

MINUTES – PRAIRIE ROSE SCHOOL DIVISION

February 19, 2013

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Tuesday, February 19, 2013. The meeting was called to order at 7:00 p.m.

Present: Ward II Trustee Karen Tjaden (8:25 p.m.)
 Ward III Trustee Colleen Claggett Woods
 Ward III Trustee Jim Hay
 Ward IV Trustee Elaine L. Owen
 Ward V Trustee Jack Foote
 Ward VI Trustee Rik Skelton
 Ward VII Trustee Claude Lachance
 Ward VIII Trustee Frank Bruce

Administration Bruce Wood, Superintendent
 Agnes Gaultier, Secretary-Treasurer
 Ron Sugden, Assistant Superintendent
 Wilma Ritzer, Student Services Administrator

Regrets: Ward I Trustee Donna Cox

- 36/13 Foote/Bruce: **THAT** the minutes of the February 4, 2013 regular meeting be approved as circulated. -CARRIED-
- 37/13 Woods/Skelton: **THAT**, with the addition of item 7.3 – Superintendent resignation, the circulated agenda be approved for this meeting. -CARRIED-
- 38/13 Skelton/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Student suspension report;
- 2013/2014 Budget;
- Superintendent Staffing Report;
- Superintendent's resignation;
- Superintendent hiring process.

- 39/13 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

Superintendent's Report

AED's for the schools: Our Division has been approved for the receipt of 21 AED's funded by the Province. These will be provided by the Heart and Stroke Foundation.

Youth Workplace Safety: Carman Collegiate was selected as one of ten schools to receive \$2,000 under the 2012-2013 SAFE Schools Grant Program as an award for a project proposal submitted by a group of students under the direction of Mr. Rivest and Ms. Armstrong.

First Aid Training: Training for all Grade 11 students in the Division is scheduled to occur in our high schools over the next several weeks, as part of the Career Technology Studies strategy.

Divisional 2013-2014 Calendar: The draft Calendar has been distributed to the principals for review by the staff and parent advisory councils.

Youth Multi-Media Award: Three Carman Collegiate students won first place in the Manitoba Conservation Districts Youth Multimedia Video Competition.

20K3 Funding: The Division received confirmation of support from the Province for next year.

Operations

St. Laurent roof project: This project, which may also include replacement of some roof-top heating units, is under assessment and development by PSFB. Additional information on optional work that would be the Division’s responsibility will be brought to the Board as soon as possible.

Building Maintenance – future considerations: Building information and future considerations for maintenance and upgrades was presented.

Finance

- 40/13 Foote/Skelton: **THAT** the January accounts showing total general expenditures of \$2,082,863.02 be approved as submitted. -CARRIED-

Personnel

- 41/13 Woods/Hay: **THAT** the Superintendent Staffing Report be approved. -CARRIED-
- 42/13 Bruce/Skelton: **THAT** the resignation, due to retirement of Bruce Wood as Superintendent of Prairie Rose School division effective July 31, 2013 be accepted with regret. -CARRIED-

Board Policy

- 43/13 Skelton/Foote: **THAT** new Policy IHE – Use of Copyright-Protected Work be approved as presented, and that current Policy EE – Printing and Duplicating Services and Copyright Infringement be deleted, having been replaced by new Policy IHE. -CARRIED-
- 44/13 Skelton/Bruce: **THAT** existing Policy BGD be re-named Board Member Code of Conduct, and be approved as presented. -CARRIED-

General

- 45/13 Bruce/Foote: **THAT** attendance at the March 14-16 MSBA Annual Convention be approved for all interested trustees. -CARRIED-
- 46/13 Foote/Skelton: **THAT** Trustees Elaine Owen and Colleen Claggett Woods be designated to receive the Board voting ballots at the March 14-16 MSBA Convention. -CARRIED-
- 47/13 Foote/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the conduct of religious exercises in Maple Creek Colony School for the remainder of the 2012/2013 school year. -CARRIED-
- 48/13 Woods/Skelton: **THAT** we approve transportation service to St. Paul’s Collegiate for non-resident student #104-161-070 at se 21-11-4w for the balance of this school year and the 2013-2014 school year. -CARRIED-

MSBA Convention Resolutions: These were deferred to the next regular meeting.

CORRESPONDENCE

CSBA Update. Received as information.
River East Transcona School Division re: nomination of W. Ritcher. Received as information.
River East Transcona School Division re: nomination of P. Kotyk. Received as information.

MEETING REMINDERS

Next Regular Board meeting	Mar 4	7:00 p.m.
Public Budget consultation meeting	Feb 20	7:30 p.m.
Committee of the Whole – Budget	Feb 25	7:00 p.m.
Committee of the Whole – Budget	Mar 4	6:00 p.m.
Committee of the Whole – MSBA	Mar 5	6:30 p.m.
Committee of the Whole – Budget	Mar 6	7:00 p.m.
Regular Board meeting	Mar 18	7:00 p.m.
Board study session	Mar 18	6:00 p.m.

The meeting was declared adjourned at 10:25 p.m.

Elaine L. Owen, Board Chair

Agnes Gaultier, Secretary-Treasurer