

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

April 8, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, April 8, 2013. The meeting was called to order at 7:00 p.m.

Present: Ward I Trustee Donna Cox
 Ward II Trustee Karen Tjaden (8:55 p.m.)
 Ward III Trustee Colleen Claggett Woods
 Ward III Trustee Jim Hay
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VIII Trustee Frank Bruce

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Ron Sugden, Assistant Superintendent

Regrets: Ward IV Trustee Elaine L. Owen
 Ward VII Trustee Claude Lachance

60/13 Foote/Bruce: **THAT** the minutes of the March 11, 2013 special meeting be approved as circulated. -CARRIED-

61/13 Hay/Foote: **THAT** the agenda for this meeting be approved as circulated. -CARRIED-

62/13 Bruce/Skelton: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- meeting with Midland Constituency MLA Blaine Pedersen re: current issues;
- admin action report;
- Student Suspension Report: NIL report;
- St. Laurent School roofing project update;
- Carman Elementary maintenance update;
- Superintendent Staffing Report;
- Roland Principal interviews;
- March 27 Personnel Committee meeting report and superintendent selection process.

63/13 Cox/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Presentation: Brenda Mutcher, Regional CTS Coordinator, along with Miami School teachers Craig Blagden and Wanda Stockford, presented information on the Canadian Fossil Discovery Centre “Bridge Project” which involves students from grades 8 to 10. The students will be designing a bridge to facilitate transportation of materials at a local dig site south of Miami.

Superintendent’s Report

Carman Elementary School Roots of Empathy Program: This program connects strongly with the Division’s focus on “equity” for our students.

Carman Collegiate band trip: The Senior Band will travel to Red Deer, Alberta, from May 20-23, 2013 for participation in a music festival.

Inclusion through a Mental Health Lens: A report on this session at the MSBA Convention was presented.

Policies referred to the Committee for review: The Board agreed by consensus to refer the following to the Board Policy Committee: review Policy GBC – Technology Acceptable Use for Employees, development of new policy on service animals in schools, development of new policy on fees to parents for school supplies and activities, and review of Policies JDG – Admission of Exchange Students and JDH – Admission of Foreign Students.

March Enrolment Report: The report shows a reduction of 10 students from the previous month.

Draft 2013-2014 Divisional Calendar: The Calendar will be presented at the next meeting for Board approval.

Operations

Operations/Finance Committee March 25 Meeting Report: The Committee presented a revised Job Description for the Operations Supervisor position. It will be presented at the next meeting for approval.

Finance

- 64/13 Hay/Skelton: **THAT** the February accounts showing total general expenditures of \$2,326,442.81 be approved as presented. -CARRIED-

Personnel

- 65/13 Bruce/Hay: **THAT** the Superintendent’s Staffing Report be approved. -CARRIED-
- 66/13 Cox/Foote: **THAT** as per Board Policy GCF – Selection Process and Appointment of School Principals and Vice-Principals, Trustees Cox and Tjaden be appointed as the Board representatives for the Roland School principal selection process. -CARRIED-

Board Policy

Board Policy Committee February 28th Meeting Report: This information on sick leave will assist in development of policy.

Board Policy Committee April 2nd Meeting Report: The first draft of the Violence Threat Risk Assessment was reviewed with suggestions for changes. The Behaviour Code is under review by the administrative council for feedback to this Committee. Administration is following up on the proposals received for the Policy Manual development.

General

MSBA Workshop “Community Building that Works: No Board members are able to attend.

CSBA Congress: This will be brought back to the April 22nd meeting.

MSBA Education Modules: Received as information.

CFIB Research Report: Received as information.

Canadian Education Association. Received as information.

- 67/13 Skelton/Bruce: **THAT** we approve the request from the Country Kids Learning Centre to lease space at St. François Xavier School for the operation of a childcare facility on an interim basis, with lease costs as per current Division practice, and that this approval remain in effect until June 30, 2014 if needed. -CARRIED-

Correspondence

Education Week. Received as information.

A 10-minute recess was called at 9:10 p.m.

68/13 Foote/Bruce: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The superintendent hiring process was discussed.

69/13 Foote/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

MEETING REMINDERS

Next Regular Board meeting	Apr 22	7:00 p.m.
Regular Board meeting	May 6	7:00 p.m.

The meeting was declared adjourned at 9:30 p.m.

Colleen Claggett Woods, Vice-Chair

Agnes Gaultier, Secretary-Treasurer