

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

March 11, 2013

A *special* meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, March 11, 2013. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent
Agnes Gaultier, Secretary-Treasurer
Ron Sugden, Assistant Superintendent
Wilma Ritzer, Student Services Administrator

It was noted this meeting agenda would also include agenda items from the March 4th regular meeting, which was cancelled due to inclement weather.

- 49/13 Foote/Woods: **THAT** the minutes of the February 19, 2013 regular meeting be approved as circulated. -CARRIED-
- 50/13 Woods/Bruce: **THAT**, with the addition of item 7.2 – Requests for leave, the circulated agenda be approved for this meeting. -CARRIED-
- 2013/2014 Budget:** The Secretary-Treasurer presented a summary of the Budget, as well as the amount of special levy required for a balanced budget.
- 51/13 Woods/Hay: **THAT** the 2013/2014 Budget, showing total expenses of \$26,120,118 including Transfers to Capital, be approved as presented. -CARRIED-
- 52/13 Cox/Skelton: **THAT** the 2013 Municipal Special Levy be set at \$11,594,078. -CARRIED-

Trustee Tjaden excused herself from the meeting at 7:15 p.m.

Superintendent's Report

Roland School activities: There was a presentation to students on ways to reduce incidents of bullying. Flag Day was celebrated on February 15th.

Miami School Cross Curricular Inquiry Project: Grades 8, 9 and 10 students have been doing activities in Math, Geography and History which will lead up to the final bridge design project for the Canadian Fossil Discovery Centre.

February enrolment report: The report shows an increase of six students from the previous month.

Operations

- 53/13 Skelton/Foote: **THAT**, effective September 4, 2013 the Division establish a new bus route within the Town of Carman to transport students who live more than 1.6 km. from their school. -CARRIED-

Finance

Secretary-Treasurer's Report: A donation of \$50 was made to the Meridian Arts Festival in support of division students participating in this event.

General

Carman Collegiate Theatre Rejuvenation Project: An update report on the donations and grants received to date was presented. The tender for the removal and replacement of the seats has been awarded and will proceed this summer.

MSBA Call for Poster Participants: This is to be brought back to the March 18 board meeting.

A 10-minute recess was called at 7:25 p.m.

54/13 Woods/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent Report;
- Student Suspension Report: There were no suspensions to report.
- Superintendent Staffing Report;
- Superintendent hiring process;
- Operations Supervisor position;
- Graysville playground equipment;
- MSBA Convention resolutions;
- meeting with Mr. B. Pedersen;
- MSBA Convention;
- January 21st board meeting minutes;
- requests for leave.

55/13 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Personnel

56/13 Woods/Lachance: **THAT** employee #2070 be granted a leave of absence for the period March 11-15, 2013, as per the recommendation of the Committee of the Whole Board. -CARRIED-

57/13 Bruce/Skelton: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

58/13 Lachance/Foote: **THAT** the request from employee #2185 for a personal leave of absence for the 2013/2014 school year be approved. -DEFEATED-
Trustee Lachance requested that his vote in favor of Motion 58/13 be recorded.

General

59/13 Skelton/Woods: **THAT** we approve the position of full-time Operations Supervisor. -CARRIED-

NOTICE OF MOTION was given by Trustee Cox to bring forward a correction to the minutes of the January 21st regular meeting.

MEETING REMINDERS

Next Regular Board meeting	Mar 18	7:00 p.m.
Regular Board meeting	Apr 8	7:00 p.m.

The meeting was declared adjourned at 9:05 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer