

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

June 17, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Board Office in Carman on Monday, June 17, 2013. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward III Trustee Colleen Claggett Woods
 Ward III Trustee Jim Hay
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Wilma Ritzer, Administrator, Student Services

Regrets: Ward II Trustee Karen Tjaden

115/13 Foote/Woods: **THAT** the minutes of the June 3, 2013 regular meeting be approved as circulated.

-CARRIED-

116/13 Woods/Bruce: **THAT**, with the addition of item 10.11 – Universal Student Accident Insurance Plan Renewal, the agenda be approved for this meeting.

-CARRIED-

117/13 Skelton/Woods: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD.

-CARRIED-

The following matters were discussed:

- admin action report;
- 2013/2014 Staffing;
- Student Suspension Report;
- March 31, 2013 Financial Statement for the Province;
- Superintendent's Staffing Report;
- MSBA Salary Bulletin;
- Graysville playground equipment;
- update on Miami tower replacement;
- Assistant Superintendent compensation;
- grievances

118/13 Bruce/Foote: **THAT** the Committee of the Whole rise and report.

-CARRIED-

Superintendent's Report

Superintendent's Report: Over 80 students from Carman Collegiate, Miami and Elm Creek Schools had the opportunity to participate in hands-on learning at six different stations at the University of Manitoba's research farm, including river bank assessment, weeds, entomology, soil productivity and agro-meteorology. This Discovery Day emerged in response to the need to inform and excite students with the new and emerging career path possibilities in Agroecology. The Prairie Rose School Division and Prairie Rose Teachers' Association Joint Literacy Initiative, which presents each of our grade 6 students with a book of their choice at the end of the school year is underway. Books will be presented during the last week of school. The Division has received informal notification of the French language revitalization project funding. Formal notification will occur over the summer.

Divisional Student Suspension Summary Report: The report provided comparative information over the last ten years, detailing a significant decrease in formal student suspensions over this period.

We Day Divisional Partnership: Administration recommends we approve this partnership, which is at no cost to the Division. The Board agreed by consensus to approve this agreement.

CTS Annual Report: This report, detailing events occurring during 2012-2013, grants applied for and received, and the goals for 2013-2014, was received as information.

- 119/13 Bruce/Woods: **THAT** we approve an increase of .20 FTE teaching staff for St. Laurent School for the 2013-2014 school year. -CARRIED-

Finance

- 120/13 Woods/Cox: **THAT** the special capital projects for 2013-2014 totaling approximately \$152,300 be approved as presented. -CARRIED-

- 121/13 Foote/Hay: **THAT** the May accounts showing total general expenditures in the amount of \$2,166,065.75 be approved as presented. -CARRIED-

Trustee indemnities review: This matter was referred to the Operations/Finance Committee for study and recommendation.

Personnel

- 122/13 Woods/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

- 123/13 Bruce/Cox: **THAT** the Assistant Superintendent annual compensation be approved, as per the recommendation of the Committee of the Whole Board. -CARRIED-

- 124/13 Woods/Hay: **THAT** administration and legal counsel be authorized to seek a resolution to personnel matters relating to employee #915, as recommended by the Committee of the Whole Board. -CARRIED-

- 125/13 Woods/Cox: **THAT** the recommendation from the Superintendent regarding employee #2583 be approved. -CARRIED-

Board Policy

Report of June 6 Committee meeting: The Committee reported on the meeting with the consultants hired to review and edit the Division Policy Manual. Work will proceed as outlined.

General

Graysville playground equipment: The plan to place the Graysville playground equipment on the skating rink lot in Graysville owned by the Rural Municipality of Dufferin will proceed as discussed in Committee of the Whole.

Employee Recognition lunch: Some schools held this event on June 14, while the balance will be held on Friday, June 28th.

- 126/13 Woods/Foote: **THAT** attendance at the August 19, 2013 MASS Workshop *Quality and Equity in Education: Finnish Lessons*, by trustees Colleen Claggett Woods and Jack Foote be approved. -CARRIED-

- 127/13 Hay/Bruce: **THAT** the MSBA Trustee Travel Accident Insurance be renewed for 2013-2014, with similar coverage to the current year. -CARRIED-

- 128/13 Bruce/Hay: **THAT** the 2013-2014 Board meeting schedule be approved as revised at this meeting. -CARRIED-

- 129/13 Woods/Hay: **THAT** the Board approve the distribution of the 2013-2014 Reliable Life Student Accident Insurance plan information to all schools in our Division. -CARRIED-

130/13 Foote/Cox: **THAT** the Division renew the Universal Student Accident Insurance plan for 2013-2014.

-CARRIED-

Education Manitoba Newsletter: The May, 2013 Newsletter was received as information.

High school graduations: Trustees will attend the graduations at their local schools.

CSBA Annual Conference: A reminder regarding the Conference was received as information.

CORRESPONDENCE

Brandon School Division re: EHC Plan. Received as information.

MSBA Reply to Brandon School Division re: EHC Plan. Received as information.

MEETING REMINDERS

Next Regular Board meeting	July 8	7:00 p.m.
Regular Board meeting	August 26	7:00 p.m.

The meeting was declared adjourned at 8:45 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer