

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**February 4, 2013**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, February 4, 2013. The meeting was called to order at 7:00 p.m.

Present:

Ward I	Trustee Donna Cox
Ward II	Trustee Karen Tjaden
Ward III	Trustee Colleen Claggett Woods
Ward III	Trustee Jim Hay
Ward IV	Trustee Elaine L. Owen
Ward V	Trustee Jack Foote
Ward VII	Trustee Claude Lachance
Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Wilma Ritzer, Student Services Administrator

Regrets: Ward VI Trustee Rik Skelton

- 22/13 Foote/Woods: **THAT** the minutes of the January 21, 2013 regular meeting be approved as circulated. -CARRIED-
- 23/13 Cox/Bruce: **THAT**, with the addition of items 7.4 – Appeal hearing follow-up, 10.6 – Graysville playground equipment, 10.7 – School supply lists, and 10.8 – Meeting with MSBA , the circulated agenda be approved for this meeting. -CARRIED-
- 24/13 Foote/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- admin action report;
- Superintendent's Report;
- Student suspension report;
- Superintendent Staffing Report;
- Operations/Finance Committee meeting report;
- Elie board office building;
- personnel matter;
- appeal hearing follow-up.

- 25/13 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

*Distance delivery of technology training for teachers:* A session will be offered after school on February 13<sup>th</sup> on various features and ways of using Discovery Education in the classroom.

*Violence Threat Risk Assessment:* This divisional committee is furthering the work done last year in development of a division-wide protocol for addressing behaviours and comments that may indicate a student presents a risk to themselves or to others. Staff training continues in this area.

*February 1<sup>st</sup> Divisional in-service:* The focus of the morning sessions was on the mechanics of the Provincial Report Card and on effective reporting to parents using the provincial report card. The afternoon was dedicated to identifying and teaching to the essential learnings of the curriculum.

*Policy JIK – Child Abuse:* The policy has out dated information. It was referred to the Board Policy Committee for review.

*January enrolment report:* The report shows a slight increase in enrolment.

**Finance**

*Operations/Finance Committee January 23 meeting report:* A recommendation to modify the bus purchase schedule and increase capital spending on school buildings is under consideration as part of the overall 2013-2014 Division Budget.

- 26/13 Foote/Woods: **THAT** the Division participate in the provincial central tender process for any school bus purchases for the 2013-2014 school year. -CARRIED-
- 27/13 Foote/Bruce: **THAT** the Division mileage rate be increased to \$0.48 per km. effective July 1, 2013. -CARRIED-
- 28/13 Foote/Hay: **THAT** the user fees for transportation services for the Town of Carman, Dufferin Christian School, and school field trips, be approved as per the January 23, 2013 Operations/Finance Committee meeting report. -CARRIED-
- 29/13 Hay/Lachance: **THAT** we approve the sale of the former Board office property in Elie located at #35 PR248 South, in the village of Elie, represented by certificate of title No. 2138549 registered in the Portage Land Titles Office, to Elie Mini Fran Inc. as per their letter of February 4, 2013. -CARRIED-

*Provincial funding announcement:* The recent announcement of an increase of 2.3% to overall provincial education funding will result in an increase of approximately 1.1% for Prairie Rose.

**Personnel**

- 30/13 Bruce/Tjaden: **THAT** the Superintendent Staffing Report be approved. -CARRIED-

**Board Policy**

*Board Policy Committee January 29<sup>th</sup> meeting report:* Two policies were presented for consideration. The Committee has also invited MSBA Labour Relations Officer J. Rempel to meet with the Committee regarding a policy on sick leave and medical certificates.

NOTICE OF MOTION: Trustee Tjaden presented Notice of Motion to present Policies BGA and BGD – Trustee Code of Conduct, as well as new Policy IHE – Use of Copyright-Protected Work for approval.

**Educational Programming/Public Relations**

*January 23 Committee meeting report:* The Committee discussed the proposal for community use of the school library at St. Laurent School. The topic of multi-age and multi-grade learning will be discussed with the principals at the February 13<sup>th</sup> meeting.

**General**

*Safe Schools Workshop Report:* Trustees Jim Hay and Jack Foote reported on this workshop they had attended.

- 31/13 Cox/Woods: **THAT** the request from L. Duncan and K. Mackey to attend the July 4-6, 2013 CSBA Conference to present their session “Dealing with Behaviour: Building Relationships to Enhance Positive School Climate” be approved. -CARRIED-
- 32/13 Woods/Bruce: **THAT** based on a petition signed by the parents or guardians of at least 75% of the pupils in the school, we approve the conduct of religious exercises in Blooming Prairie Colony School for the remainder of the 2012/2013 school year. -CARRIED-

*In-town transportation request:* This matter was referred to the Operations/Finance Committee for study and recommendation.

*PAX behavior game:* This matter was referred to administration to obtain more information.

*School supplies lists:* Board asked administration to obtain more information.

33/13 Bruce/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- appeal hearing follow-up;
- organization chart review;
- Graysville playground equipment;
- meeting with MSBA.

34/13 Woods/Hay: **THAT** the Committee of the Whole rise and report. -CARRIED-

35/13 Bruce/Hay: **THAT** the employment of employee #402452 be terminated as per the recommendation of the Committee of the Whole Board. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	February 19	7:00 p.m.
Committee of the Whole – Budget	Feb 6	7:00 p.m.
Board/Admin Council meeting	Feb 13	5:00 p.m.
Board Policy Committee meeting	Feb 14	12:00 p.m.
Public Budget consultation meeting	Feb 20	7:30 p.m.
Committee of the Whole – budget	Feb 25	7:00 p.m.
Regular Board meeting	Mar 4	7:00 p.m.

The meeting was declared adjourned at 10:25 p.m.

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer