

# MINUTES – PRAIRIE ROSE SCHOOL DIVISION

**December 17, 2012**

A regular meeting of the Board of Trustees of Prairie Rose School Division was held at the Division Office in Carman, on Monday, December 17, 2012. The meeting was called to order at 7:00 p.m.

Present:	Ward I	Trustee Donna Cox
	Ward II	Trustee Karen Tjaden
	Ward III	Trustee Colleen Claggett Woods
	Ward III	Trustee Jim Hay
	Ward IV	Trustee Elaine L. Owen
	Ward V	Trustee Jack Foote
	Ward VI	Trustee Rik Skelton
	Ward VII	Trustee Claude Lachance
	Ward VIII	Trustee Frank Bruce

Administration Bruce Wood, Superintendent  
Agnes Gaultier, Secretary-Treasurer  
Ron Sugden, Assistant Superintendent  
Richard Whitbread, Human Resource/Operations Manager

252/12 Foote/Tjaden: **THAT** the minutes of the December 3<sup>rd</sup>, 2012 regular meeting be approved as circulated. -CARRIED-

253/12 Bruce/Skelton: **THAT**, with the addition of item 10.7 MSBA Regional meeting – January 17, the agenda be approved for this meeting. -CARRIED-

254/12 Woods/Cox: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

The following matters were discussed:

- Admin Action Report;
- Student Suspension Report;
- 2013/2014 Budget process;
- Superintendent Staffing Report.

255/12 Woods/Bruce: **THAT** the Committee of the Whole rise and report. -CARRIED-

## **Superintendent's Report**

*Superintendent's Report:* Three Division teachers will participate in a regional workshop on multi-age learning. St. Paul's Collegiate and Elm Creek School recently hosted workshops for their students on the topic of Bullying Prevention. Representatives of eight school divisions participating in Regional Career Technology Studies programs met with Dr. Farthing on December 3<sup>rd</sup>.

*Miami ski trip request:* The ski trip was modified to one overnight stay only and was approved by the Superintendent, as per policy.

*Fair dealings policy/guidelines:* The Department sent information and direction on the need to implement a policy on *Fair Dealings* relating to copying of copyright material. This matter was referred to the Board Policy Committee.

*November enrolment report:* Enrolment has dropped by 12 students, mostly as a result of 15 students moving out of Starlite Colony School to a new colony in Borderland School Division.

256/12 Foote/Cox: **THAT** we approve in principle the St. Paul's Collegiate Grades 10-12 Travel Club overseas trip to Europe during spring break 2014, as per Board Policy IGH – Extra-Curricular Trips, Field Trips and Extended Field Trips. -CARRIED-

**Finance**

257/12 Tjaden/Skelton: **THAT** the November accounts showing total general expenditures of \$2,303,145.79 be approved as presented. -CARRIED-

**BY-LAW 44/13 – Sale of Debentures**

258/12 Woods/Cox: **THAT** By-Law 44/13, being a By-Law to approve the sale of debentures related to specific capital projects, and as attached hereto in full upon completion, be given first reading, and submitted to the Public Schools Finance Board for approval. -CARRIED-

*MUST Fund:* The preliminary 2013 assessment was referred to the 2013/2014 Budget.

*Secretary-Treasurer's Report:* An update on the Bellamy software payroll fees matter was presented.

**Personnel**

259/12 Bruce/Skelton: **THAT** the Superintendent Staffing Report be approved as presented. -CARRIED-

260/12 Woods/Hay: **THAT** the temporary reduction in contract time for employee #2115 be cancelled, as per the employee's request. -CARRIED-

**Board Policy**

*December 10 Board Policy Committee meeting report:* The Committee reviewed the first draft of the revised Behaviour Policy. Policy IFF – Locally Developed Curricula is now ready for Board consideration.

NOTICE OF MOTION to present revised Policy IFF – Locally Developed Curricula, and to delete existing Policy IGB – New Course Implementation at the next meeting.

**General**

**By-Law 45/12 – Religious instruction at Ecole St. Eustache**

261/12 Cox/Foote: **THAT** By-Law 45/12, being a By-Law to approve religious instruction at École St-Eustache as per the petition dated November 28, 2012, be given first reading. -CARRIED-

262/12 Foote/Skelton: **THAT** By-Law 45/12 be given second reading. -CARRIED-

263/12 Foote/Skelton: **THAT** By-Law 45/12, being a By-Law to approve religious instruction at École St-Eustache as per the petition dated November 28, 2012, be given third reading and finally passed. -CARRIED-

*Follow-up to Multi-Age instruction discussion:* Administration will organize a visit to a multi-age learning classroom for Board members.

*MSBA re: Presidents' Council Award:* Received as information.

*MSBA request for raffle donations:* Referred to administration.

264/12 Woods/Skelton: **THAT** attendance at the January 25, 2013 *Creating a Positive School Climate Workshop* by trustees J. Foote and J. Hay be approved. -CARRIED-

265/12 Woods/Tjaden: **THAT** attendance at the January 17, 2013 MSBA Regional meeting be approved for all trustees. -CARRIED-

A 10-minute recess was called at 9:05 p.m.

266/12 Skelton/Hay: **THAT** the Board do now resolve itself into a closed session, Committee of the Whole Board, for discussion of matters covered under Policy BD. -CARRIED-

Personnel matters and MSBA updates were discussed.

267/12 Woods/Tjaden: **THAT** the Committee of the Whole rise and report. -CARRIED-

**MEETING REMINDERS**

Next Regular Board meeting	Jan 14	7:00 p.m.
Board study session	Jan 14	6:00 p.m.
Board Policy Committee meeting	Jan 11	12:00 p.m.
Committee of the Whole – Budget	Jan 16	7:00 p.m.
MSBA Regional meeting	Jan 17	9:30 a.m.
Regular Board meeting	Jan 21	7:00 p.m.
Committee of the Whole – Budget	Jan 23	7:00 p.m.
Committee of the Whole – Budget	Jan 30	7:00 p.m.

The meeting was declared adjourned at 10:55 p.m.

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Elaine L. Owen, Board Chair

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Agnes Gaultier, Secretary-Treasurer