18	7:00 p.m.
Board Policy Committee meeting	Feb 5	5:30 p.m.
Committee of the Whole re: Budget	Feb 6	7:00 p.m.
Committee of the Whole re: Budget	Feb 11	7:00 p.m.
Committee of the Whole re: budget	Feb 20	7:00 p.m.
Budget Public consultation meeting – Elm Creek School	Feb 24	7:00 p.m.
Committee of the Whole re: Budget	Mar 6	7:00 p.m.
Special Board meeting re: Budget	Mar 10	7:00 p.m.

A 10-minute recess was called at 8:50 p.m.

38/14 Tjaden/woods: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Division vehicle;
- questions arising from the Senior Administration reports.

39/14 Foote/Cox: **THAT** the Committee of the Whole rise and report. -CARRIED-

The meeting was declared adjourned at 9:30 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer