

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

January 14, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, January 14, 2013. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Richard Whitbread, Human Resource/Operations Manager

The meeting was preceded by a Board study session on the topic of “Poverty and its effect on students and learning” from 6:00 p.m. to 7:00 p.m.

- 01/13 Woods/Tjaden: **THAT** the minutes of the December 17th, 2012 regular meeting be approved as circulated. -CARRIED-
- 02/13 Woods/Bruce: **THAT**, with the addition of item 6.5 – December 31 quarterly financial report, the agenda be approved for this meeting. -CARRIED-
- 03/13 Hay/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Superintendent’s Report;
- Student Suspension Report;
- 2013/2014 Budget process;
- Superintendent Staffing Report.

- 04/13 Woods/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent’s Report

Superintendent’s Report: The admin council group met at St. Laurent School on January 9th and had the opportunity to tour the school prior to their meeting.

Multiage learning follow-up: The Board will continue to gather information on this matter. The Educational Programming/Public Relations Committee was directed to prepare a statement/definition on this topic.

Community consultation follow-up: Superintendent Wood will prepare the final summary of the notes and information from the three meetings. The Board is most appreciative of all parents, Parent Council representatives, municipal councilors, staff and other members of the public who attended these meetings.

TVI grant approval: The Division has been approved for two grants for equipment and professional development for the Industrial Technology program.

December enrolment report: The report shows a drop of seven students from the previous month.

Operations

Operations Supervisor Report: Applications have been sent in to obtain AED devices made available through government support, in order to meet the requirements of the new legislation. A detailed report on the Workplace, Safety and Health department activities was presented.

Finance

05/13 Woods/Bruce: **THAT** the December accounts showing total general expenditures of \$2,607,083.69 be approved as presented. -CARRIED-

06/13 Tjaden/Hay: **THAT** the sale of Lot 2, Block 19, Plan 1593, MLTO in the village of Roland to D. Girouard of Carman be approved, as per his bid of September 13, 2012. -CARRIED-

BY-LAW 44/13 – Sale of Debentures

07/13 Woods/Skelton: **THAT** By-Law 44/13 be given second reading. -CARRIED-

08/13 Woods/Bruce: : **THAT** By-Law 44/13, being a By-Law to approve the sale of debentures related to specific capital projects, and as attached hereto in full, be given third reading, and finally passed. -CARRIED-

Secretary-Treasurer’s Report: The Division will enter into a 5-year agreement with Bellamy for the provision of financial and payroll software.

December 31 Quarterly Financial Reports: Reports were provided and will be reviewed at the January 16 Budget meeting.

Personnel

09/13 Hay/Woods: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

Board Policy

10/13 Tjaden/Woods: **THAT** revised Policy IFF – Locally Developed Curricula be approved as presented, and that existing Policy IGB – New Course Implementation be deleted, having been replaced by revised Policy IFF. -CARRIED-

General

11/13 Woods/Skelton: **THAT** the request from B. Mutchter to attend the March 17-19, 2013 National Congress on Rural Education be approved. -CARRIED-

MSBA Trustee Long Service Award: Received as information – no trustees qualify for an award this year.

Colony School Discussion Report: The Report was discussed with PRTA on January 8th.

Correspondence

Rolling River School Division re: nomination. Received as information.

CSBA News Release re: Study. Received as information.

CSBA “School Boards Matter” Summary. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Jan 21	7:00 p.m.
Committee of the Whole – Budget	Jan 16	7:00 p.m.
MSBA Regional meeting	Jan 17	9:30 a.m.
Operations/Finance Committee meeting	Jan 23	5:30 p.m.
Committee of the Whole – Budget	Jan 23	7:00 p.m.
Board Policy Committee meeting	Jan 29	12:00 p.m.
Educational Programming/Public Relations Committee meeting	Jan 30	5:30 p.m.
Committee of the Whole – Budget	Jan 30	7:00 p.m.
Regular Board meeting	Feb 4	7:00 p.m.
Board/Admin Council meeting	Feb 13	5:00 p.m.

The meeting was declared adjourned at 9:05 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer