

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**August 26, 2013**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, August 26, 2013. The meeting was called to order at 7:20 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Terry Osiowy, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Wilma Ritzer, Administrator, Student Services  
Kevin Affleck, Operations Supervisor

The meeting was preceded by a Committee of the Whole Board meeting from 5:00 p.m. to 7:20 p.m. to discuss a personnel matter.

150/13 Foote/Bruce: **THAT** the minutes of the July 8, 2013 regular meeting be approved as circulated. -CARRIED-

151/13 Tjaden/Skelton: **THAT** the minutes of the July 18, 2013 special meeting be approved as circulated. -CARRIED-

152/13 Skelton/Woods: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

153/13 Bruce/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Superintendent's Report;
- Superintendent Staffing Report;
- 2013-2014 Staffing: Miami School;
- 2013-2014 Staffing: Carman Elementary School;
- Graysville playground equipment.

154/13 Woods/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

*Superintendent's Report:* The consultants hired by the Division to conduct a review of the Policy Manual will be presenting at the September 9<sup>th</sup> regular meeting. The first two days of the New Teacher Orientation sessions will be held on August 28 and 29, at the Division Office. The new regulation *Appropriate Disciplinary Consequences in Schools*, was presented for information. Information on the September 27<sup>th</sup> Divisional in-service on *Leadership, Wellness, Personal and Professional Performance* was presented.

155/13 Foote/Hay: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

156/13 Woods/Hay: **THAT** the administration time at Carman Elementary School be increased from 1.2 to 1.5 FTE on a permanent basis, effective September 3, 2013.

**Operations**

157/13 Woods/Lachance: **THAT** we approve transportation for a non-resident family in the Springstein area in Red River Valley School Division, effective September 3, 2013. -CARRIED-

*Graysville playground equipment:* Administration is following up on issues identified with the age and condition of the equipment, and updated provincial codes.

*Operations Supervisor's Report:* Summer maintenance projects are on track for completion for the return of students and staff in September. The Carman Collegiate Theatre renovations project is nearing completion. The new bus route within the Town of Carman will start on September 4<sup>th</sup>.

**Finance**

158/13 Woods/Hay: **THAT** the June accounts showing total general expenditures of \$4,419,278.88 be approved as presented. -CARRIED-

159/13 Foote/Bruce: **THAT** the July accounts showing total general expenditures of \$1,133,691.61 be approved as presented. -CARRIED-

160/13 Woods/Cox: **THAT** the contract for the supply and installation of a new CSA-approved tower at Miami School be awarded to Bison Wireless in the amount of \$62,876, as per their proposal of August 2, 2013. -CARRIED-

*Secretary-Treasurer's Report:* The reduction of one support staff position in the Division Office was achieved through attrition, effective July, 2013. The Division comprehensive insurance for property and liability was renewed for 2013/2014.

**General**

*"Finnish Lessons" Workshop by Pasi Sahlberg,* A report from Assistant Superintendent Ron Sugden was presented. Trustees Foote and Woods also reported on this workshop.

*Board re-organization and elections:* Board members were reminded that trustee elections for Board re-organization would be held at the September 9<sup>th</sup> meeting.

**CORRESPONDENCE**

MSBA to British Columbia School Trustees Association re: CSBA Congress. Received as information.

MSBA to Manitoba Association of School Superintendents re: endorsement of "National Inventory of Interventions for LGBTQ – Inclusive Schools". Received as information.

S. Tennailleau re: Thank you for support. Received as information.

K. Friesen re: Thank you for support. Received as information.

A 10-minute recess was called at 8:35 p.m.

161/13 Woods/Foote: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Secretary-Treasurer’s Report;
- CUPE labour matter;
- Personnel matter – discussed earlier;
- Personnel matter update.

162/13 Bruce/Foote: **THAT** the Committee of the Whole rise and report. -CARRIED-

163/13 Cox/Skelton: **THAT** the People First Investigation Report dated June 28, 2013 be received, and following discussion of the findings, be taken under advisement, and that trustees will participate in professional development on respectful workplace and confidentiality. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Sept 9	6:30 p.m.
Regular Board meeting	Sept 23	7:00 p.m.

The meeting was declared adjourned at 9:00 p.m.

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer